

APPROVED MINUTES

COCHISE COUNTY COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

Tuesday, April 9, 2024
Sierra Vista Campus
Governing Board Room – 301
6:00 p.m.

Members of the public who wished to attend the meeting via video conference joined at <https://cochise.zoom.us/j/96836385354>.

1. GENERAL FUNCTIONS

1.01 Call to Order

Mr. Nelson called the meeting to order at 6:00 p.m.

Board Members Present:

Mr. David DiPeso
Mr. Don Hudgins
Mr. Dennis Nelson
Mr. Tim Quinn (Virtually)
Mrs. Jane Strain

1.02 Pledge of Allegiance

Mr. Hudgins led the Pledge of Allegiance.

1.03 Adoption of Agenda

Action Item 2.01.5 was removed from the agenda, and Action Item 2.02 - Placeholder for Accounts Payable Technician was replaced with an action item to hire James Martinez. The agenda was adopted as published with no further adjustments.

1.04 Citizen's In-person Interim

There were no requests to address the board.

1.05 Week of the Young Child Proclamation

ACTION

The administration requested the Governing Board adopt a motion to approve and proclaim the second week of April 2024 as the Week of the Young Child.

Mr. DiPeso moved, and Mr. Hudgins seconded a motion to approve and proclaim the second week of April 2024 as the Week of the Young Child. There was no further discussion. The Governing Board unanimously approved, with members David DiPeso, Don Hudgins, Dennis Nelson, Tim Quinn, and Jane Strain all voting aye. **MOTION CARRIED.**

Demetry Simonton accepted the proclamation on behalf of Melissa Avant, First Things First Cochise Regional Director, and expressed their gratitude and appreciation for all that Cochise

College does within the community and for investing in the lives of young children and the community.

1.06 Standing Reports

1.06.1 Representative to the Arizona Association of Community College Trustees

Mrs. Jane Strain, Arizona Association of Community College Trustees (AACCT) representative, reported that she and Mr. Nelson will attend the upcoming meeting in Phoenix, Arizona, on April 24.

1.06.2 Senate

A written Senate report was submitted and accepted as published.

1.06.3 Student Government Association

The Governing Board reviewed the written Student Government Association Report and accepted it as submitted in the board packet.

1.06.4 College President

Dr. Rottweiler provided updates to the Governing Board; highlights included:

Legislative Update:

- The Senate and the House adjourned until April 10 but will return for a week to do some floor work.
- House leadership believes it will give members a couple of weeks off to see where they are on budget discussions by the end of April and determine the schedule moving forward. At this point, they only have bills to pass so they are slowing down as they walk through. The Governor's office has delayed the budget conversation until the Finance Advisory Committee meets and updates the state's revenue forecast on April 11; this will give a better sense of the budget deficit and potential recovery time frame.
- Monthly fiscal highlights from JLBC indicate that the budget situation isn't getting worse but also isn't getting better. There is an expected \$2.2B deficit between FY24 and FY25. The hope is that the Finance Advisory Committee will reduce some of the tension around the executive and legislative agreement on revenue.
- The Governor is also using part of this process to negotiate a clean continuation for nearly three dozen agencies and commissions up for reauthorization this year. Including the Department of Child Safety, Department of Transportation, and Department of Economic Security, as well as the Arizona Commerce Authority
- The Senate is being pushed on several appointees that need Senate confirmation regarding bills.
 - One bill of significance is SB 1189, which would prohibit community colleges from denying gun shows on campus. This bill has passed in both the House and Senate on a party-line vote; however, AC4 has opposed the bill and is working with legislators to provide talking points against the bill; however, no Republicans were willing to vote with the

Democrats to kill the bill. Discussions have also been held with the Governor's Office outlining the concerns and requesting a veto of this bill.

