

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, December 9, 2014, at 6 p.m., in the Horace Steele Conference Room, Andrea Cracchiolo Library, 901 N. Colombo Avenue, Sierra Vista, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)

Mr. Nelson will provide an AADGB report.

1.05.2 Representative to the Association of Community College Trustees (ACCT)

Mrs. Strain will provide a report on the Association of Community College Trustees (ACCT).

1.05.3 Senate

A Senate report will be provided.

1.05.4 Student Government Association (SGA)

The Student Government Association will provide a report.

- 1.05.5 College President
The President will provide:
- *Legislative Update*
 - *Master Facilities Plan Update*
 - *General Comments*
- 1.05.6 Monthly Financial Report – November 2014
The Governing Board will review the Financial Report for November 2014.

2. INFORMATION ITEMS

INFORMATION

2.01 Communications

- *Dr. Rottweiler received a letter from Ms. Sammie Paschal, thanking him for taking the time to provide her the tour of the Douglas campus, as well as the lunch, on October 30, 2014.*
- *Dr. Rottweiler received electronic correspondence from Mr. Juan M. Franco, Superintendent of Naco Elementary School, thanking Mr. Ben Berry for bringing the Science Alliance to their school for the second consecutive year.*
- *Dr. Rottweiler received electronic correspondence from Mr. Karl Uterhardt, Superintendent of Tombstone Unified School District, thanking Cochise College and Mr. Ben Berry for making the Science Alliance presentation available to his students at Walter J. Meyer Elementary School and Huachuca City School.*

2.02 HACU National Meeting

The students who attended the HACU national meeting in Denver, CO in October, will provide a description of the conference and their presentation.

2.03 Higher Learning Commission (HLC) Update

Dr. J.D. Rottweiler and/or Dr. Verlyn Fick will provide an HLC update pertaining to the accreditation process.

2.04 Flight Program Initiative Update

Ms. Belinda Burnett, Director of Aviation, will provide an update on the flight program partnerships and program direction.

2.05 Provost's Report

Dr. Verlyn Fick will report on student success metrics.

2.06 External Affairs Report

Ms. Denise Hoyos, Director of External Affairs, will provide a report on the Cochise College Foundation, Public Information Office, and Marketing and Creative Services.

2.07 Revised Governing Board Policy 213 – Conflict of Interest – First Read

Governing Board Policy 213 is being presented for review and consideration of proposed amendments that include a change in the type of policy to a District Board policy and, therefore, a change in policy number. In addition, a procedure for disclosure and limitations has been added, and general cleanup of language has been performed. The draft policy aligns with Arizona State Statute and has been reviewed by the County Attorney.

- 2.08 Revised Governing Board Policy 618 – Job Description and Specifications – First Read
The proposed amendments to Governing Board Policy 618 reflect general cleanup of language and formatting, and represents an effort to ensure policies are clear, understandable, and align with practice.
- 2.09 Revised Governing Board Policy 654 – Bereavement Leave
Governing Board Policy 654 was amended as a result of the recent ruling recognizing same sex marriage in the State of Arizona. Procedure 654.1 Definition of Family has been changed from “husband, wife” to “legally recognized spouse”.

3. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

3.01 Consent Agenda *

- 3.01.1 * Administrative Appointment; Appointment (*Colton Bjerke, Academic/Career Advisor, Sierra Vista Campus*)
- 3.01.2 * Administrative Support; Appointment (*Mark Dottle, Director of Fort Huachuca Center, Fort Huachuca*)
- 3.01.3 * Administrative Support; Appointment (*Linda Nichols, Benefits Manager, Sierra Vista Campus*)
- 3.01.4 * Administrative Support; Transfer (*Robert Mucci, USDA Program Specialist, Willcox Center*)
- 3.01.5 * Classified; Resignation (*Gary Putnam, Maintenance Technician Lead Electrician, Sierra Vista Campus*)
- 3.01.6 * Classified; Termination (*Julianna Jennings, Human Resources Office Assistant, Sierra Vista Campus*)
- 3.01.7 * Administrative Support; Resignation (*Edward Roskowski, Director of Marketing and Creative Services, District-wide*)
- 3.01.8 * Administrative Support – Separation (*Ronda Frueauff, Research Analyst SFAz EP3, Sierra Vista Campus*)
- 3.01.9 * Amendment: Administrative Support; Retirement (*Mary Alice Mossburger, Benefits Coordinator, District-wide*)
- 3.01.10 * Curriculum Changes
- 3.01.11 * Acceptance of Minutes for November 4, 2014 – Regular Meeting
- 3.02 Memorandum of Understanding Between Cochise County Community College District and High Tech High School for Mechatronics Distant Education
Administration is requesting the Governing Board authorize the college president to execute a Memorandum of Understanding with Hudson County Schools of Technology for High Tech High School.
- 3.03 Executive Session - Potential Acquisition of Real Property

The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431-.03 (A) (7) – Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

NO ACTIONS WILL BE TAKEN DURING THE EXECUTIVE SESSION.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. DiPeso will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Administrative Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone numbers are listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 5th day of December, 2014, at 4:30 p.m. o'clock.

Loretta Mountjoy

Loretta Mountjoy, Executive Administrative Assistant
Office of the President