

# **\*\*AMENDED AGENDA\*\***

## **NOTICE**

### **PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT**

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, April 14, 2015 at 6 p.m., in the Governing Board Room on the Cochise College Douglas Campus, 4190 W. Highway 80, Douglas, AZ 85607.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### **COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT**

## ***AMENDED AGENDA***

**\*\*This agenda has been amended to include new Action Item 3.06 – RFQ# 34-07 Construction Manager @ Risk Cochise College – Sierra Vista Downtown Center. Previous Action Item 3.06 – Executive Session, is now Action Item 3.07.\*\***

#### **1. GENERAL FUNCTIONS**

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Standing Reports

**INFORMATION**

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)

*There has been no meeting of the AADGB; therefore, a report will not be provided. The next meeting of the AADGB is scheduled to be held on May 1<sup>st</sup>.*

- 1.05.2 Representative to the Association of Community College Trustees (ACCT)  
*Mrs. Strain will provide a report on the Association of Community College Trustees (ACCT).*
- 1.05.3 Senate  
*A member of the Senate will provide a report.*
- 1.05.4 Student Government Association (SGA)  
*A Student Government Association report will be provided.*
- 1.05.5 College President  
*The President will provide:*
  - *Legislative Update*
  - *Master Facilities Plan Update*
  - *General Comments*
- 1.05.6 Monthly Financial Report – March 2015  
*The Governing Board will review the Financial Report for March 2015.*

## **2. INFORMATION ITEMS**

## **INFORMATION**

### 2.01 Communications

- *LaMont Schiers, Vice President for Administration, received a letter from Alison Van Gorp, Transition to Teaching Program Manager at the University of Arizona South, thanking the college and recognizing, in particular, Jennifer Wantz, Facilities Event Coordinator, Kathy Waters, IMS, and Aviands (catering), for their services and support at the Living and Learning on the Border Symposium held at Cochise College on February 14, 2015.*
- *Barbara Richardson, Director of the Benson Center, received a letter of thanks and a certification of appreciation from Nancy M. Krieski, Henry F. Hauser Museum Curator, for providing space for the Smithsonian Museum on Main Street exhibit, "Journey Stories", and the Henry F. Hauser Museum's companion exhibit, "Journey to Cochise County".*
- *Dr. Rottweiler received electronic correspondence from Malcom Powers, First Officer, Southwest Airlines, commending Belinda Burnett, Director of Aviation Programs, and the Cochise College Aviation Department for the progress they have made since he graduated from the program in 1998.*
- *Dr. Rottweiler received electronic correspondence from Ademar Calligaro, Mid-Cabin Demonstration, Gulfstream Aerospace Corporation, commending him and Belinda Burnett for their dedication, hard work, and achievements since he graduated in 2001.*
- *Dr. Rottweiler received electronic correspondence from William Hines (class of '96), American Airlines, 757/767 First Officer, providing feedback on the recent Aviation Open House he attended.*
- *Barbara Richardson, Director of the Benson Center, received a letter of thanks from the Southern Arizona Independent Film Festival, for the reception held at the Willcox Center.*

- 2.02 Aviation Students Club Presentation  
*The Aviation Students Club will share information on two of their recent outings/experiences.*
- 2.03 NISOD Award – 2015  
*Dr. Verlyn Fick, Vice President for Instruction/Provost, will announce the NISOD Award recipients.*
- 2.04 Human Resources Report  
*Wendy Davis, Vice President for Human Resources, will provide an update, which will include a faculty and staff profile, demographics analysis, and compensation study information.*
- 2.05 Higher Learning Commission (HLC) Update  
*Dr. Verlyn Fick, Vice President for Instruction/Provost, will provide an HLC update pertaining to the accreditation process.*
- 2.06 Governing Board Policy 632 – Family and Medical Leave  
*The amendment reflects a revision to Family and Medical Leave regulations recognizing same-sex marriage. Amending “spouse” to “legally recognized spouse” will align this policy with others which reference spouse and keep this policy up to date with current federal regulations.*

