

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, January 14, 2014, at 6 p.m., in the Horace Steele Conference Room, Andrea Cracchiolo Library, 901 N. Colombo Avenue, Sierra Vista, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT **AGENDA**

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Governing Board Organization/Orientation for 2014

1.04.1 Election of Board Chair

ACTION

1.04.2 Election of Board Secretary

ACTION

1.04.3 Appointment of Arizona Association of District Governing Boards (AADGB)

Representative and Alternate Representative

INFORMATION

1.04.4 Refresher Course on Open Meeting Law

INFORMATION

1.05 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.06 Standing Reports

INFORMATION

1.06.1 Representative to the Arizona Association of District Governing Boards (AADGB)

Mr. Nelson will provide a report on the Arizona Association of District Governing Boards (AADGB).

- 1.06.2 Representative to the Association of Community College Trustees (ACCT)
Mrs. Strain will provide a report on the Association of Community College Trustees (ACCT).
- 1.06.3 Senate
A member of the Senate will provide a report.
- 1.06.4 Student Government Association (SGA)
A Student Government Association report will be provided.
- 1.06.5 College President
The President will provide:
- *Legislative Update*
 - *Master Facilities Plan*
 - *General Comments*
- 1.06.6 Monthly Financial Report – December, 2013
The Governing Board will review the Financial Report for December, 2013.

2. INFORMATION ITEMS

INFORMATION

2.01 Communications

- *Dr. Rottweiler received a letter from Ms. Sylvia Manning, President of the Higher Learning Commission, thanking the college for its participation in the development of the Open Pathway for reaffirmation of accreditation.*
- *Mr. Robert Carreira, Director of the Center for Economic Research, received a letter from Mayor Frederick W. Mueller, on behalf of the City Council and the residents of Sierra Vista, thanking him for his participation in the Economic Development Partners Alliance mini-summits on October 21 and 22, 2013.*
- *Dr. Rottweiler received a letter from Marianne Cracchiolo Mago, President of the Steele Foundation, informing him that the Steele Foundation has approved a grant to Cochise College in the amount of \$25,000 (2013 Grant Award – Andrea Cracchiolo Library Fund).*
- *Mr. Robert Carreira received a letter from Deanna La Velle, Executive Director of the Sierra Vista Area Chamber, thanking him for his participation in the 2013-2014 Leadership Sierra Vista Economic Development/Business Day program.*
- *Ms. Barbara Richardson, Director of the Cochise College Benson Center, received a card of thanks from Ms. Joy Reilly, President of the Benson Area Food Bank. The Benson Center raised \$136.85 by participating in a Holiday Door decorating event.*
- *Ms. Barbara Richardson received a letter from Mr. John Martins, 2nd grade teacher at Coronado Elementary School, along with numerous letters of gratitude from his and Ms. Valenzuela's 2nd grade students at Coronado Elementary School, thanking Ms. Richardson, Ms. Kramm, and Ms. Miller for their assistance, after the student's school bus broke down in front of the Benson Center campus.*

3. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

3.01 EXECUTIVE SESSION – PERSONNEL ISSUE

The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431-.03(A)(1) - Discussion or consideration of employment, assignment, appointment, promotion, demotion, salaries, discipline, resignation, or dismissal of a public officer, appointee, or employee of a public body.

NO ACTIONS WILL BE TAKEN DURING THE EXECUTIVE SESSION.

3.02 Consent Agenda *

- 3.02.1 * Classified; Appointment (*Julianna Jennings, Office Assistant I, Human Resources, Sierra Vista Campus*)
- 3.02.2 * Faculty; Appointment (*Timothy Timmons, Instructor of Flight, Douglas Campus*)
- 3.02.3 * Classified; Transfer (*David Garcia, Grounds Technician II, Douglas Campus*)
- 3.02.4 * Administrative Support; Transfer (*James Barrows, Assistant Director of Maintenance and Operations, Sierra Vista Campus*)
- 3.02.5 * Administrative Support; Transfer (*Colin Shannon, Recruiter/Academic Advisor, Sierra Vista Campus*)
- 3.02.6 * Administrative Support; Resignation (*Daniel Butorovich, Research Analyst, Science Foundation Arizona, Sierra Vista Campus*)
- 3.02.7 * Administrative Support; Resignation (*Jerome Ward, Director of Institutional Research, Sierra Vista Campus*)
- 3.02.8 * Faculty; Resignation (*J. Sid Downey, Instructor of Business, Sierra Vista Campus*)
- 3.02.9 * Administrative Support; Termination (*Dave Raber, Director of Prison Education, Douglas Prison Complex*)
- 3.02.10 * Curriculum Changes
- 3.02.11 * Acceptance of Minutes for December 10, 2013 – Regular Meeting

3.03 New Governing Board Policy 409 – Service of Process

Administration is requesting the Board adopt a motion to approve new Governing Board Policy 409 – Service of Process. This policy was presented at the December 10, 2013 Board meeting as a first-read, and no changes were recommended.

3.04 Revised Board Policy 627 – Holidays

Administration is requesting the Board adopt a motion to approve revised Governing Board Policy 627 – Holidays. This policy was presented at the December 10, 2013 Board meeting as a first-read, and no changes were recommended.

4. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Administrative Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-401.

If any disabled person needs an accommodation, please notify the Executive Administrative Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone numbers are listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 10th day of January, 2014, at 4:30 p.m. o'clock.

Loretta Mountjoy

Loretta Mountjoy, Executive Administrative Assistant
Office of the President