

## MINUTES

### COCHISE COUNTY COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

Tuesday, November 8, 2016  
Douglas Campus  
6:00 p.m.

#### 1. GENERAL FUNCTIONS

##### 1.01 Call to Order

Mr. Nelson called the meeting to order at 6 p.m.

##### **Board Members Present:**

Mr. Dennis Nelson  
Mr. David DiPeso  
Mrs. Jane Strain  
Mr. Danny Ortega  
Mr. Tim Quinn

##### 1.02 Pledge of Allegiance

##### 1.03 Adoption of Agenda

Dr. Rottweiler requested Action Item 2.04 Placeholder – Faculty Appointment – Instructor of Digital Media Arts – Sierra Vista Campus, be pulled from the agenda, as interviews with qualified applicants for the position had not been completed. Board members can expect to see this item on the December 13<sup>th</sup> Board meeting agenda.

##### 1.04 Citizen's Interim

There were no requests to address the Board.

##### 1.05 Standing Reports

##### **1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)**

Mrs. Strain stated the AADGB met in September in conjunction with the GISS in Phoenix. They recognized two retiring trustees, Doyle Burke out of Maricopa, who has chosen not to run again for that Board, and Scott Stuart out of Pima/Tucson, has also chosen not to run for that Board. Each was recognized with a plaque and a dinner. It is expected that the next AADGB meeting will be held in February 2017. As Chair of AADGB, Mrs. Strain will distribute the agenda prior to the meeting.

### **1.05.2 Representative to the Association of Community College Trustees (ACCT)**

Mrs. Strain stated the ACCT held their Annual Leadership Congress in New Orleans. She had decided last year to step off the national Board; therefore, this will be her last ACCT report, as she is no longer on the Board. She also is no longer the Pacific Region Chair. In stepping out of those roles, she spoke with a trustee from the San Bernardino, CA area to assume the position of Pacific Region Chair, and she believes she has convinced an Arizona trustee to become the state coordinator for ACCT.

### **1.05.3 Senate**

Wendy Davis, Vice President for Human Resources and also a member of the Senate, provided a brief report. She stated the Senate met in October, and the only item of discussion was Governing Board Policy 644 – Performance Evaluations. This policy will come to the Board as an information item at the December Board meeting.

### **1.05.4 Student Government Association (SGA)**

A Student Government Association report was not provided.

### **1.05.5 College President**

Dr. Rottweiler stated that while tonight is election night, relative to this Board, it deals on a much lower level as it relates to the Arizona State House of Representatives and State Senate. As we begin to see key leadership positions determined, we will then see leadership of key committees. We are always concerned about the Senate higher education committee, and the House education committee, with the subcommittee on higher education. We will know more as this rolls out.

Dr. Rottweiler informed the Board the he will travel to Phoenix next week for a meeting of the Arizona Community College Coordinating Council (AC4). Based upon what happens in the elections this evening, they will have a much better understanding of their path moving forward related to the sponsorship of some bills around a decision package. Therefore, they will continue their ongoing discussion related to how they would like to find some ways to request additional revenue to come into the community college system. They feel it's important that, at some point, the state begins to realize its responsibilities. This would include financial sustainability models; how do we sustain ourselves with what we currently have, knowing we may not ever get anything more. At the same time, they are trying to work decision packages to get us more. Dr. Rottweiler stated that, at the last AC4 meeting, he made a proposal that, as the decision package rolls around, no matter what they do, 30% of the decision package should go to Maricopa, and 20% should go to Pima, with the remaining 50% to be divided amongst the eight rurals. His intention in making that motion, which was approved, was to try to head off Maricopa and Pima from doing their own decision packages, because if they end up with competing decision packages, both will lose. The decision package will be based around the Arizona Achieve 60, which is about getting sixty percent of Arizona's population with a certificate or a high school degree by 2030. AC4 will also continue

discussion related to the library consortium; the idea was led by our library director, Dr. John Walsh, and his leadership on that is appreciated.

Dr. Rottweiler stated that, as many of the Board members were aware, we had our federal delegation on the Cochise College campus over the last two weeks; on October 24<sup>th</sup>, we welcomed Senator John McCain to the Downtown Center, where the topic of discussion was cybersecurity. All reports are that Cochise College did, as we would expect, a really high level job. Things were well received. The comments regarding the presentation, provided by Dr. Clyne Namuo, were very positive. Dr. Rottweiler added that he thinks the college did itself very well, and we'll see where that takes us after the election.

