

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting virtually open to the public on **Tuesday, April 9, 2024, beginning at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave. The meeting room will be open to the public at 5:30 p.m.

Members of the public who wish to attend these meetings via video conference can join at <https://cochise.zoom.us/j/93867491641>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Week of the Young Child Proclamation

ACTION

Administration is requesting the Governing Board adopt a motion approving and proclaiming the second week of April, 2024, as Week of the Young Child and celebrate with the signing of a Proclamation.

1.06 Standing Reports

INFORMATION

1.06.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mrs. Strain will provide a brief AACCT update to Board members.

- 1.06.2 Senate
The Governing Board will review the written Senate Report for March 2024.
- 1.06.3 Student Government Association (SGA)
The Governing Board will review the written Student Government Association Report, submitted in the board packet.
- 1.06.4 College President's Report
The College President will provide:
- *Legislative Update*
 - *Facilities Update*
 - *Initiatives*
 - *HLC*
 - *General Comments*
- 1.06.5 Monthly Financial Report – March 2024
The Governing Board will review the Financial Report for March 2024.
- 1.06.6 Monthly Academic Progress Report
The Governing Board will review a written Academic Progress Report regarding 2024 High School Student Enrollment.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

- 2.01 Consent Agenda *
- 2.01.1 * Administrative Staff; Appointment (*Quintin Molina, Dean of Business, Career, and Technical Education, District-wide, based on the Sierra Vista Campus*)
- 2.01.2 * Faculty; Appointment (*Dr. Janet Clark, BSN Program Coordinator/Instructor of Nursing, Downtown Center*)
- 2.01.3 * Faculty; Appointment (*Alexia Jimenez, Aviation Pathways Flight Instructor, Douglas Campus*)
- 2.01.4 * Faculty; Appointment (*Donald Penner, Instructor of English, Douglas Campus*)
- 2.01.5 * Faculty; Appointment (*Khatriina Swarup, Instructor of Nursing, Downtown Center*)
- 2.01.6 * Classified Staff; Resignation (*Ruth Fenchak, Department Assistant for Accessibility Services, Sierra Vista Campus*)
- 2.01.7 * Faculty; Resignation (*Dr. James Love, Instructor of Sociology, Sierra Vista Campus*)
- 2.01.8 * Faculty; Resignation (*Anne Walker, Instructor of CNA/Medical Assistants, Downtown Center*)
- 2.01.9 * Change December 2024 Board Meeting Location
- 2.01.10 * Fiscal Year 2024-25 Revised meal Plan Rates
- 2.01.11 * 2024-2025 Course Fee Changes
- 2.01.12 * Acceptance of Minutes for March 12, 2024 – Regular Meeting

****Introductions****

- 2.02 Placeholder – Classified Staff Appointment – Accounts Payable Technician
Administration is requesting the Governing Board adopt a motion to approve the hiring of the administration’s recommended candidate.
- 2.03 Faculty Emeritus
Administration is requesting the Governing Board adopt a motion to confer Faculty Emeritus status upon Rebecca Richardson, and Teresa Vernon.
- 2.04 Fiscal Year 2024-2025 Personnel Listing
Administration is requesting the Governing Board adopt a motion approve the 2024-2025 personnel listing containing the names of employees to be issued employment contracts for the ensuing fiscal year, pending other board actions.
- 2.05 Intergovernmental Agreement – Graham County Community College District and Cochise County Community College District – Prison Education Services at Arizona State Prison Complex - Douglas
Administration is requesting the Governing Board adopt a motion authorizing the college president to execute an Intergovernmental Agreement with Graham County Community College District to offer prison education services in Cochise County.
- 2.06 Intergovernmental Agreement (IGA) – Arizona Board of Regents (ABOR) and Cochise County Community College District – Spouses and Dependents of Law Enforcement Officers Tuition Scholarship.
Administration is requesting the Governing Board Adopt a motion authorizing the college president to enter into an IGA with ABOR for the District to participate in the scholarship for spouses and dependents of law enforcement officers’ program.

3. INFORMATION ITEMS

INFORMATION

- 3.01 Communications
- *The college received no new communications for the April meeting.*
- 3.02 NISOD Awards – 2024
Dr. James Perey, Executive Vice President for Academics, will announce and recognize the recipients of the National Institute for Staff and Organization Development (NISOD) Award.
- 3.03 Human Resources Annual Report
Mr. Wick Lewis, Executive Director of Human Resources, will present the annual Human Resources Staffing Profile and Report.
- 3.04 Annual Salary and Compensation Report
Dr. Wendy Davis, Vice President for Administration, will present the annual salary and compensation report for FY25.
- 3.05 FY25 Preliminary Budget Update
Dr. J.D. Rottweiler, College President, will update the Governing Board on the FY25 preliminary budget development preparing the board for future actions in May and June.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. Nelson will turn the time over to Board members to provide comments/share information.

5. EXECUTIVE SESSION

5.01 Executive Session – Real Property Discussions

The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431-.03(A)(7) - Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

NO BOARD ACTION WILL BE TAKEN DURING THE EXECUTIVE SESSION.

6. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 5th day of April 2024, by 5 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant
Office of the President