

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, January 10, 2012, at 6 p.m., in the Horace Steele Conference Room, Andrea Cracchiolo Library, 901 Colombo Avenue, Sierra Vista, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

### ***AGENDA***

#### **1. GENERAL FUNCTIONS**

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Governing Board Organization/Orientation for 2012

1.04.1 Election of Board Chair

**ACTION**

1.04.2 Election of Board Secretary

**ACTION**

1.04.3 Appointment of Arizona Association of District Governing Boards (AADGB)

Representative and Alternate Representative

**INFORMATION**

1.04.4 Refresher Course on Open Meeting Law

**INFORMATION**

1.05 Citizen's Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.06 Standing Reports

**INFORMATION**

1.06.1 Representative to the Arizona Association of District Governing Boards (AADGB)

*Dr. Eaton will provide a report on the Arizona Association of District Governing Boards (AADGB).*

- 1.06.2 Representative to the Association of Community College Trustees (ACCT)  
*Mrs. Strain, Dr. Eaton, and/or Mr. Hudgins will provide a report on the Association of Community College Trustees (ACCT).*
- 1.06.3 Senate  
*A member of the Senate will provide a report.*
- 1.06.4 Student Government Association (SGA)  
*A member of the Student Government Association will provide a report.*
- 1.06.5 College President  
*The President will provide:*
- *Legislative Update*
  - *Master Facilities Plan Update*
  - *General Comments*
- 1.06.6 Monthly Financial Report –December, 2011  
*The Governing Board will review the Financial Report for December, 2011.*

**2. APPROVAL OF MINUTES**

**INFORMATION**

- 2.01 Acceptance of Minutes, Special Study Session – December 13, 2011  
2.02 Acceptance of Minutes, Regular Meeting – December 13, 2011

**3. INFORMATION ITEMS**

**INFORMATION**

- 3.01 Communications  
*The college received the following communications:*
- *Dr. Rottweiler received a letter from Beth Bellizzi and Erin Whitehead, Co- Coordinators of the Books on Bases, Ft. Huachuca Program, acknowledging Stormi Olaiz, Rodeo Team member, who served as the VIP Guest Reader at the Blue Star Families Books on Bases Program.*
  - *Dr. Bo Hall, Dean of Student Services, received a letter of appreciation from Beth Bellizzi and Erin Whitehead, Co- Coordinators of the Books on Bases, Ft. Huachuca Program, thanking him for his support of the Blue Star Families Books on Bases Program, and also acknowledging Stormi Olaiz, Rodeo Team member, who served as the VIP Guest Reader at the Blue Star Families Books on Bases Program.*
- 3.02 Cochise College External Affairs Report  
*Denise Merkel, Director, External Affairs, will provide a report on the Cochise College Foundation, Public Information Office, and Marketing and Creative Services.*

**4. NEW BUSINESS \***

**ACTION**

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

4.01 Consent Agenda \*

4.01.1 \* Classified; Appointment (*Phyllis McKee, Office Specialist, Senior, Sierra Vista Campus*)

4.01.2 \* Administrative Support; Appointment (*James Barrows, Assistant Director, Fort Huachuca*)

4.02 Second Reading of Revised Governing Board Policy 652 – Faculty Credentials  
*The administration is requesting the Board adopt a motion to approve the revised Governing Board Policy 652 – Faculty Credentials.*

4.03 Aviation and Art Buildings Renovations  
*The administration is requesting the Board adopt a motion authorizing the college to perform renovations to the Aviation Building (1800) and the Art Building (1900) on the Douglas campus in an amount not to exceed \$1M, using existing Plant Fund contingencies funds.*

4.04 Executive Session

**A. The Governing Board may choose to enter into executive session pursuant to A.R.S. 38-431.03 (A)(1) – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of an employee – consideration of employee grievance and recommendation not to renew employment contract.**

**B. The Governing Board may choose to enter into executive session pursuant to A.R.S. 38-431.03 (A)(3) – Discussion or consultation for legal advice with the attorney or attorneys of the public body – legal advice concerning employee grievance and recommendation not to renew employment contract.**

**5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Administrative Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Administrative Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone numbers are listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 6th day of January, 2012, at 4:30 p.m. o'clock.

Loretta Mountjoy

Loretta Mountjoy, Executive Administrative Assistant  
Office of the President