- SB 1198 relates to the concealed carry bill. The same bill was vetoed last year. Again, AC4 is in opposition as it limits local control within communities. As it is now, the Governing Board has the authority to make those decisions.
- There is continued work on HB 2373, which would help clean up the restrictions on adult education funding.
- The Governor signed HB 1190. The bill deals with college license plates. The threshold for community college enrollment was reduced from 50,000 to 9,000 students, allowing a community college to get its own license plate. Implementing this would cost the Department of Transportation around \$32K to set up, and then the foundation could get up to \$17/plate.

Facilities and Initiative Update:

- Shared updated photos of the Firearms Training Complex and Student Housing construction project with the board
- Projects underway include:
 - Adjusting the welcome center to be more inviting
 - Expansion of the food court in preparation for Bugen Hall
 - The bookstore and coffee shop will be moved to the library
 - Will add paint, signage, and a few windows to the Campus Services Building – no substantial changes—plan to move maintenance and I.T. to the building.
 - Remove the infrastructure that sits above the Sierra Vista campus mall and replace it with a slight awning outside of the administration building to add a more welcoming environment and allow the trees in the other parts of the mall to grow and provide shade.

H.L.C.:

- Dr. Perey and a few team members will travel to Chicago to attend the H.L.C. conference in preparation for the reaffirmation.

General Comments:

Events in the Community:

- March 14 - Leadership Southern AZ (S.V. Chamber) – Education Day presentation
- March 15 – Canyon Vista Medical Center Town Hall with Congressman Cicsomani
- Mar. 16-17 – Rodeo @ Fort Wren Arena.
- March 20 – College Community Health Fair on the Douglas Campus
- March 21 - College Community Health Fair on Sierra Vista Campus
- March 22 – Dental Program Discussion
- March 22 – Skilled Trades Day (S.V. Campus) – Workforce initiatives
- Mar. 26-28 – Attend Women's Basketball NJCAA Tournament in Casper, WY
- March 28 – Leadership Academy @ Central AZ College
- March 29 – President's Student Leadership Academy (Douglas) – Mrs. Strain and Dr. Rottweiler will be presenting
- April 2 – Surgical Tech Program meeting

- April 3 – Update to the Foundation Board

Upcoming Events:

- April 12 – Aviation Open House
- April 19 – Foundation Donor Reception and Legacy Society Event.
- April 19 – Cochise College Expo
- April 22 – Attending the groundbreaking ceremony for the Events and Retreat Center hosted by the Legacy Foundation of Southeast Arizona.
- April 23 – The Board of Supervisors will recognize Cochise College and proclaim April as Community College Month
- May 1 – Red & White Ceremony on the Douglas Campus
- May 2 – Red & White Ceremony on the Sierra Vista Campus
- May 16 – Nursing Pinning Ceremony
- May 17 – President’s Reception and Commencement

Questions or Comments:

Mr. Quinn asked for an update on baccalaureate degrees and the impact of financial aid changes. Dr. Rottweiler replied, stating that the college received the recommendation that will be presented to the H.L.C. Institutional Actions Committee Council and that it is anticipated to be on the agenda for board approval in May. There have been discussions on how to roll out the baccalaureate degree programs in Fall 2024. The biggest concern is waiting for the Department of Education to act before the programs would be eligible for financial aid. In the event the programs are not eligible for financial aid by the time the institution launches them, a potential solution would be to utilize possible dollars coming from the Governor’s office to make the first semester of both programs tuition-free.

Regarding FAFSA, the college is well behind on the number of applicants coming in. Statewide, the completion rate for FAFSA is 31% lower than last year, and nationwide, it is down about 30% from last year. Plans have been laid out on how to speed up this process, and other resources have been looked for to help students come through; however, there is no easy solution. One option would be to start a marketing campaign to explain what is happening with FAFSA and provide workshops for students and families to help get their applications in. Dr. Rottweiler noted that enrollment rates are concerning and incredibly discouraging to the most at-risk students.

