

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, June 10, 2014, immediately following the Special Meeting for the Adoption of Fiscal Year 2014-2015 Budget, including Approval of the FY 2014-2015 Workforce Development (Proposition 301) Plan, scheduled to begin at 6 p.m., in the Horace Steele Conference Room, Andrea Cracchiolo Library, 901 Colombo Avenue, Sierra Vista, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)
An AADGB report will not be provided.

1.05.2 Representative to the Association of Community College Trustees (ACCT)
Mrs. Strain will provide a report on the Association of Community College Trustees (ACCT).

- 1.05.3 Senate
A Senate report will not be provided as the Senate did not meet in May. The next meeting is scheduled for August and will be reported on at the September 9, 2014 Governing Board meeting.
- 1.05.4 Student Government Association (SGA)
A Student Government Association report will not be provided.
- 1.05.5 College President
The President will provide:
- *Legislative Update*
 - *Master Facilities Plan Update*
 - *General Comments*
- 1.05.6 Monthly Financial Report – May 2014
The Governing Board will review the Financial Report for May 2014.

2. INFORMATION ITEMS

INFORMATION

2.01 Communications

- *Dr. Rottweiler received a letter from Mr. Peter Huisking, Outreach Coordinator, Office of Congressman Barber, Sierra Vista office, thanking him for taking the time to meet and discuss Cochise College, it's programs, and it's future in our community.*
- *Dr. Rottweiler received a letter from Walter G. Bumphus, Ph.D., President and CEO of the American Association of Community Colleges (AACC), thanking him for his service as a member of the Commission on Research, Technology, and Emerging Trends, and informing him that his commission appointment ends on June 30, 2014.*
- *Jennifer Lakosil, Director of Nursing and Allied Health, received a letter from Cynthia Conroy, President, Bisbee Vogue, Inc., thanking Ms. Lakosil, her student nurses/health science majors, and Margaret Reilly for their help with Jeremy's Tower Run, and complimenting them for their great attitude, staying on the job, and for their enthusiasm in cheering on the finishers.*
- *The Willcox Center received a letter of thanks from Polly Fabrizio, Willcox Art League, for their generosity and contribution in helping to make their Spring Show a success.*
- *Dr. Rottweiler and the college received a thank you note from Mr. Jerry Proctor, Fort Huachuca, for the invitation to the President's Reception and Commencement, adding that it was a wonderful event.*
- *Dr. Rottweiler received a letter from Lana Tompkins-Stutzman, President and Nilda Townsend, Coordinator, of the Committee for the Prevention of Child Abuse of Sierra Vista, expressing their deep appreciation and gratitude for supporting the 19th Annual Child Abuse Prevention Conference with the in-kind donation by way of use of the Student Union Community Room.*
- *Dr. Rottweiler received a letter from Melany Edwards-Barton, Vice President/Chief Operating Officer, Cochise County Association for the Handicapped, extending a sincere thank you to Cochise College and the Center for Lifelong Learning for the use of Room 702.*

- 2.02 Revised Governing Board Policy 621 – Hours of Work/Overtime Compensation
Revised Governing Board Policy 621 – Hours of Work/Overtime Compensation, is being brought to the Board as a first-read for review and consideration of proposed amendments that reflect adherence to the Fair Labor Standards Act.

3. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

3.01 Consent Agenda *

- 3.01.1 * Classified; Appointment (*Leanne Bennett, Human Resources Data Technician, Sierra Vista Campus*)
- 3.01.2 * Classified; Appointment (*Melissa Cepero, Registration Technician II, Sierra Vista Campus*)
- 3.01.3 * Classified; Appointment (*Dawn Nuetzel, Division Assistant for Math, Science, and Health Sciences, Sierra Vista Campus*)
- 3.01.4 * Administrative Support; Appointment (*Carla Boyd, Director of Disability Support Services, District-wide*)
- 3.01.5 * Administrative Support; Appointment (*Alicia Chaouchi, Adult Education Technology Instructor, Sierra Vista Campus*)
- 3.01.6 * Administrative Support; Appointment (*Shaun Cowman, Dean of Institutional Effectiveness, District-wide*)
- 3.01.7 * Administrative Support; Appointment (*Bryan Homrighausen, Academic/Career Counselor, Douglas Campus*)
- 3.01.8 * Administrative Support; Appointment (*Tabitha Hopper, Academic/Career Counselor, Sierra Vista Campus*)
- 3.01.9 * Administrative Support; Appointment (*Beth Krueger, Dean of Math, Science, and Health Sciences, District-wide*)
- 3.01.10 * Administrative Support; Appointment (*Marisela Nunez, Director of Correctional Education, Department of Corrections*)
- 3.01.11 * Faculty; Appointment (*Rowshan Begum, Instructor of Chemistry, Sierra Vista Campus*)
- 3.01.12 * Faculty; Appointment (*Patricia Bigwood, Instructor of Sociology, Douglas Campus*)
- 3.01.13 * Faculty; Appointment (*Catherine Laganosky, Instructor of Business/Accounting, Sierra Vista Campus*)
- 3.01.14 * Classified Staff; Transfer Appointment (*David Garcia, Grounds Technician II, Douglas Campus*)
- 3.01.15 * Administrative Support; Transfer Appointment (*George Self, Dean of Extended Learning, District-wide*)
- 3.01.16 * Faculty; Transfer (*Kelly Juvera, CNA Instructor, Sierra Vista Campus*)
- 3.01.17 * Faculty; Resignation (*Shirley Bayham-Hicks, Nursing Instructor, District-wide*)
- 3.01.18 * Faculty; Resignation (*Andrea Daniels, Women's Soccer Coach, District-wide*)
- 3.01.19 * Acceptance of Minutes for May 6, 2014 – Truth in Taxation Hearing and Public Hearing
- 3.01.20 * Acceptance of Minutes for May 6, 2014 – Regular Meeting

- 3.02 Adjusted FY 2013-2014 Budget to Reflect Actual Expenditures
Administration is requesting the Board adopt a motion authorizing the adjustment of fiscal year 2013-2014 budgeted expenditures to reflect the same amounts as actually expended per the fiscal year 2013-2014 audited financial statements.
- 3.03 Revised Governing Board Policy 628 – Sick Leave
Administration is requesting the Board adopt a motion to approve the revised Governing Board Policy 628 – Sick Leave, effective July 1, 2014.
- 3.04 Revised Governing Board Policy 629 – Personal Leave
Administration is requesting the Board adopt a motion to approve the revised Governing Board Policy 629 – Personal Leave, effective July 1, 2014.
- 3.05 New Governing Board Policy 654 – Bereavement Leave
Administration is requesting the Board adopt a motion to approve new Governing Board Policy 654 – Bereavement Leave, effective July 1, 2014.
- 3.06 New Governing Board Policy 655 – Jury Duty and Court Procedures
Administration is requesting the Board adopt a motion to approve new Governing Board Policy 655 – Jury Duty and court Procedures, effective July 1, 2014.
- 3.07 New Governing Board Policy 656 – Leave Donation
Administration is requesting the Board adopt a motion to approve new Governing Board Policy 656 – Leave Donation, effective July 1, 2014.
- 3.08 New Governing Board Policy 657 – Military Leave
Administration is requesting the Board adopt a motion to approve new Governing Board Policy 657 – Military Leave, effective July 1, 2014.
- 3.09 New Governing Board Policy 658 – Religious Observations
Administration is requesting the Board adopt a motion to approve new Governing Board Policy 658 – Religious Observations, effective July 1, 2014.
- 3.10 New Governing Board Policy 659 – Voting Leave
Administration is requesting the Board adopt a motion to approve new Governing Board Policy 659 – Voting Leave, effective July 1, 2014.
- 3.11 Intergovernmental Agreement Between Santa Cruz County Provisional Community College District (SCCPCCD) and Cochise county Community College District for an Education Program
Administration is requesting the Board adopt a motion approving the President to enter into an IGA with Santa Cruz County Provisional Community College District to provide educational programs to students in Santa Cruz County for the 2014-15 fiscal year.
- 3.12 Revision to College Calendar 2014-15
Administration is requesting the Board adopt a motion approving Faculty/Staff Development Day be removed from the college calendar.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. DiPeso will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Administrative Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone numbers are listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 5th day of June, 2014, at 5 p.m. o'clock.

Loretta Mountjoy

Loretta Mountjoy, Executive Administrative Assistant
Office of the President