On November 3<sup>rd</sup>, we welcomed Congresswoman Martha McSally onto the Douglas Campus in the Aviation department. The Aviation program did a wonderful job of showcasing the things they do. Dr. Rottweiler stated we'll continue some unique discussions around potentially trying to bring some Border Patrol training opportunities in aviation and unmanned systems onto the Douglas Campus. Pending the outcome of the election, we'll try to get together during the lame duck session and see if we can form some relationships with those in charge in Border Patrol. He believes we are positioned very well to do some exciting things!

Related to master facilities planning, Dr. Rottweiler updated the Board on the Downtown Center. He stated we are finishing up the last few 'punch list' items, which should be concluded this month. We should have a close-out report by January, which will provide all the details. Our general contractor has requested thirty days after all punch list items are completed to wrap up all their financing. We are currently under the budget of \$15.27M, and it's estimated that if we get to those thirty days, as it currently looks, with the return of contingency, the budget should come in under \$15M, which is where we had previously discussed.

Dr. Rottweiler then moved on to Phase II, relating to master facilities – Building 300 (old Nursing building) on the Sierra Vista Campus, has now officially been renamed the Human Resources Building, and will be home to the college's Human Resources department, the Business Services department, and the District Governing Board room. That name was chosen because we didn't want to conflict with business and other things. This will allow people to easily access the college's services. Human Resources moved in last week, Business Services is currently working its way in this week, and construction is under way on the Board room, which should be ready in time for the January 2017 Board meeting.

As Human Resources has moved out of the Student Union building, we have expanded the dean's suite for Student Services. We've also been able to expand the Student Development Center on the second floor of the Student Union building. This is part of the strategic initiative to try to enhance student completion by providing better access to our advisors, counselors, and other resources.

Building 700, which is where the Small Business Development Center and Center for Lifelong Learning was, is currently in the remodeling completion phase. This building will be renamed the Business Education Building on one end, and the Music Education Building on the other end. We're strategically naming Business in particular, to try to enhance that as an academic center by giving it a location. We will be co-locating our business faculty, along with our Marketing and Creative

Services department prior to Thanksgiving. Dr. Rottweiler believes this will provide a nice synergy allowing for practical application as well as business training. He believes this may be a center of excellence we can begin to work on.

In his general comments, Dr. Rottweiler stated we are currently working with the recommendations that came from our administrative computing assessment. We put out a request last week for quotes for an interim director and a project manager to be provided by a third party that could come in and provide us direction. We need to do some things in our administrative computing to bring it up to scale; there's just a number of projects that have been built in, and we've had an open position for about a year, and we need to find some solutions. He stated he will update the Board as he receives more information. The audit is set to be completed December 11<sup>th</sup>, and everything looks good related to that. There are some discussions around our administrative computing access and some of our policies related to that, as well as our ongoing discussions around financial aid and the areas we need to work on there. Clearly, those two items are directly linked a bit to the things with our administrative computing assessment – we just need to figure out how best to structure the college to be successful in those areas.

Dr. Rottweiler shared that he, Dr. Fick, and Dean George Self had the opportunity to meet with Santa Cruz County Provisional Community College District on October 14<sup>th</sup>. He stated they will continue to have discussions; they have placed an agenda item on a special meeting scheduled for Thursday, November 10<sup>th</sup>, to discuss the relationship between Cochise College, Eastern, and Gila. We'll continue to have those discussions. Dr. Rottweiler has not had the opportunity to visit directly with Chair Collier to discuss this, as she has been out on an emergency leave. Mr. Self will be going to Nogales to attend the special meeting.

Dr. Rottweiler stated he met with Dr. Melody Buckner, the interim dean for University of Arizona – South, on October 19<sup>th</sup>. They will meet again soon, and include Melissa Vito, who is the assistant/vice provost at the U of A, related to the direction they plan to go with the U of A – South. They had a great meeting and were able to share what they think their (U of A – S) strengths and weaknesses are. Dr. Rottweiler commented that they should have been asking us this for the last seven to eight years, and we probably could have helped position U of A – S for better success. However, he is pleased that they are responding well.

Dr. Rottweiler stated that he and Dr. Fick met with the City of Sierra Vista to talk about what they are calling their 'futures' discussion – Where are we headed in the future? What can the college and the city begin to do? It was a meeting called by the city; they're beginning to realize the value of the college in trying to shape their future. He believes the Downtown Center has really become an impetus for us to have these discussions and to do some things moving forward.

