

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, August 13, 2013, at 6 p.m., at the Cochise College Benson Center, 1025 State Route 90, Benson, AZ 85602.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)

Dr. Eaton will provide a report on the Arizona Association of District Governing Boards (AADGB).

1.05.2 Representative to the Association of Community College Trustees (ACCT)

Mrs. Strain will provide a report on the Association of Community College Trustees (ACCT).

1.05.3 Senate

There will be no Senate report.

1.05.4 Student Government Association (SGA)

There will be no Student Government Association report.

1.05.5 College President

The President will provide:

- *Legislative Update*
- *Master Facilities Plan Update*
- *Retreat Follow-Up*
- *Sonora Project*
- *General Comments*

1.05.6 Monthly Financial Reports – June 2013 and July 2013

The Governing Board will review the Financial Reports for June 2013 and July 2013.

2. INFORMATION ITEMS

INFORMATION

2.01 Communications

- *The Cochise County Community College District Governing Board of Trustees received a letter and a Member in Good Standing certificate from the Association of Community College Trustees (ACCT).*
- *Cochise College and the University of Arizona received a card from Abigail Quinones, thanking them for the wonderful week she had at Pharm camp.*
- *Dr. Rottweiler received correspondence from Congressman Ron Barber, thanking him for a very informative briefing and tour of Cochise College during his recent visit to the Sierra Vista campus.*
- *Dr. Rottweiler received a letter of thanks from Trudy Berry, Cochise County School Superintendent, for contributing the use of the Sierra Vista campus for their Cochise County Summer Conference.*

2.02 Achieved Classified Excellence (ACE) Awards – 2013

Mary Fogleman, President, Classified Association, will introduce the four 2013 ACE Award recipients.

2.03 Benson Report

Barbara Richardson, Director of the Cochise College Benson Center, will provide an update on the Benson Center.

2.04 Virtual Campus Update

George Self, Director of the Cochise College Virtual Campus, will provide an update on the Virtual Campus.

2.05 Update on Corrective Actions and Ongoing Tasks Related to the Fiscal Year 2012 Audit by the State Auditor General's Office

Sandy Bryan, Interim Vice President for Administration, will provide an update on findings that were reported during the fiscal year 2012 audit, and corrective actions taken.

3. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

3.01 Consent Agenda *

- 3.01.1 * Classified; Appointment (*Duane Dugie, Maintenance Technician Lead - Electrician, Douglas Campus*)
- 3.01.2 * Classified; Appointment (*Juan Zozaya, Warehouse/Mailroom Technician, Sierra Vista Campus*)
- 3.01.3 * Administrative Support; Appointment (*Jesus Arzaga, Assistant Coach – Baseball, Douglas Campus*)
- 3.01.4 * Administrative Support; Appointment (*Jennifer Graeme, Director of Talent Management, District-wide*)
- 3.01.5 * Administrative Support; Appointment (*Kelly Juvera, Nursing lab Assistant/CNA Instructor, District-wide*)
- 3.01.6 * Administrative Support; Appointment (*Gary Schasteen, Math Tutor/Instructor, Douglas Campus*)
- 3.01.7 * Faculty; Appointment (*Kari Durham, Instructor of Biology, Nogales Center*)
- 3.01.8 * Faculty; Appointment (*Lora Hendy, Instructor of Culinary Arts, Fort Huachuca Center*)
- 3.01.9 * Faculty; Appointment (*Matthew Melito, Instructor of Mathematics, Nogales Center*)
- 3.01.10 * Faculty; Appointment (*Jana Rivers Norton, Instructor of English, Nogales Center*)
- 3.01.11 * Classified; Resignation (*Cynthia Sodari, Administrative Assistant, TRiO Student Support Services, Douglas Campus*)
- 3.01.12 * Administrative Support; Resignation (*Sharon Burks, Military Training Programs Coordinator, Fort Huachuca*)
- 3.01.13 * Administrative Support; Resignation (*Tamara Melton, Student Recruiter, Douglas Campus*)
- 3.01.14 * Administrative Support; Resignation (*Jane Jarboe, Institutional Research Data Analyst, Sierra Vista Campus*)
- 3.01.15 * Faculty; Resignation (*Keith Coombs, Flight Instructor, Douglas Campus*)
- 3.01.16 * Faculty; Resignation (*Mark Gibson, Instructor – Mathematics, Sierra Vista Campus*)
- 3.01.17 * Faculty; Resignation (*Kenneth Loesch, Culinary Arts Instructor, Fort Huachuca*)
- 3.01.18 * Classified; Transfer (*Patricia Leyva, Office Assistant I, TRiO Student Support Services, Douglas Campus*)
- 3.01.19 * Approval of Minutes – Governing Board Retreat – June 1, 2013
- 3.01.20 * Approval of Minutes – Special Meeting – June 11, 2013
- 3.01.21 * Approval of Minutes – Regular Meeting – June 11, 2013
- 3.01.22 * Approval of Minutes – Special Telephonic Meeting – July 9, 2013

3.02 Ratification of Contract with G4S Secure Solutions for Security Services
The administration requests the Board adopt a motion to ratify the agreement with G4S Secure Solutions to continue to provide armed security through June 30, 2014.

3.03 Ratification of Contract with the Trust for Liability and Property Insurance Coverage
The administration requests the Board adopt a motion to ratify the agreement with The Trust to continue to provide liability and property insurance coverage through June 30, 2014.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mrs. Strain will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Administrative Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone numbers are listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 9th day of August, 2013, at 5 p.m. o'clock.

Loretta Mountjoy

Loretta Mountjoy, Executive Administrative Assistant
Office of the President