

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, November 13, 2012, at 6 p.m., in the Governing Board Room, on the Cochise College Douglas Campus, 4190 W. Highway 80, Douglas, AZ 85607.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT **AGENDA**

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)

Dr. Eaton will provide a report on the Arizona Association of District Governing Boards (AADGB).

1.05.2 Representative to the Association of Community College Trustees (ACCT)
Mrs. Strain will provide a report on the Association of Community College Trustees (ACCT).

1.05.3 Senate

A member of the Senate will provide a report.

- 1.05.4 Student Government Association (SGA)
A member of the Student Government Association will provide a report.
- 1.05.5 College President
The President will provide:
- *Legislative Update*
 - *Master Facilities Plan Update*
 - *General Comments*
- 1.05.6 Monthly Financial Report – October, 2012
The Governing Board will review the Financial Report for October, 2012.

2. APPROVAL OF MINUTES **INFORMATION**

- 2.01 Acceptance of Minutes, Regular Meeting – October 16, 2012

3. INFORMATION ITEMS **INFORMATION**

- 3.01 Communications
- *Dr. Rottweiler received email correspondence from Maudie Bailey, commending the excellent support she received during the Huachuca Mineral and Gem Show held on the Cochise College Sierra Vista campus the weekend of October 13-14, 2012. She specifically recognized Kathy Nobel, the maintenance staff, the security staff, Sodexo, Broxton's, and Bo Hall.*
- 3.02 Cochise College TRiO Student Support Services Program Update
A presentation will be provided on the efforts and accomplishments of the Cochise College TRiO Student Support Services Program for AY 2011-2013.
- 3.03 Revised Governing Board Policy 623 – Faculty Workload
Revised Governing Board Policy 623 is being presented for first reading to the Governing Board. Revisions include clarification of process, title changes, and changing Associate Faculty workload maximum from 9 units to less than 10 units.

4. NEW BUSINESS * **ACTION**

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

- 4.01 Consent Agenda *
- 4.01.1 * Classified; Appointment (*Victoria Bettencourt, Student Services/Transcript Technician, Sierra Vista Campus*)
 - 4.01.2 * Classified; Appointment (*Tammy Brewer, Testing Specialist, Senior, Sierra Vista Campus*)
 - 4.01.3 * Classified; Appointment (*Bailey Cook, Facilities Service Worker, Sierra Vista Campus*)
 - 4.01.4 * Classified; Appointment (*Maria Mabante, Administrative Assistant, Nogales Center*)
 - 4.01.5 * Classified; Appointment (*Colin Shannon, Student Services Technician, Sierra Vista Campus*)

- 4.01.6 * Administrative Support; Resignation (*Thomas Ofe, Professional Tutor, Douglas Campus*)
- 4.01.7 * Faculty; Retirement (*Leslie Clark, English Instructor, Douglas Campus*)
- 4.01.8 * Classified; Termination (*Janae Benth, Student Services Technician, Sierra Vista Campus*)

- 4.02 New Intergovernmental Agreements (IGAs) with Santa Cruz County School Districts for Dual Enrollment Courses
The administration is requesting the Board adopt a motion authorizing the college president to sign the Intergovernmental Agreements (IGAs) with Santa Cruz County School Districts for dual enrollment courses.

- 4.03 Arizona Community College Coordinating Council (ACCCC)
Administration is requesting the Board adopt a motion to approve the proposed resolution authorizing the membership of Cochise College in the Arizona Community College Coordinating Council (ACCCC).

- 4.04 Academic Calendar for 2013-14
Administration requests the Board adopt a motion to approve the proposed 2013-14 Academic Calendar.

- 4.05 ACCT Board Committee – Continuation of Representation/Membership
The administration is requesting the Board adopt a motion in support of Mrs. Jane Strain, Cochise College Governing Board member's application for participation on ACCT associate committee(s).

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Administrative Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Administrative Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone numbers are listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 9th day of November, 2012, at 4:30 p.m. o'clock.

Loretta Mountjoy

Loretta Mountjoy, Executive Administrative Assistant
Office of the President