Mr. Quinn inquired about concerns regarding the reduction of credential assistance from \$4,000 to \$1,000 a year and possibly a reduction in tuition assistance. Cullen Scarborough, Dean of Military Programs, replied, stating that it is rumored the credential assistance will decrease; however, only one student is utilizing these funds, so the institution should not be affected too much. He also noted that there is nothing in writing on tuition assistance; as of now, it should remain \$4,000 a year up to 16 credit hours.

1.05.5 Monthly Financial Report – March 2024

The Financial Report for March 2024 was presented and accepted as submitted.

1.05.6 Monthly Academic Progress Report

The Governing Board reviewed the written academic progress report regarding spring 2024 high school student enrollments.

2. NEW BUSINESS *

2.01 Consent Agenda *

The following items were approved:

- 2.01.1 * Administrative Staff; Appointment (*Quintin Molina, Dean of Business, Career, and Technical Education, District-wide, based on the Sierra Vista Campus*)
- 2.01.2 * Faculty; Appointment (*Dr. Janet Clark, B.S.N. Program Coordinator/Instructor of Nursing, Downtown Center*)
- 2.01.3 * Faculty; Appointment (*Alexia Jimenez, Aviation Pathways Flight Instructor, Douglas Campus*)
- 2.01.4 * Faculty; Appointment (*Donald Penner, Instructor of English, Douglas Campus*)
- 2.01.5 * Faculty; Appointment (*Khatrina Swarup, Instructor of Nursing, Downtown Center*) **PULLED FROM THE AGENDA**
- 2.01.6 * Classified Staff; Resignation (*Ruth Fenchak, Department Assistant for Accessibility Services, Sierra Vista Campus*)
- 2.01.7 * Faculty; Resignation (*Dr. James Love, Instructor of Sociology, Sierra Vista Campus*)
- 2.01.8 * Faculty; Resignation (*Anne Walker, Instructor of C.N.A./Medical Assistants, Downtown Center*)
- 2.01.9 * Change December 2024 Board Meeting Location
- 2.01.10 * Fiscal Year 2024-25 Revised Meal Plan Rates
- 2.01.11 * 2024-2025 Course Fee Changes
- 2.01.12 * Acceptance of Minutes for March 12, 2024 – Regular Meeting

Mr. Hudgins moved, and Mr. DiPeso seconded a motion to approve the Consent Agenda with the removal of 2.01.5. There was no further discussion. The Governing Board unanimously approved, with members David DiPeso, Don Hudgins, Dennis Nelson, Tim Quinn, and Jane Strain all voting aye. **MOTION CARRIED.**

*** Introduction of New Employees ***

Wick Lewis, Executive Director of Human Resources, introduced Michael Krietz, Director of User Support Services.

2.02 Placeholder – Classified Staff Appointment – Accounts Payable Technician

The administration requested the Governing Board adopt a motion to approve hiring James Martinez as the Accounts Payable Technician.

Mr. Hudgins moved, and Mrs. Strain seconded a motion approving the hiring of James Martinez, Accounts Payable Technician. There was no further discussion. The Governing Board unanimously approved, with members David DiPeso, Don Hudgins, Dennis Nelson, Tim Quinn, and Jane Strain all voting aye. **MOTION CARRIED.**

2.03 Faculty Emeritus

The administration requested that the Governing Board adopt a motion to confer Faculty Emeritus status upon Rebecca Richardson and Teresa Vernon. Dr. Perey, Executive Vice President for Academics, and Dr. Rottweiler, College President, approve the committee's recommendation. Both Ms. Richardson and Ms. Vernon accepted the status of faculty emeritus.

Mr. DiPeso moved, and Mrs. Strain seconded a motion to confer Faculty Emeritus status upon Rebecca Richardson and Teresa Vernon. There was no further discussion. The Governing Board unanimously approved, with members David DiPeso, Don Hudgins, Dennis Nelson, Tim Quinn, and Jane Strain all voting aye. **MOTION CARRIED.**

2.04 Fiscal Year 2024-2025 Personnel Listing

The administration requested the Governing Board adopt a motion to approve the 2024-2025 personnel listing containing the names of employees to be issued employment contracts for the ensuing fiscal year, pending other board actions.