Budget discussions have begun around financial stability. Vice President Schiers and Vice President Fick are leading that charge – before we even bring in any new revenue or other things, how can we sustain ourselves where we currently are? What are the things we are doing well? What are the things we need to change? Dr. Rottweiler believes that by starting those discussions, and then as we get more information from the governor's office and the legislature, we'll be able to do a much better job of putting the budget together. Their second meeting is scheduled for tomorrow related to financial sustainability. They have expanded that group into not

only senior administration, but to the deans council. They are doing some scenario planning in order to best positioned when those topics come around.

Dr. Rottweiler made the Board aware that he will be travelling out-of-state over the Thanksgiving holiday, and appropriate announcements will be made as to who will be the acting president, should any incidents arise.

### **1.05.6 Monthly Financial Report – October 2016**

The Financial Report for October 2016 was presented and accepted as submitted.

## **2. NEW BUSINESS**

## **ACTION**

### **2.01 Consent Agenda**

**Mrs. Strain requested Consent Agenda 2.01.7 be pulled from the agenda.**

- 2.01.1 \* Classified Staff; Appointment (*Marie Castillo, Financial Aid Assistant, Douglas Campus*)
- 2.01.2 \* Classified Staff; Transfer (*Crystal Hernandez, Buyer, Douglas Campus*)
- 2.01.3 \* Professional Staff; Transfer (*Sandra Rosales, Aviation Programs Recruiter/Advisor*)
- 2.01.4 \* Classified Staff; Resignation (*Leitha Jimenez-Longo, Department Assistant, Academic Advising and Counseling, Sierra Vista Campus*)
- 2.01.5 \* Administrative Support; Resignation (*Charles Carter, MOS Credentialing Coordinator, Fort Huachuca Center*)
- 2.01.6 \* Faculty; Resignation (*Joseph Meditz, Instructor of Engineering, Sierra Vista Campus*)
- 2.01.7 \* Faculty; Retirement (*Belinda Burnett, Chief Flight Instructor, Douglas Campus*) - Pulled**
- 2.01.8 \* Classified Staff; Termination (*Derek Morehand, Maintenance Technician I, Mechanical/Electrical, Sierra Vista Campus*)
- 2.01.9 \* Acceptance of Minutes for October 11, 2016 – Regular Meeting

Mr. Ortega moved and Mr. DiPeso seconded a motion to approve the Consent Agenda, with the exception of Consent Agenda item 2.01.7, which was pulled. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

### **2.01.7 Faculty; Retirement (Belinda Burnett, Chief Flight Instructor, Douglas Campus)**

Mrs. Strain took this opportunity to acknowledge Ms. Burnett for her amazing work at the college and in the community. She thanked Ms. Burnett for all she has done, her professionalism, her consistent high level of performance and interaction with students, her well-earned and extremely high reputation in the business, and for all she has done for the aviation program at Cochise College. Dr. Rottweiler added that Ms. Burnett has been a dedicated employee for 30 years at the college. He is appreciative of her willingness to continue on and benefit the college and provide leadership as we go through this ongoing transition.

Mrs. Strain moved and Mr. Quinn seconded a motion to approve the retirement of Belinda Burnett, Chief Flight Instructor, Douglas Campus. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

**\*\*\* Introduction of New Employees \*\*\***

Wendy Davis, Vice President for Human Resources, stated we do have a few individuals to be introduced from both this meeting agenda, as well as prior meeting agendas. Beginning with the prior meeting agendas, Polly Gosa, Director of Nursing, introduced Bruno Talerico (who was on the July 2016 Board agenda); Jim Nosek, Respiratory Therapy Program Coordinator, introduced Noelle Coates (who was on the August 2016 Board agenda); and from the current meeting agenda Kevin Austin introduced Sandra Rosales; and Jennifer Graeme introduced Marie Castillo.

**2.02 Placeholder – Classified Staff Appointment – Facility Services Technician III – Sierra Vista Campus**

The administration brought forward a recommendation to hire Simon Floyd, Facility Services Technician III, Sierra Vista Campus. Mr. DiPeso moved and Mr. Ortega seconded a motion to approve the appointment. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

**2.03 Placeholder – Faculty Appointment – Instructor of Computer Information Systems/Cybersecurity**

The administration brought forward a recommendation to hire Michael McLain, Instructor of Computer Information Systems/Cybersecurity, District-wide, based on the Sierra Vista Campus. Mr. Quinn moved and Mrs. Strain seconded a motion to approve the appointment. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

**2.04 Placeholder – Faculty Appointment – Instructor of Digital Media Arts – Sierra Vista Campus**

This item was pulled from the agenda.

