

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, August 13, 2024, beginning at 6 p.m. at the Cochise College Benson Center, 1025 State Route 90, Benson, AZ 85602.** The meeting location will be open to the public at 5:30 p.m.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

## AGENDA

#### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Standing Reports

#### INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)  
*Mrs. Strain will have an AACCT update.*

1.05.2 Senate  
*A Senate report will not be provided; summer recess.*

1.05.3 Student Government Association (SGA)  
*A Student Government Association report will not be provided; summer recess.*

1.05.4 College President  
*The President will provide:*

- *Legislative Update*
- *Facilities*
- *Initiatives*
- *General Comments*

- 1.05.5 Monthly Financial Report – June 2024  
*The Governing Board will review the Financial Report for June 2024.*
- 1.05.6 Monthly Financial Report – July 2024  
*The Governing Board will review the Financial Report for July 2024.*
- 1.05.7 Monthly Academic Progress Report  
*The Governing Board will review the written Academic Progress Report regarding Military Programs.*

**2. NEW BUSINESS \***

**ACTION**

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

2.01 Consent Agenda \*

- 2.01.1 \* Non-Exempt Staff; Appointment (*Galen Gudenkauf, Department Assistant – Student Services, Sierra Vista Campus*)
- 2.01.2 \* Non-Exempt Staff; Appointment (*Timothy Harhan-Jones, Accountant, Sierra Vista Campus*)
- 2.01.3 \* Non-Exempt Staff; Appointment (*Martin Molina, Grounds Technician II, Douglas Campus*)
- 2.01.4 \* Non-Exempt Staff; Appointment (*Dawn Rinehart, Credentials Evaluator, Sierra Vista Campus*)
- 2.01.5 \* Non-Exempt Staff; Appointment (*Mirvat Skinner, LMS Specialist, Downtown Center*)
- 2.01.6 \* Exempt Staff; Appointment (*Ana Arredondo, Assistant Athletic Trainer, Douglas Campus*)
- 2.01.7 \* Exempt Staff; Appointment (*Barbara Lopez, Director of Military Programs, Fort Huachuca Education Center*)
- 2.01.8 \* Coach Staff; Appointment (*Joseph Frank Fouda, Assistant Coach – Women’s Basketball, Douglas Campus*)
- 2.01.9 \* Coach Staff; Appointment (*Carlos Quezada, Assistant Coach – Women’s Soccer, Douglas Campus*)
- 2.01.10 \* Non-Exempt Staff; Resignation (*Janet Cramer, Procurement Services Specialist, Sierra Vista Campus*)
- 2.01.11 \* Non-Exempt Staff; Resignation (*Icela Faber, Scholarship Advisor, Sierra Vista Campus*)
- 2.01.12 \* Non-Exempt Staff; Resignation (*James Martinez, Accounts Payable Technician, Sierra Vista Campus*)
- 2.01.13 \* Exempt Staff; Resignation (*Michael “Cody” Hammack, Assessment and Program Review Manager, Downtown Center*)
- 2.01.14 \* Exempt Staff; Resignation (*Celia Jenkins, Director of Grants Management, Downtown Center*)
- 2.01.15 \* Exempt Staff; Resignation (*Jeffery Lalowski, Systems Administrator, Sierra Vista Campus*)
- 2.01.16 \* Adult Education; Resignation (*Elizabeth Speck, Adult Education Instructor, Sierra Vista Campus*)
- 2.01.17 \* Faculty; Resignation (*Dr. Ellen Vujasinovic, Instructor of Education, Sierra Vista Campus*)
- 2.01.18 \* Non-Exempt Staff; Retirement (*Katja Biggs, Academic Advisor – Military Programs, Fort Huachuca Center*)
- 2.01.19 \* Non-Exempt Staff; Retirement (*Joy Miller, Department Assistant – Center for Lifelong Learning, Downtown Center*)

2.01.20 \* Acceptance of Minutes for July 9, 2024 – Virtual Special Meeting

\*\*\* Introduction of New Employees \*\*\*

2.02 Managed Services Statement of Work

*The administration requests the Governing Board approve a motion to approve and authorize the College President or designee to sign the contract with Mythics Managed Services.*

**3. INFORMATION ITEMS**

**INFORMATION**

3.01 Communications

- *Dr. Rottweiler received an email from Mr. Craig Oldfather thanking him for overseeing the Small Business Development Center as part of Cochise College. Mr. Oldfather and his wife have run a small business for 10 years, and have recently started another small business. They state that they would not have been able to get either business going without the SBDC and the invaluable help from Bob Mucci, back in the day, and Mark Schmitt and Miriam Salcedo.*
- *Dr. Rottweiler and Governing Board Chair, Mr. Quinn received notification from ACCT informing them that Dr. Rottweiler has been chosen as the recipient of the 2024 Pacific Regional CEO Award. Dr. Rottweiler will be honored during the ACCT Leadership Congress being held in Seattle October 23-26.*

3.02 Community Engagement Division Report

*Dr. Jennifer Wantz, Executive Dean of Community Engagement, will provide community engagement and center updates.*

3.03 Technology Services Report

*Mr. David Luna, Chief Information Officer, will provide a Technology Service update.*

**4. COMMENTS FROM GOVERNING BOARD MEMBERS**

*The Board Chair will turn the time over to Board members to provide comments/share information.*

**5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 8<sup>th</sup> day of August, 2024, by 5 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant  
Office of the President