

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, January 13, 2015, at 6 p.m., in the Governing Board Room on the Cochise College Douglas Campus, 4190 W. Highway 80, Douglas, AZ 85607.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Governing Board Organization/Orientation for 2015

1.04.1 Oath of Office

INFORMATION

1.04.2 Election of Board Chair

ACTION

1.04.3 Election of Board Secretary

ACTION

1.04.4 Appointment of Arizona Association of District Governing Boards (AADGB) Representative and Alternate Representative

INFORMATION

1.04.5 Refresher on Open Meeting Law

INFORMATION

1.05 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.06 Standing Reports

INFORMATION

1.06.1 Representative to the Arizona Association of District Governing Boards (AADGB)

Mr. Nelson will provide a report on the Arizona Association of District Governing Boards (AADGB).

- 1.06.2 Representative to the Association of Community College Trustees (ACCT)
Mrs. Strain will provide a report on the Association of Community College Trustees (ACCT).
- 1.06.3 Senate
A member of the Senate will provide a report.
- 1.06.4 Student Government Association (SGA)
A Student Government Association report will be provided.
- 1.06.5 College President
The President will provide:
- *Legislative Update*
 - *Master Facilities Plan*
 - *General Comments*
- 1.06.6 Monthly Financial Report – December 2014
The Governing Board will review the Financial Report for December 2014.

2. INFORMATION ITEMS

INFORMATION

- 2.01 Communications
- *Dr. Rottweiler received electronic correspondence from Eric Auxier, a 1983 graduate of the Cochise College Pro Pilot program, commending Ms. Elizabeth Stoddard, Aviation Marketing & Recruitment Specialist, for her hospitality and Belinda Burnett, Director of Aviation, for her leadership of the Aviation program. Mr. Auxier is an A320 Captain for American Airlines, who was invited to speak with Cochise flight students about a career in aviation. He included a link to his blog post, "Returning to the Nest", which is about his visit to Cochise College (Link: <http://capnaux.com/returning-to-the-nest/>)*
 - *Dr. Rottweiler received a letter from Mary Kay Ponder, Principal of Coronado Elementary School, expression her appreciation of Ben Berry inviting her students to attend the Science Alliance presentation at Valley View.*
 - *Dr. Rottweiler received a letter from Jeremy Long, Principal of Clawson Elementary School, commending, as well as endorsing, the Science Alliance presentation that was conducted there this past November.*
- 2.02 FY2014 Audit
LaMont Schiers, Vice President of Administrative Affairs, will review the FY2014 Audit from the Office of the Auditor General, and any possible findings and the management response to those findings.
- 2.03 2014 Construction Report
LaMont Schiers, Vice President of Administrative Affairs, will present a year-end review of construction activities occurring district-wide during 2014.
- 2.04 Higher Learning Commission (HLC) Update
Verlyn Fick, Vice President for Instruction/Provost, will provide an update on the HLC/Accreditation process.

3. **NEW BUSINESS ***

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

3.01 *Consent Agenda **

- 3.01.1 * Classified; Appointment (*Thomas Ralls, Instructional Media Technician I, Sierra Vista Campus*)
- 3.01.2 * Administrative Support; Appointment (*Brad Dale, Adult Education Instructor, Sierra Vista Campus*)
- 3.01.3 * Administrative Support; Appointment (*Sean Weaver, Talent Management Specialist, Sierra Vista Campus*)
- 3.01.4 * Administrative Support; Resignation (*Larry Catten, Community and Corporate Training Coordinator, Sierra Vista Campus*)
- 3.01.5 * Administrative Support; Resignation (*Susan Dredge, Credentials Evaluator, Sierra Vista Campus*)
- 3.01.6 * Curriculum Changes
- 3.01.7 * Acceptance of Minutes for December 9, 2014 – Regular Meeting

3.02 RFP#34-02 – Requests for Fleet Aircraft

The administration is requesting the Board to adopt a motion to authorize the President to enter into a contract with RedHawk for fleet replacement and to purchase six aircraft.

3.03 RFP#34-04 CRJ7000 Regional Jet Trainer FTD Flight Training Device

The administration is requesting the Board to adopt a motion to authorize the President to enter into a contract with Paradigm to provide a CRJ7000 Regional Jet Trainer for Cochise College.

3.04 Letter of Intent Concerning Possible Gift of Hospital Building and Land and Certain Adjacent Property Between Cochise County Community College District and The Legacy Foundation of Southeast Arizona

The administration is requesting the Board adopt a motion to authorize the President to enter into the Letter of Intent concerning possible gift of hospital building and land and certain adjacent property between Cochise County Community College District and the Legacy Foundation of Southeast Arizona.

3.05 Revised Governing Board Policy 213 – Conflict of Interest

Administration is requesting the Board to adopt a motion to approve the revised Governing Board Policy 213 – Conflict of Interest.

3.06 Revised Governing Board Policy 618 – Job Description and Specifications

Administration is requesting the Board to adopt a motion to approve the revised Governing Board Policy 618 – Job Description and Specifications.

3.07 Revised Governing Board Policy 654 – Bereavement Leave

Administration is requesting the Board to adopt a motion to approve the revised Governing Board Policy 654 – Bereavement Leave.

3.08 Executive Session - Litigation

The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431.03 (A) (4) – Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body’s position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

NO ACTIONS WILL BE TAKEN DURING THE EXECUTIVE SESSION.

4. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Administrative Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-401.

If any disabled person needs an accommodation, please notify the Executive Administrative Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone numbers are listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 9th day of January, 2015, at 4:30 p.m. o'clock.

Loretta Mountjoy

Loretta Mountjoy, Executive Administrative Assistant
Office of the President