

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, February 3, 2015 at 6 p.m., at the Cochise College Willcox Center, 470 N. Bisbee Avenue, Willcox, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)

Mr. Nelson will provide an AADGB report.

1.05.2 Representative to the Association of Community College Trustees (ACCT)

Mrs. Strain will provide a report on the Association of Community College Trustees (ACCT).

1.05.3 Senate

A Senate report will not be provided as the Senate did not meet in January.

- 1.05.4 Student Government Association (SGA)
A Student Government Association report will not be provided.
- 1.05.5 College President
The President will provide:
- *Legislative Update*
 - *Master Facilities Plan Update*
 - *General Comments*
- 1.05.6 Monthly Financial Report – January 2015
The Financial Report for January 2015 will be provided to the Board at the time of the meeting. The report was unable to be prepared in time to be included in Board materials due the meeting taking place a week earlier than usual.

2. INFORMATION ITEMS **INFORMATION**

- 2.01 Communications
The college did not receive any communications for this agenda.
- 2.02 Higher Learning Commission (HLC) Update
Dr. Verlyn Fick, Vice President for Instruction/Provost, will provide an HLC update pertaining to the accreditation process.
- 2.03 Extended Learning Report
Mr. George Self, Dean of Extended Learning, will provide a report in the area of Extended Learning.
- 2.04 Provost's Report
Dr. Verlyn Fick will report on the Spring enrollment.

3. NEW BUSINESS * **ACTION**

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

- 3.01 Consent Agenda *
- 3.01.1 * Classified; Appointment (*Mollie Edson, Office Assistant I, Talent Management/Human Resources, District-wide*)
 - 3.01.2 * Classified; Appointment (*Ryan Richardson, Facility Services Coordinator, Sierra Vista Campus*)
 - 3.01.3 * Administrative Support; Appointment (*Debra Soto, Business Analyst, District-wide*)
 - 3.01.4 * Administrative Support; Resignation (*Derek Talcott, Assistant Coach, Women's Soccer, Douglas Campus*)
 - 3.01.5 * Acceptance of Minutes for January 13, 2015 – Regular Meeting
- 3.02 Placeholder – Classified Appointment, Budgeting Technician/Financial Analyst (Sierra Vista Campus)

The administration anticipates bringing forward an applicant's name for hire and requests the Board adopt a motion to approve the hiring of the recommended candidate for Budgeting Technician/Financial Analyst (Sierra Vista Campus).

- 3.03 Placeholder – Administrative Support; Academic Advisor for Military Programs (Fort Huachuca Center)

The administration anticipates bringing forward an applicant's name for hire and requests the Board adopt a motion to approve the hiring of the recommended candidate for Academic Advisor for Military Programs (Fort Huachuca Center).

- 3.04 Placeholder – Administrative Support; Credentials Evaluator (Sierra Vista Campus)

The administration anticipates bringing forward an applicant's name for hire and requests the Board adopt a motion to approve the hiring of the recommended candidate for Credentials Evaluator (Sierra Vista Campus).

- 3.05 Placeholder – Administrative Support; MOS Credentialing Coordinator (Fort Huachuca Center)

The administration anticipates bringing forward an applicant's name for hire and requests the Board adopt a motion to approve the hiring of the recommended candidate for MOS Credentialing Coordinator (Fort Huachuca Center).

- 3.06 Memorandum of Understanding Between Cochise County Community College District and Arizona Department of Economic Security/Rehabilitation Services Administration

The administration requests the Board adopt a motion authorizing the college president to enter into a Memorandum of Understanding between Cochise County Community College District and the Arizona Department of Economic Security/Rehabilitation Services Administration.

- 3.07 Intergovernmental Agreement Between the City of Douglas and Cochise County Community College District to Display Border Air Museum Historical Memorabilia on Behalf of the City of Douglas

The administration requests the Board adopt a motion authorizing the college president to enter into an Intergovernmental Agreement between the City of Douglas and Cochise County Community College District to display border air museum historical memorabilia on behalf of the City of Douglas.

- 3.08 Executive Session – President's Annual Evaluation and Contract

The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431-.03(A)(1) - Discussion or consideration of employment, assignment, appointment, promotion, demotion, salaries, discipline, resignation, or dismissal of a public officer, appointee, or employee of a public body.

NO BOARD ACTION WILL BE TAKEN DURING THE EXECUTIVE SESSION.

- 3.09 Contract for the College President

Each year the Board considers the conditions for the continued employment of the College President, and may adopt a motion to extend the employment contract with the College President.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. DiPeso will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 30th day of January, 2015, at 4:30 p.m. o'clock.

Loretta Mountjoy
Loretta Mountjoy, Executive Assistant
Office of the President