**2.05 Faculty - .49 Appointment**

Dr. Rottweiler stated, consistent with Board policy, he is recommending the hiring of Belinda Burnett as a .49 appointment. This policy was established to allow employees to transition into retirement with ASRS and continue their service at the ASRS allowable rate. This is done in conjunction with the approval of the Vice President of Human Resources and the President, and allows for us to meet ongoing needs. He recommended the hiring of Belinda Burnett as a .49 appointment. Mr. DiPeso moved and Mrs. Strain seconded a motion to approve the appointment. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

**2.06 Policy Changes as Part of Routine Clean-Up and Review**

Dr. Rottweiler stated the following policies were brought to the Board last month as a first-read. Governing Board Policy 602 – Personnel Records, Governing Board Policy 605 – Ethical/Professional Standards, and Governing Board Policy 609 - Return of Property, have been reviewed as part of the ongoing revision and clean-up process. This is the second and final read, consistent with Governing Board Policy 207, and he recommended these policies to the Board for approval. Mr. Ortega moved and Mrs. Strain seconded a motion to

approve revised Governing Board Policies 602, 605, and 609. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

### **2.07 Policy Changes Related to the Fair Labor Standards Act (FLSA)**

Dr. Rottweiler stated the following policies incorporate changes related to the Fair Labor Standards Act that will go into effect on December 1, 2016. They include adjustments primarily in language in ensuring we are in compliance with the FLSA. They are being brought to the Board as a second-read, and he recommended them to the Board for approval. Mrs. Strain moved and Mr. Quinn seconded a motion to approve revised Governing Board Policies 619 – Salary/Wage Placement, 621 – Hours of Work and Overtime Compensation, 625 – Absence from Duty, 626 – Annual Leave, 627 - Holidays, 628 – Sick Leave, 642 – Probationary Employees, 661 – Position Classifications and Categories, and 666 – Associate Faculty. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

### **2.08 New Governing Board Policy 667 – Non-exempt On Call and Call In**

Dr. Rottweiler stated this policy, along with the two following policies, are brand new policies related to the changes in the FSLA, and he is requesting the Board approve them individually. This new Governing Board policy is being brought to the Board as a second-read, and he recommended it to the Board for approval. Mr. DiPeso moved and Mrs. Strain seconded a motion to approve new Governing Board Policy 667 – Non-exempt On Call and Call In. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

### **2.09 New Governing Board Policy 668 – Non-exempt Employee Travel and Overnight Stay**

Dr. Rottweiler stated this new Governing Board policy, like the previous one, is being brought to the Board as a second-read. This policy outlines how the college will compensate non-exempt employees who are on travel status. He recommended it to the Board for approval. Mr. Ortega moved and Mr. DiPeso seconded a motion to approve new Governing Board Policy 668 – Non-exempt Employee Travel and Overnight Stay. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

### **2.10 New Governing Board Policy 669 – Non-exempt Remote Access**

Dr. Rottweiler stated that, consistent with the two previous policies related to the changes in the FLSA, new Governing Board Policy 669 – Non-exempt Remote Access, will provide policy related to employee access in college related services while away from campus and off the clock. He recommended it to the Board for approval. Mrs. Strain moved and Mr. Quinn seconded a motion to approve new Governing Board Policy 669 – Non-exempt Remote Access. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

## **3. INFORMATION ITEMS**

## **INFORMATION**

### **3.01 Communications**

The college received the following communications:

- Dr. Rottweiler received a letter from Jorge Ernesto Espejel Montes, Mexican Consul, expressing his appreciation and gratitude for the college's contribution to the implementation of the second edition of Dreams Across Borders 2016, and particularly for the accommodation of the participants in the Cochise College Douglas Campus facilities.
- Carla Boyd, Director of Disability Support Services, received a card of thanks from Kristopher Rangel, Chair of the Commission on Disability Issues (CoDI) for participating in the Sierra Vista Ability Day on Saturday, October 22, 2016.
- Dr. Rottweiler received email correspondence from Maudie Bailey, Show Coordinator for the Huachuca Mineral and Gem Club, thanking the employees at Cochise College (maintenance, security, snack bar, facility rental) for helping make the annual gem show such a success.