### 3. NEW BUSINESS \*

### ACTION

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

#### 3.01 Consent Agenda \*

- 3.01.1 \* Classified; Appointment (*Nicholas Beach-Moschetti, Facility Services Technician III, Sierra Vista Campus*)
- 3.01.2 \* Classified; Appointment (*Julio Melgoza, Facility Services Technician III, Douglas Campus*)
- 3.01.3 \* Faculty; Appointment (*Titia Luise King, Instructor, Biology, Santa Cruz Center*)
- 3.01.4 \* Administrative Support; Transfer (*Barbara Richardson, Director of Benson and Willcox Centers, District-wide*)
- 3.01.5 \* Faculty; Transfer (*Star Jermyn, Instructor of Pharmacology/Didactic Nursing, Sierra Vista Campus*)
- 3.01.6 \* Administrative Support; Resignation (*Jeffrey Henley, Director, TRiO Student Services, Douglas Campus*)
- 3.01.7 \* Administrative Support; Resignation (*Corinna Moore, Interpreting Services Coordinator, Sierra Vista Campus*)
- 3.01.8 \* Administrative Support; Resignation (*Mark Romo, Research Programmer Analyst, Sierra Vista Campus*)
- 3.01.9 \* Faculty; Resignation (*Charles Austin, Instructor, Administrative Justice, Douglas Campus*)
- 3.01.10 \* Faculty; Resignation (*Paul Hollinshead, Instructor of Avionics, Douglas Campus*)

- 3.01.11 \* Faculty; Resignation (*James King, Instructor, Nursing, Sierra Vista Campus*)
- 3.01.12 \* Classified; Retirement (*John Parris, Financial Aid Tech I, VA, Sierra Vista Campus*)
- 3.01.13 \* Administrative Support; Termination Probationary Employment (*Sean Weaver, Talent Management Specialist, Sierra Vista Campus*)
- 3.01.14 \* Intergovernmental Agreement (IGA) with the Cochise Technology District for Perkins Program of Study Grant
- 3.01.15 \* Intergovernmental Agreement (IGA) Between the City of Sierra Vista and Cochise College to Provide Classrooms for Cochise College Emergency Medical and Technician and Fire Science Programs
- 3.01.16 \* Acceptance of Minutes for March 10, 2015 – Regular Meeting
  
- 3.02 Placeholder – Classified Appointment, Facilities/Customer Services Assistant (*Willcox*)  
*The administration anticipates bringing forward an applicant's name for hire and requests the Board adopt a motion to approve the hiring of the recommended candidate for Facilities/Customer Services Assistant (Willcox).*
  
- 3.03 Donation Agreement with the Legacy Foundation  
*Administration is requesting the Board adopt a motion to authorize the College President to enter into the Donation Agreement with the Legacy Foundation for the transfer of ownership of the Sierra Vista Regional Health Center (hospital) building, land, certain adjacent buildings, and property between Cochise County Community College District and the Legacy Foundation of Southeast Arizona.*
  
- 3.04 Fiscal Year 2015 – 2016 Personnel Listing  
*The administration requests the Board adopt a motion to approve the personnel listing containing the names of employees to be issued employment contracts for the ensuing fiscal year, as presented.*
  
- 3.05 RFP #34-06 Learning Management System Hosting Services (Virtual Campus)  
*Administration is requesting the Board adopt a motion to approve the President to enter into a contract with eThink for a Learning Management System Hosting Service.*
  
- 3.06 RFQ# 34-07 Construction Manager @ Risk Cochise College – Sierra Vista Downtown Center  
*The administration is requesting the Board adopt a motion authorizing the President to enter into negotiations and contract with Diversified Design & Construction, Inc., to provide Construction Manager @ Risk Services for Cochise College.*
  
- 3.07 Executive Session – Potential Acquisition of Real Property  
  
***The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431-.03 (A) (7) – Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.***

**NO ACTIONS WILL BE TAKEN DURING THE EXECUTIVE SESSION.**

**4. COMMENTS FROM GOVERNING BOARD MEMBERS**

Mr. DiPeso will turn the time over to Board members to provide comments/share information.

**5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this **amended** notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 13<sup>th</sup> day of April, 2015, at 4:30 p.m. o'clock.

Loretta Mountjoy

Loretta Mountjoy, Executive Assistant  
Office of the President