

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, March 8, 2016 at 6 p.m., in the Governing Board Room on the Cochise College Douglas Campus, 4190 W. Highway 80, Douglas, AZ 85607.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)
An Arizona Association of District Governing Boards (AADGB) report will not be provided. The next meeting of the AADGB is scheduled to take place in March 2016.

1.05.2 Representative to the Association of Community College Trustees (ACCT)
Mrs. Strain will provide a report on the Association of Community College Trustees (ACCT).

1.05.3 Senate
A member of the Senate will provide a report.

- 1.05.4 Student Government Association (SGA)
The Douglas Campus Student Government Association will provide a report.
- 1.05.5 College President
The President will provide:
- *Legislative Update*
 - *Master Facilities Plan Update*
 - *General Comments*
- 1.05.6 Monthly Financial Report – February 2016
The Governing Board will review the Financial Report for February 2016.

2. INFORMATION ITEMS

INFORMATION

- 2.01 Communications
The college received the following communications:
- *The college received a letter of thanks from Rose Mary Townsend, Agua Viva Ministries, Inc., thanking staff for gifts presented to children during their 2015 Christmas Posada.*
 - *Dr. Rottweiler received a letter from George Castle, President, VICaP, thanking him for being the guest speaker at their VICaP Annual Meeting.*
 - *Dr. Rottweiler received a card of thanks from Congresswoman Martha McSally, for inviting her to speak at the SVA kickoff at Cochise College, and for his continued support to veterans.*
- 2.02 TRIO Update
Gabriela Amavizca, Director of TRIO SSS, will provide a brief background on TRiO, and present highlights of projects taking place thus far this year.
- 2.03 Business and Technology Report
Bruce Richardson, Dean of Business & Technology, will provide a report on his programs with the focus on the Welding Program.
- 2.04 Sabbatical Report
Cecelia Lewis, Instructor of English, will provide a report on her sabbatical - pursuing a doctorate in Mexican American Studies from the University of Arizona.
- 2.05 Preliminary Budget Discussion
The President will brief the Board on the preliminary budget outlook.

3. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

3.01 *Consent Agenda* *

- 3.01.1 * Classified; Appointment (*Bryan Armstrong, Facilities/Customer Services Assistant, Willcox Center*)
- 3.01.2 * Classified; Appointment (*Kevin Austin, Technician/Financial Analyst, Sierra Vista Campus*)
- 3.01.3 * Classified; Appointment (*Iris Routhieaux, Office Assistant I K-12 Outreach, Sierra Vista Campus*)
- 3.01.4 * Administrative Support; Appointment (*Stephen Haberstroh, Aviation Programs Recruiter/Advisor, Douglas Campus*)
- 3.01.5 * Classified; Resignation (*Amanda Kelly, Executive Administrative Assistant for Human Resources, Sierra Vista Campus*)
- 3.01.6 * Administrative Support; Resignation (*William Platt, Veterans Services Coordinator, Sierra Vista Campus*)
- 3.01.7 * Faculty; Resignation (*Richard Bell, Instructor of Professional Flight, Douglas Campus*)
- 3.01.8 * Faculty; Resignation (*Helen Garcia, Instructor of Nursing, Sierra Vista Campus*)
- 3.01.9 * Administrative Support; Retirement (*Sharon Townsend, Director Testing Services, district-wide*)
- 3.01.10 * Acceptance of Minutes for February 2, 2016 – Regular Meeting

3.02 Placeholder – Classified Appointment – Facilities Services Tech III
The administration anticipates bringing forward an applicant's name for hire and requests the Board adopt a motion to approve the hiring of the recommended candidate for Facilities Services Tech III.

3.03 Student Tuition and Fee Schedule
The administration is requesting the Board adopt a motion to approve the tuition and fee schedule for FY2017 as presented.

3.04 Proposal to Authorize the President to Approve Utility Easement
The Administration requests the Board adopt a motion authorizing the College president to approve and sign utility easement for Douglas Campus Airport.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. Nelson will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 4th day of March, 2016, at 4:30 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Administrative Assistant
Office of the Vice President for Administrative Affairs