

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, October 6, 2015, at 6 p.m., in the Governing Board Room on the Cochise College Douglas Campus, 4190 W. Highway 80, Douglas, AZ 85607.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

## AGENDA

#### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Standing Reports

**INFORMATION**

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)

*An Arizona Association of District Governing Boards (AADGB) report will not be provided. The next meeting of the AADGB is scheduled to be held on November 12, 2015.*

1.05.2 Representative to the Association of Community College Trustees (ACCT)  
*Mrs. Strain will provide a report on the Association of Community College Trustees (ACCT).*

- 1.05.3 Senate  
*A Senate report will be provided.*
- 1.05.4 Student Government Association (SGA)  
*A Student Government Association report will be provided.*
- 1.05.5 College President  
*The President will provide:*
  - *Legislative Update*
  - *Master Facilities Plan Update*
  - *General Comments*
- 1.05.6 Monthly Financial Report – September 2015  
*The Governing Board will review the Financial Report for September 2015, which will be distributed at the meeting.*

## 2. INFORMATION ITEMS

## INFORMATION

- 2.01 Communications
  - *Ms. Andi De Bellis, SGA Activities Manager/Recruiter, received a letter from Katie A. Howard, Director, Cochise County Elections & Special Districts, thanking her for making arrangements for them to give a presentation to the political science students at Cochise College.*
- 2.02 Liberal Arts Report  
*The Liberal Arts department will present on recent events and achievements.*
- 2.03 Amendment to Contract for Insurance Coverage with Diversified Design and Construction, Inc., as Found in Exhibit B, Related to the Downtown Center Renovation Project  
*Mr. LaMont Schiers, Vice President for Administrative Affairs, will provide information on changes made to reflect adjustments in the insurance coverage language related to the Downtown Center.*

## 3. NEW BUSINESS \*

## ACTION

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

- 3.01 Consent Agenda \*
  - 3.01.1 \* *Classified; Appointment (Elsa Rose, Department Assistant, Prison Education, Douglas Prison Complex)*
  - 3.01.2 \* *Administrative Support; Appointment (Jordan Fischer, Institutional Research Analyst, Sierra Vista Campus)*
  - 3.01.3 \* *Administrative Support; Appointment (Amanda Helt, Public Information Officer, District-wide, based on Sierra Vista Campus)*
  - 3.01.4 \* *Administrative Support; Appointment (Bethany Hill, Assistant Director of Nursing, District-wide, based on Sierra Vista Campus)*

- 3.01.5 \* Administrative Support; Appointment (*William Platt, Financial Aid Veterans Services Coordinator, Sierra Vista Campus*)
- 3.01.6 \* Classified; Retirement (*Maureen Mitzner, Department Assistant, Fort Huachuca Center, Fort Huachuca*)
- 3.01.7 \* Acceptance of Minutes for August 11, 2015 – Regular Meeting
  
- 3.02 Placeholder – Classified – Grounds Coordinator  
*The administration anticipates bringing forward an applicant's name for hire and requests the Board adopt a motion to approve the hiring of the recommended candidate for Grounds Coordinator.*
  
- 3.03 Placeholder – Classified – Maintenance Technician, Lead Mechanical  
*The administration anticipates bringing forward an applicant's name for hire and requests the Board adopt a motion to approve the hiring of the recommended candidate for Maintenance Technician, Lead Mechanical.*
  
- 3.04 Placeholder – Administrative Support – Academic/Career Advisor – TRiO  
*The administration anticipates bringing forward an applicant's name for hire and requests the Board adopt a motion to approve the hiring of the recommended candidate for Academic/Career Advisor - TRiO.*
  
- 3.05 Bond Counsel and Underwriting Services  
*Administration requests the Board adopt a motion authorizing the president to contract with Gust Rosenfeld as Bond Counsel and RBC Capital for Underwriting Services through the S.A.V.E. Cooperative Purchasing Group.*
  
- 3.06 Proposed Governing Board Meeting Schedule for 2016  
*Administration requests the Board adopt a motion to approve the regular Governing Board meeting schedule for calendar year 2016.*

#### **4. COMMENTS FROM GOVERNING BOARD MEMBERS**

Mr. DiPeso will turn the time over to Board members to provide comments/share information.

#### **5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

#### GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 2nd day of October, 2015, at 4:30 p.m. o'clock.

Loretta Mountjoy  
Loretta Mountjoy, Executive Assistant  
Office of the President