Mr. DiPeso moved, and Mr. Hudgins seconded a motion to approve the 2024-2025 personnel listing containing the names of employees to be issued employment contracts for the ensuing fiscal year, pending other board actions. There was no further discussion. The Governing Board unanimously approved, with members David DiPeso, Don Hudgins, Dennis Nelson, Tim Quinn, and Jane Strain all voting aye. **MOTION CARRIED.**

2.05 Intergovernmental Agreement – Graham County Community College District and Cochise County Community College District – Prison Education Services at Arizona State Prison Complex – Douglas

The administration requested the Governing Board approve a motion authoring the college president or designee to sign the Intergovernmental Agreement with Graham County Community College District to offer prison education services in Cochise County.

Mr. Hudgins moved, and Mr. DiPeso seconded a motion authorizing the college president or designee to sign the Intergovernmental Agreement with Graham County Community College District allowing prison education services in Cochise County. There was no further discussion. The Governing Board unanimously approved, with members David DiPeso, Don Hudgins, Dennis Nelson, Tim Quinn, and Jane Strain all voting aye. **MOTION CARRIED.**

2.06 Intergovernmental Agreement – Arizona Board of Regents (ABOR) and Cochise County Community College District – Spouses and Dependents of Law Enforcement Officers Tuition Scholarship.

The administration requested that the Governing Board approve a motion authoring the college president or designee to sign the Intergovernmental Agreement with ABOR so that the district could participate in the scholarship for spouses and dependents of law enforcement officers' program.

Mr. Hudgins moved, and Mr. DiPeso seconded a motion authorizing the college president or designee to sign the Intergovernmental Agreement with ABOR for participation in the scholarship for spouses and dependents of law enforcement officers' program. There was no further discussion. The Governing Board unanimously approved, with members David

DiPeso, Don Hudgins, Dennis Nelson, Tim Quinn, and Jane Strain all voting aye. **MOTION CARRIED.**

3. INFORMATION ITEMS

INFORMATION

3.01 Communications

- The college received no new communications.

3.02 NISOD Awards - 2024

Dr. James Perey, Executive Vice President for Academics, announced and recognized the National Institute for Staff and Organization Development (NISOD) Award recipients. The organization is committed to promoting and celebrating excellence in teaching, learning, and leadership at community and technical colleges.

In January 2024, Cochise College nominated Angie Bustamante, Director of TRiO, and Joel Evans, M.O.S. Credentialing Coordinator, for the NISOD Award.

Recipients were selected based on the following criteria:

- Service to Students
- Service to Department or Area
- Service to the College
- Service to the Community

Dr. Perey read portions of the nomination letters submitted for Angie and Joel and honored each with a plaque. Ms. Bustamante and Mr. Evans will have the opportunity to attend the NISOD National Convention in Austin, Texas, in late May for further recognition and awards.

Questions/Comments:

Board members congratulated the recipients and thanked them for their dedication to students.

3.03 Human Resources Annual Report

Mr. Wick Lewis, Executive Director of Human Resources, provided a written annual Human Resources Staffing Profile and Report; highlights include:

Faculty and Staff Profile:

- Currently, there are a total of 575 employees, not including student employees
 - Employee increase can be attributed partially to emerging programs of the First Responders Academy and Center for Lifelong Learning one-time instruction personnel.
 - Full-time employees make up about 62% of the population, while part-time employees make up 38%

Talent Management:

- The number of applications has increased overall from last year
- Implemented new recruitment strategies such as “mining job board” and additional advertisements, which have helped gather more applications and increase applicant pools
- Continues to increase the screening process to include more interviewing and evaluation of onsite candidates
- Average days to hire decreased from 91 days to 62 days.

- The turnover rate for 2023 increased, primarily attributed to the number of retirees.

