

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, January 15, 2013, at 6 p.m., in the Governing Board Room on the Cochise College Douglas Campus, 4190 W. Highway 80, Douglas, AZ 85607.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Governing Board Organization/Orientation for 2013

1.04.1 Election of Board Chair

ACTION

1.04.2 Election of Board Secretary

ACTION

1.04.3 Appointment of Arizona Association of District Governing Boards (AADGB)

Representative and Alternate Representative

INFORMATION

1.05 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.06 Standing Reports

INFORMATION

1.06.1 Representative to the Arizona Association of District Governing Boards (AADGB)

Dr. Eaton will provide a report on the Arizona Association of District Governing Boards (AADGB).

- 1.06.2 Representative to the Association of Community College Trustees (ACCT)
Mrs. Strain will provide a report on the Association of Community College Trustees (ACCT).
- 1.06.3 Senate
A member of the Senate will provide a report.
- 1.06.4 Student Government Association (SGA)
There will be no Douglas Campus Student Government Association report provided.
- 1.06.5 College President
The President will provide:
- *Legislative Update*
 - *Deferred Action for Childhood Arrivals (DACA) Update*
 - *Tax and Payroll Update*
 - *Santa Cruz Update*
 - *General Comments*
- 1.06.6 Monthly Financial Report – December, 2012
The Governing Board will review the Financial Report for December, 2012.

2. APPROVAL OF MINUTES **INFORMATION**

- 2.01 Acceptance of Minutes, Regular Meeting – December 11, 2012

3. INFORMATION ITEMS **INFORMATION**

- 3.01 Communications
- *Cochise College Governing Board members, Dr. Rottweiler, Faculty, and Staff received a letter from Mrs. Jan Guy, expressing her appreciation for the crystal clock she received as a gift upon retirement as Chair of the Governing Board.*
- 3.02 Cochise College External Affairs Report
Denise Hoyos, Director, External Affairs, will provide a report on the Cochise College Foundation, Public Information Office, and Marketing and Creative Services.
- 3.03 Revised Governing Board Policy 634 – Disability and Injury Program
Revised Governing Board Policy 634 is being presented for first reading to the Governing Board. Primary revisions include changing expiration of return to work rights from 18 months to 12 months, and clarification of processes.
- 3.04 New Governing Board Policy 653 – Employee Transfer and Promotion
New Governing Board Policy 653 is being presented for first reading to the Governing Board. This new policy was created to allow for internal transfer and promotion of employees.

4. NEW BUSINESS * **ACTION**

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

4.01 Consent Agenda *

- 4.01.1 * Administrative Support; Appointment/Transfer (*Arturo Chacon, Sonoran Student Recruiter, Douglas Campus*)
- 4.01.2 * Administrative Support; Appointment (*Randy Denney, Director, Occupational Health and Safety, District Wide*)
- 4.01.3 * Administrative Support; Appointment (*Kristine Kuntzelman, Assistant Athletic Trainer, Douglas Campus*)
- 4.01.4 * Administrative Support; Resignation (*Martina (Lupita) Alvarado, Professional Development Specialist, Sierra Vista Campus*)
- 4.01.5 * Faculty; Resignation (*Leah Reeder, UAS Instructor, Douglas Campus*)
- 4.01.6 * Faculty; Retirement (*Jill Hamilton, Instructor, Nursing, Sierra Vista Campus*)
- 4.01.7 * Curriculum Changes

4.02 Gymnasium Renovation

The administration requests the Board adopt a motion to authorize the Vice President for Administration to execute Job Order Contracts and other trade contracts, not to exceed \$1.2M, for the renovation of the gymnasium on the Douglas campus.

4.03 Trustee Emeritus

The administration is requesting the Board adopt a motion to resolve the designation of Trustee Emeritus to Ms. Jan Guy.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Administrative Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Administrative Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone numbers are listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 11th day of January, 2013, at 4:30 p.m. o'clock.

Loretta Mountjoy

Loretta Mountjoy, Executive Administrative Assistant
Office of the President