

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, May 8, 2012, at 6 p.m., in the Governing Board Room on the Cochise College Douglas Campus, 4190 W. Highway 80, Douglas, AZ 85607.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT **AGENDA**

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)

Dr. Eaton will provide a report on the Arizona Association of District Governing Boards (AADGB).

1.05.2 Representative to the Association of Community College Trustees (ACCT)
Mrs. Strain, Dr. Eaton, and/or Mr. Hudgins will provide a report on the Association of Community College Trustees (ACCT).

1.05.3 Senate

A member of the Senate will provide a report.

- 1.05.4 Student Government Association (SGA)
There will be no Student Government Association report.
- 1.05.5 College President
The President will provide:
 - *Legislative Update*
 - *Master Facilities Plan Update*
 - *General Comments*
- 1.05.6 Monthly Financial Report – April, 2012
The Governing Board will review the Financial Report for April, 2012.

2. APPROVAL OF MINUTES **INFORMATION**

- 2.01 Acceptance of Minutes, Special Budget Study Session – April 10, 2012
- 2.02 Acceptance of Minutes, Regular Meeting – April 10, 2012

3. INFORMATION ITEMS **INFORMATION**

- 3.01 Communications
 - *Dr. Rottweiler received a letter from Ms. Sylvia T. Burnside, former president of the San Pedro River Arts Council, acknowledging receipt of the Forty-Seventh Annual Commencement of Cochise College and President's Reception invitation. She also informed Dr. Rottweiler that she ended her involvement with the San Pedro River Arts Council last year, as she and her husband have relocated to Colorado.*
 - *Dr. Bo Hall, Dean, Student Services, received a card of appreciation from Ms. Whitney Cordero, on behalf of the Cordero family, thanking him for his assistance in researching and resolving their concerns regarding college staff and programs.*
- 3.02 Library Information Literacy Programs
College Libraries Director, Pat Hotchkiss, and Librarians, Tetima Parnprome, John Walsh, and Alex Felton will present an overview of the library's Information Literacy efforts.

4. NEW BUSINESS * **ACTION**

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

- 4.01 Consent Agenda *
 - 4.01.1 * Administrative Support; Appointment (*Curtis Vincent, STEM Industry Outreach Coordinator, Sierra Vista Campus*)
 - 4.01.2 * Faculty; Appointment (*Rick Smith, Head Rodeo Coach, District-Wide*)
 - 4.01.3 * Classified; Resignation (*Debbie Catten, Administrative Assistant, Douglas Campus*)
 - 4.01.4 * Classified; Resignation (*Nilda Cruz, Administrative Assistant, Sierra Vista Campus*)
 - 4.01.5 * Administrative Support; Resignation (*Jeffrey Walker, Director of Fort Huachuca Center*)

- 4.01.6 * Administrative Support; Retirement (*Dr. Jessica Dilworth, Adult Education Program Director, Sierra Vista Campus*)
- 4.02 Reduction in Force and Reassignment
The administration is requesting the Board adopt a motion to approve the reduction in force of the position of Instructor, Computer Science, and the appointment of Ms. Grace Mah to the position of Assistant Director of Online Campus.
- 4.03 Reduction in Force
The administration is requesting the Board adopt a motion to approve the reduction in force of the position of Office Specialist – Disabilities Services.
- 4.04 Reduction in Force
The administration is requesting the Board adopt a motion to approve the reduction in force of the position of Offset Press Operator.
- 4.05 Oracle Software License Additions
The administration is requesting the Board adopt a motion authorizing the Vice President for Administration to transfer funds from the Governing Board reserves and execute necessary purchasing documents to procure the additional software licenses and their related maintenance that Oracle is requiring the college to provide.
- 4.06 Security Services
The administration is requesting the Board adopt a motion to authorize the Vice President for Administration to execute the contract amendment with G4S to continue providing security services to Cochise College for FY2013, with a rate increase of 2.26%.
- 4.07 Discussion of Contract for the College President
The Governing Board may choose to enter into executive session to discuss the employment of the College President, pursuant to A.R.S. §38-431.03 (A) (1) Discussion or consideration of employment, assignment, appointment or salaries of employees of a public body.
- 4.08 Contract for the College President
Each year the Board considers the conditions for the continued employment of the College President, and may adopt a motion to extend the employment contract with the College President.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Administrative Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Administrative Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone numbers are listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 4th day of May, 2012, at 4:30 p.m. o'clock.

Loretta Mountjoy

Loretta Mountjoy, Executive Administrative Assistant
Office of the President