Employee Service Awards:

- Cochise College emphasizes employee recognition through annual service awards, retirements, and Cochise Kudos to retain employees and reduce turnover.

Questions or Comments:

Mr. Nelson was impressed by the decrease in average days to hire.

Mr. Quinn inquired about the status of a previous goal set by human resources, which was to hire a greater number of Hispanic employees. Mr. Wick replied the department still has work to do but has increased the number of Hispanic employees from 23% to 34%.

3.04 Annual Salary and Compensation Report

Dr. Wendy Davis, Vice President for Administration, presented the annual salary and compensation report for FY23; highlights include:

Compression Analysis:

- Recent wage and structure adjustments have created compression within the staff wages and structures when comparing the following areas:
 - Professional Staff vs Admin Support
 - Admin Support vs Admin Staff
 - Propose a new staff structure
 - Includes all Non-Faculty, Adult Ed instructors and coaches
 - The scale goes up to grade 20
 - The difference between grades is 7%

Faculty Analysis:

- Base Salary is 99.13% of all comparators
- The structure midpoint is 111.62% of all comparators
- Maximum point is 115.88% of all comparators
- Average Faculty Salary is 99.71% of all comparators
- The Adjunct Faculty Rate is 90.17% of all comparators

Staff Analysis:

- Exempt Staff
 - 99.84% on average across all comparator positions (73 positions)
 - 11 positions identified for further review (15 incumbents)
 - Nine positions require further credential requirement review
- Non-Exempt Staff
 - 100.34% on average across all comparator positions (24 positions)
 - Two positions identified for further review (5 incumbents)
 - Eight positions require further credential requirement review

Fair Labor Standards Act:

- New Regulations are expected to be released in April 2024
- The current salary threshold is \$33,568; The proposed salary threshold is \$55,068, with an expected adjustment of \$60,000 at the time of implementation.
- The new ruling is expected to become effective 60 days following publication of the final rules (as early as June 2024)

- The proposed rule also includes a mechanism for automatic increases every three years.
- Other white-collar exemptions remain in place.

FY25 Proposed Compensation Plan:

- Faculty, Adult Education Instructors, and Coaches to increase by 3%
- Classified and Professional staff to increase by 4%
- Administrative staff and administrative support staff to increase by 3%
- Administration to increase by 3%
- Associate Faculty to increase to \$859/equated unit
- Student Employees to increase by 3.5%

Questions/Comments:

Mr. Quinn questioned the impact regarding employee salary structure and if the institution believes it will affect the recruitment of employees. Dr. Davis replied that it could potentially affect employee recruitment, but the compensation structure varies across districts, so it is hard to say.

Regarding the changes from the Fair Labor Standards Act, Mrs. Strain questioned if employees would be notified before their contracts were issued. Dr. Davis replied that the intent is to inform individuals moving from exempt to non-exempt and individuals whose job descriptions and pay grades are changing beforehand.

Mr. Nelson asked if employees would also be notified as to why there are changes to their contracts. Dr. Davis replied yes.

3.05 FY25 Preliminary Budget Update

Dr. J.D. Rottweiler, College President, updated the Governing Board on the FY25 preliminary budget development, preparing the board for future actions in May and June; highlights include:

Strategic Priorities:

- Provide students and employees equitable technological access, including connections, devices, and skills.
 - Align with student preferences and industry standards
 - Automate college processes
 - Establish baseline technology access
- Assess, develop, and improve student wellness
 - Broaden awareness of basic needs resources and holistic wellness support
 - Expand academic support resources
- Establish data management systems where institutional data is trusted, understood, accurate, and provided and used by stakeholders in a meaningful, secure, and consistent manner.
 - Improve data accessibility, including tools such as dashboards
 - Improve data dictionary and communicate data management standards
 - Implement a central data repository to source data reporting and analysis
 - Initiate a data governance council for data oversight
 - Conduct college-wide training related to data sources and usage
- Assess, add, and/or modify educational programs that increase support for individuals, communities, and the economy.
 - Participate in the Arizona Reskilling and Recovery Network

- Strengthen current practices and seek to implement new programming (e.g., prior learning assessment, non-credit programs, micro-credentials, and 4-year degrees)
- Use data to track industry, occupation, and employment trends to prioritize workforce program development
- Strengthen university transfer
- Determine additional programs and pathways to enhance high school students' career training and education.

