

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, December 11, 2012, at 6 p.m., in the Horace Steele Conference Room, Andrea Cracchiolo Library, 901 Colombo Avenue, Sierra Vista, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

### AGENDA

#### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Governing Board - Oath of Office

**INFORMATION**

1.05.1 *The Oath of Office will be administered to recently re-elected Governing Board member, Jane Strain, and to Governing Board member-elect, Dennis Nelson.*

1.06 Standing Reports

**INFORMATION**

1.06.1 Representative to the Arizona Association of District Governing Boards (AADGB)

*Dr. Eaton will provide a report on the Arizona Association of District Governing Boards (AADGB).*

1.06.2 Representative to the Association of Community College Trustees (ACCT)

*Mrs. Strain will provide a report on the Association of Community College Trustees (ACCT).*

- 1.06.3 Senate  
*A member of the Senate will provide a report.*
- 1.06.4 Student Government Association (SGA)  
*A member of the Student Government Association will provide a report.*
- 1.06.5 College President  
*The President will provide:*
  - *Legislative Update*
  - *Master Facilities Plan Update*
  - *General Comments*
- 1.06.6 Monthly Financial Report – November, 2012  
*The Governing Board will review the Financial Report for November, 2012.*

**2. APPROVAL OF MINUTES** **INFORMATION**

- 2.01 Acceptance of Minutes, Regular Meeting – November 13, 2012

**3. INFORMATION ITEMS** **INFORMATION**

- 3.01 Communications  
*The college did not receive any correspondence for this agenda.*
- 3.02 Liberal Arts Report  
*Chuck Hoyack, Dean of Liberal Arts, will present reports on the Liberal Arts academic division.*
- 3.03 Finance and Administration Report  
*Kevin Butler, Vice President for Administration, will provide information on the college's finance and administration functional areas.*

**4. NEW BUSINESS \*** **ACTION**

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

- 4.01 Consent Agenda \*
  - 4.01.1 \* Classified; Appointment (*Darla Parker, Accounting Technician-Senior, Sierra Vista Campus*)
  - 4.01.2 \* Classified; Appointment (*Cynthia Sodari, Administrative Assistant, Douglas Campus*)
  - 4.01.3 \* Faculty; Appointment (*Danny Hurd, Computer Information Systems Instructor, Prison*)
  - 4.01.4 \* Administrative Support; Resignation (*Cesar Martinez, Assistant Coach Women's Soccer, Douglas Campus*)
  - 4.01.5 \* Curriculum Changes

- 4.02 Revised Governing board Policy 623 – Faculty Workload  
*Administration is requesting the Board adopt a motion to approve the revised Board Policy 623 – Faculty Workload on second and final reading.*

**5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Administrative Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Administrative Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone numbers are listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 7<sup>th</sup> day of December, 2012, at 4:30 p.m. o'clock.

*Loretta Mountjoy*

Loretta Mountjoy, Executive Administrative Assistant  
Office of the President