

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting virtually open to the public on **Tuesday, April 15, 2025, beginning at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave. The meeting room will be open to the public at 5:30 p.m.

Members of the public who wish to attend these meetings via video conference can join at <https://cochise.zoom.us/j/94783129391>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Week of the Young Child Proclamation

ACTION

Administration is requesting the Governing Board adopt a motion approving and proclaiming the second week of April, 2025, as Week of the Young Child and celebrate with the signing of a Proclamation.

1.06 Standing Reports

INFORMATION

1.06.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mrs. Strain will provide a brief AACCT update to Board members.

- 1.06.2 Senate
The Governing Board will review the written Senate Report for March 2025.
- 1.06.3 Student Government Association (SGA)
The Student Government Association will present updates to the Governing Board.
- 1.06.4 College President's Report
The College President will provide:
 - *Legislative Update*
 - *Facilities Update*
 - *Initiatives*
 - *General Comments*
- 1.06.5 Monthly Financial Report – March 2025
The Governing Board will review the Financial Report for March 2025.
- 1.06.6 Monthly Academic Progress Report
There is no April report.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Non-Exempt Staff; Appointment (*Daniela Cruz, Registration Technician, Douglas Campus*)
- 2.01.2 * Non-Exempt Staff; Appointment (*Wendi Massaglia, Testing Services Specialist, Sierra Vista Campus*)
- 2.01.3 * Non-Exempt Staff; Appointment (*Serina Percy, Registration Technician, Sierra Vista Campus*)
- 2.01.4 * Non-Exempt Staff; Appointment (*Anastasia Rogers, Accounts Payable Lead Technician, Sierra Vista Campus*)
- 2.01.5 * Exempt Staff; Appointment (*Edward Gonzales, Building and Grounds Manager, Douglas Campus*)
- 2.01.6 * Faculty; Appointment (*Catherine Elliott, Instructor of Computer Information Systems, Downtown Center*)
- 2.01.7 * Faculty; Appointment (*Keesha Essary, Instructor of Reading, Sierra Vista Campus*)
- 2.01.8 * Faculty; Appointment (*Beatriz Greeno, Instructor of English as a Second Language, Douglas Campus*)
- 2.01.9 * Non-Exempt Staff; Resignation (*Cody Nix, Academic Career Advisor, Sierra Vista Campus*)
- 2.01.10 * Exempt Staff; Resignation (*Danny Trotter, Skilled Trades Coordinator / Instructor, Sierra Vista Campus*)
- 2.01.11 * Faculty; Resignation (*William Forbes, Instructor of Aviation Pathways, Douglas Campus*)
- 2.01.12 * Faculty; Resignation (*Jeramie O'Dell, Instructor of Welding Technology, Sierra Vista Campus*)

- 2.01.13 * Non-Exempt Staff; Separation (*Tinesha Smith, Financial Aid Technician I, Sierra Vista Campus*)
- 2.01.14 * Exempt Staff; Retirement (*Tina Ratliff, Assistant Director of Financial Aid, Sierra Vista Campus*)
- 2.01.15 * Curriculum
- 2.01.16 * Acceptance of Minutes for March 11, 2025 – Regular Meeting

****Introductions****

- 2.02 Placeholder – Non-Exempt Staff Appointment – Aviation Mechanic
Administration is requesting the Governing Board adopt a motion to approve the hiring of the administration’s recommended candidate.
- 2.03 Award President Emeritus Status Recognition – Dr. J.D. Rottweiler
The Board will be requested to adopt a motion to approve the resolution granting President Emeritus status to Dr. J.D. Rottweiler.
- 2.04 Faculty Emeritus
Administration is requesting the Governing Board adopt a motion to confer Faculty Emeritus status upon Margarita Fate and Chris McVean.
- 2.05 Fiscal Year 2025-2026 Personnel Listing
Administration is requesting the Governing Board adopt a motion to approve the 2025-2026 personnel listing containing the names of employees to be issued employment contracts for the ensuing fiscal year, pending other board actions.
- 2.06 Board Policies Second Read and Approval
Administration is requesting the Governing Board adopt a motion to approve the following policies:
Board Policy 303 – President Succession –recent reorganizations
Policy 627 – Holidays and Summer Hours
Policy 636 – Tuition Exemption -
Policy 665 – Tuition Reimbursement
- 2.07 Faculty Grievance Against President
Administration is requesting the Governing Board adopt a motion to accept the report of findings of legal counsel with regards to the grievance filed against the now former College president and consider this matter closed.
- 2.08 Accept the Resignation of Mr. Tim Quinn From the Cochise County Community College District Governing Board, Declare an Open Seat, and Follow the Established Process for Appointment with the Cochise County Superintendent of Schools, Jacqui Clay
Administration is requesting the Board adopt a motion to accept the resignation of Mr. Tim Quinn from the Cochise County Community College District Governing Board, effective April 16, 2025, declare the District 4 seat open and follow the established process for appointment with the Cochise County Superintendent of Schools, Jacqui Clay.

3. INFORMATION ITEMS

INFORMATION

- 3.01 Communications

- *Dr. James Perey received a letter from Rita Vargas Torregrosa, Consul of Mexico, on behalf of the Consulate of Mexico in Douglas, expressing their appreciation for the college's invaluable participation and collaboration in the International Women's Day commemoration event. The Consul also noted that the college's presence and insightful contributions were instrumental in the event's success, significantly enriching the discourse and fostering a meaningful exchange of ideas.*

3.02 NISOD Awards – 2025

Dr. Sheena Brown, Interim Vice President for Academics, will announce and recognize the recipients of the National Institute for Staff and Organization Development (NISOD) Award.

3.03 Human Resources Annual Report

Mr. Wick Lewis, Executive Director of Human Resources, will present the annual Human Resources Staffing Profile and Report.

3.04 FY26 Preliminary Budget Update

Dr. James Perey, College President, will update the Governing Board on the FY26 preliminary budget development preparing the board for future actions in May and June.

3.05 Revised Board Policy 630 – Sabbatical Leave for First Read

Board Policy 630 – Sabbatical Leave is being presented to the Governing Board for a first reading review.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. Hudgins will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 11th day of April 2025, by 5 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant
Office of the President