Budget Principles:

- Base Forward focuses on:
 - Being student-centered
 - Data-driven
 - Employee Friendly
 - Technologically Enhanced
 - Future Focuses

FY25 Compensation Considerations:

- Continued impact from inflation (3.6% in Aug. 2023 – Estimated 3.5% in Aug. 2024)
- Increased health care costs (4.5% - 9.3% increase)
- Comparator Analysis
 - State – Arizona Community Colleges
 - Regional – Mountain States Community Colleges
 - National – CUPA-HR Community Colleges

FY25 Compensation Plan:

- Increase Full-Time employees' Base Pay;
 - Non-exempt to increase by 4%
 - Exempt employees to increase by 3%
- Associate Faculty increase to \$859/equated unit (3%)
- Part-time employees to increase by 3%
- Student employees increase to Arizona minimum wage effective January 1, 2025, to \$14.85/hour

Benefits

- Arizona State Retirement System (ASRS)
 - Retirement Rate decreased from 12.14% to 12.12%
 - L.T.D. rates remain unchanged at 0.15%
- Health/Dental/Vision Insurance
 - Increase from \$635/month to \$660/month for medical/dental coverage
 - Increase H.S.A. Incentive from \$750 to \$800 towards health savings account for eligible employees (\$400 in September and \$400 in February)

Proposed Ongoing Expenses:

- FY25 Compensation and Benefits plan
- Increases in property and liability insurance
- Increases in utility cost
- Compliance
- Third-Party Contracts
 - Security and Food Services
 - Technology Services

- Renovation and Deferred Maintenance Projects (Fund Balance)
 - Point of Use Water Treatment on the Douglas Campus
 - Douglas Campus Fiber (anticipated connection around August of 2024)
 - Douglas Welcome Center, Sierra Vista Library, Student Union, and Campus Services buildings

Proposed Initiatives and Expenses

- Douglas Campus Restructure
 - Housing and Residential Life
 - Student Activities and Student Government Association
- Early College Academy
- H.L.C. Accreditation preparation, travel, and visit
- Athletics increased costs (travel, supplies, and meals)
- Faculty travel within the district to meet with students
- Facilities increased costs (ground and custodial supplies)
- Presidential search
- Continued support of ERP implementation
- Continued support of Strategic Priorities
- H.L.C. Quality Improvement Plan
 - Equitable Technological Access (\$75,000)
 - Wellness Initiative – Mental Health and Basic Needs (\$125,000)
 - Data Management and Reporting (\$80,000)
 - Academic Programming/Curriculum – K-12 through baccalaureate (\$135,000)
- New Staffing:
 - Instructors – welding, fire science, dental assistant program, surgical technician program
 - Credentials Evaluator
 - ERP Database Administrator/Programmer
 - Facilities Specialist (x2)
- Total Cost (General Fund, new ongoing, and one-time) = \$2,894,684

Revenues

- State Aid
 - Maintenance & Operation (M&O)
 - Equalization (offsets low accessed valuation)
 - Capital Outlay/STEM
 - Rural Aid
- Property Taxes
 - Primary tax levy to support Cochise College
 - Constitutionally Controlled
 - Limited to 2% annual growth + new construction
- Tuition and Fees
 - Set by the Governing Board

Anticipated Revenues

- State Aid - \$330,700
- Rural Aid – (\$336,500)
- Tuition - \$190,000
- Property Tax Levey (new Construction - \$778,145)
- Property Tax Levey (proposed 2%) - \$518,416
- Reallocations - \$1413,923

The budget is balanced based on the information above and the reallocations of funds for one-time projects (1,413,923).

