

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, April 10, 2012, at 6 p.m., in the Horace Steele Conference Room, Andrea Cracchiolo Library, 901 Colombo Avenue, Sierra Vista, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT **AGENDA**

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)

Dr. Eaton will provide a report on the Arizona Association of District Governing Boards (AADGB).

1.05.2 Representative to the Association of Community College Trustees (ACCT)
Mrs. Strain, Dr. Eaton, and/or Mr. Hudgins will provide a report on the Association of Community College Trustees (ACCT).

1.05.3 Senate

A member of the Senate will provide a report.

- 1.05.4 Student Government Association (SGA)
A member of the Student Government Association will provide a report.
- 1.05.5 College President
The President will provide:
- *Legislative Update*
 - *Master Facilities Plan Update*
 - *General Comments*
- 1.05.6 Monthly Financial Report – March, 2012
The Governing Board will review the Financial Report for March, 2012.

2. APPROVAL OF MINUTES **INFORMATION**

- 2.01 Acceptance of Minutes, Regular Meeting – March 13, 2012

3. INFORMATION ITEMS **INFORMATION**

- 3.01 Communications
The college did not receive any correspondence for this agenda.
- 3.02 Human Resources Report
Wendy Davis, Vice President for Human Resources, will update the Board on staffing demographics, compensation and benefits, and the salary study.
- 3.03. Faculty Credentials
The College President will update the Board on Faculty Credentialing policy and implementation.

4. NEW BUSINESS * **ACTION**

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

- 4.01 Consent Agenda *
- 4.01.1 * Classified; Appointment (*Edna Elias, Administrative Assistant-Senior, Facilities & Liberal Arts, Douglas Campus*)
 - 4.01.2 * Administrative Support; Resignation (*Keishini B. Vincent, Science Lab Coordinator, Sierra Vista Campus*)
 - 4.01.3 * Classified; Retirement (*Kris Baumgartner, Administrative Assistant-Senior, Douglas Campus*)
 - 4.01.4 * Faculty; Retirement (*Jerry Anderson, Auto Tech Instructor, Sierra Vista Campus*)
 - 4.01.5 * Faculty; Retirement (*Martha Bordelois, Spanish Instructor, Sierra Vista Campus*)
 - 4.01.6 * Curriculum Changes
 - 4.01.7 * EMT 201 and EMT 202 Course Fee Revisions
 - 4.01.8 * Cochise College Housing Combo Plus

- 4.02 Classified Appointment – Library and Instructional Specialist (Douglas Campus)
The administration is in the process of completing a search for a Library and Instructional Specialist (Douglas Campus). As of the posting date of the Board agenda, interviews with qualified applicants were being completed; the administration anticipates forwarding an applicant's name for hire to the Board at its April meeting.
- 4.03 Retirement and Re-Employment to .49 Appointment
Administration requests the Board adopt a motion to approve the retirement at the end of fiscal year 2011-2012 and re-employment to a .49 FTE appointment of Ana Louisa Salcido for fiscal year 2012-2013.
- 4.04 Reduction in Force and Reassignment
The administration is requesting the Board adopt a motion to approve the reduction in force of the position of Coordinator, Construction Projects, and the appointment of Mr. David Jones to the position of Manager, Maintenance and Operations on the Douglas campus, as described above.
- 4.05 Personnel Listing
The administration seeks Governing Board approval of the attached personnel listing containing the names of employees to be issued employment contracts for the ensuing fiscal year.
- 4.06 Medical Insurance Rate Structure
Administration is requesting the Board adopt a motion to approve separate rates for active employees and retirees, effective July 1, 2012, and for the college to pay the difference between the current rate retirees, as of June 30, 2012, are paying and the new separate retiree rate (single contract only), as specified in the Cochise Combined Trust's Summary Plan Document.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Administrative Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Administrative Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone numbers are listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 6th day of April, 2012, at 4:30 p.m. o'clock.

Loretta Mountjoy

Loretta Mountjoy, Executive Administrative Assistant
Office of the President