FY25 Budget Summary

- Based on the College's Mission and Strategic Priorities
- Follows Budget Principles
- Conservative Projections in terms of revenue and expenses
 - Enrollment
 - State Budget – Governor's Budget
 - Property Taxes – 2% Truth and Taxation (T.N.T.) and New Construction
- Addresses Concerns
 - Employee Compensation and Benefits
 - Increasing costs due to inflation
 - Facilities improvements/deferred maintenance
- Provides for
 - Contingencies
 - Growth/Shrinkage
 - Opportunities
- Balanced

Dr. Rottweiler noted the concern for sustainability in the future. While the compensation plan is driven by inflation, the revenue models are not, which can create substantial challenges.

As the budget develops, the administration will bring the T.N.T. rate to the board for action on May 14, 2024, and the FY25 Budget Adoption, which includes Prop 301, the proposed compensation plan, and numerous college initiatives, for action on June 11, 2024.

Questions/Comments:

Mr. Quinn inquired about the college's precautions within the budget for unexpected financial scenarios. The college president noted that the baseline for the fund balance is \$14M, and the institution is well above that. The goal is to stay well above that range to keep dollars available for FY27. As a backup, the board does have a revenue bond available to them, and the administration has done its best to provide maximum flexibility when it comes to the bond.

Mrs. Strain asked if there was a policy on fund balance; Dr. Rottweiler stated there is no set policy, but the administration works with the board to determine where that balance needs to be. However, the best practice is to have three months of sustainability.

Mr. DiPeso asked if the state government could sweep student tuition. Dr. Rottweiler responded there are no anticipated sweeps at this time. Primarily, the state legislature will call back on funds that are used for one time.

Mr. Nelson questioned, since Prop 206 does not have a sunset provision in it if there has been any movement on a legislature or AC4 for the provision to be overwritten or reversed. The college president stated there isn't anything they can do; it would be up to the citizens to put it back on the ballot.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. Nelson turned the time to Governing Board members to provide comments/share information.

- Mrs. Strain
 - Expressed her gratitude to present at the President's Student Leadership Academy.
 - Noted community questions have begun as the board begins its search for a new president and wants board members to be prepared for that.
- Mr. Quinn
 - Thanked Mr. Nelson for stepping up in his absence and the board's patience as he travels

5. EXECUTIVE SESSION

- A. The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431-.03 (A) (9) - Discussions or consultations with designated representatives of the public body in order to discuss security plans, procedures, assessments, measures or systems relating to, or having an impact on, the security or safety of buildings, facilities, operations, critical infrastructure information, and information technology maintained by the public body. Records, documentation, notes, or other materials made by, or provided to, the representatives pursuant to this paragraph are confidential and exempt from public disclosure under this chapter and Title 39, chapter 1.

5.01 Executive Session – Real Property Discussion

ACTION

Mr. Hudgins moved, and Mrs. Strain seconded a motion to move into Executive Session for a real property discussion. There was no further discussion by the board. The Governing Board unanimously approved, with members David DiPeso, Don Hudgins, Dennis Nelson, and Jane Strain all voting aye. **MOTION CARRIED.**

Mr. Nelson recessed the regular meeting at 8:05 p.m. After a brief break, the board moved into Executive Session at 8:10 p.m.

Mr. Hudgins moved, and Mr. DiPeso seconded a motion to close the Executive Session and resume the Regular Session. The Governing Board unanimously approved, with members David DiPeso, Don Hudgins, Dennis Nelson, and Jane Strain all voting aye. **MOTION CARRIED.**

Mr. Nelson adjourned the Executive Session at 8:52 p.m. and reconvened the regular meeting at 8:53 p.m.

6. ADJOURNMENT

Mr. Nelson adjourned the meeting at 8:53 p.m.

Respectfully Submitted:

Crystal Wheeler, Executive Assistant, Office of the President

Mr. Dennis Nelson, Secretary of the Governing Board