### **3.02 HACU**

Susana Greeno, the joint academic advisor for the U of A and Cochise College on the Douglas Campus, presented three of the four students who attended the HACU National Conference in San Antonio, Texas. The attendees were Lindsie Romo (Sierra Vista Campus), Guillermo Gamez (Douglas Campus), Hiram Castillo (Douglas Campus), and Christie Monreal (Nogales), who was unable to attend this evening.

Lindsie Romo stated that her main reason for attending the conference was to see what she could bring back to help other students at Cochise College. The first point relevant to the college was the abundance and transmittal of epistemic opportunities. Everything was about learning, and how she could bring that back us. There was a variance in presenters, panelists, and exhibit representatives who provided information on everything from the Secret Service to the NCAA to the Department of Agriculture. Leadership and team building skills were also provided, which included managing unavoidable conflict. While HACU is specifically for Hispanic students, she also saw opportunities for all students on campus. There were opportunities to study abroad, the School for International Training (SIT), and the Semester at Sea program. Ms. Romo stated there were so many different program opportunities. Internships were open to all majors in engagements in federal and corporate sectors - basically, no matter what your major is you just apply for internships and you're pooled and get contacted. There was also information on online communication and presentation assets such as LinkedIn, which Ms. Romo thinks is something especially for students her age to get into; they are all about social media. She acknowledged that there are some things that should not be on their social media, but LinkedIn is where they can be extremely professional and showcase skills, colleges, and professional worth so people can actually pick you out.

Guillermo Gamez, thanked everyone for being there. He began his presentation by answering the question, What did I like the most? – Everything! It was the first time he had flown on an airplane and his first time attending this type of conference, but he especially enjoyed networking with so many students from different areas. It was amazing! In the area of learning outcomes, he stated he learned how to be professional - how to interact with people in a professional manner. He also learned what his profile should reflect, and that all social media should be the same information. He learned about all types of opportunities with internships and studying abroad. For future students attending the HACU conference, Mr. Gamez would recommend being an 'open book', to learn a lot, to have fun, and to speak to him or one of the current attendees before they go.



Hiram Castillo stated he was interested in attending this conference because he is interested in STEM. In his research, he discovered opportunities such as internships and scholarships for students. He is moving forward with educating high school students about the scholarships for Hispanics that are out there. He learned that the Smithsonian Institute has a lot of opportunities for Hispanics. In answering the question of what he liked the most about this experience he stated he liked traveling and being exposed to people from different places. He learned a lot about finances, budgeting, saving for the future, credit and debt, and preventing identity theft. Mr. Castillo added that it was truly an honor and a privilege to have represented Cochise College at this conference, and he would do it again.

Mr. Nelson asked how many days the conference lasted. Ms. Romo stated the conference was held October 8 – 10, 2016. Mr. Nelson stated he is always impressed by the eloquence and the comments the students make on the things they learn. He thanked the students for attending the conference, and added that this is a wonderful program. He would like to continue supporting this in the future.

Dr. Rottweiler stated that over the years we have always selected students to attend and represent Cochise College, and we've seen very positive outcomes as a result. We've seen some real amazing leadership opportunities, as students who have returned after participating in the HACU conference have applied for and received internships with members of congress. They return and become amazing employees. We are seeing the value in broadening student's horizons and giving them some opportunities for leadership. We are seeing the benefits come back to the college, and we appreciate their efforts. We look forward to seeing what happens to these students over the next couple of years; we expect great things!

### **3.03 Science Department Report**

Dr. Rottweiler stated that, in our ongoing efforts to keep the Board updated in our various departments/divisions, the Math and Sciences Report, under the direction of Dean Krueger, will be made from the Sierra Vista Campus. This report is related to the Cochise College undergraduate research project. Dean Beth Ann Krueger introduced Science Chair Edmund Priddis and Matt Lorenz, Associate Faculty. Mr. Lorenz introduced three students, Seth, a second-year biology major, Elaine, a first-year biology major, and Markesa, also a first-year biology major. They will be presenting on Cochise College and Mosquitoes. Mr. Lorenz stated they will cover their objectives, their partners, background, methods, and future opportunities for undergraduate research at Cochise College.

Their objectives included: an incredible opportunity to involve Cochise College science students and undergrad research with local applied real science that really matters; to assist the Arizona Department of Health Services map mosquitoes in Cochise County (a great need); and to monitor and document areas of egg-laying mosquitoes in Cochise County.

The partners in the 'Great Arizona Mosquito Hunt' (GAMH), are the Arizona Department of Health Services (Phoenix), which includes the Border Infectious Disease Surveillance (BIDS) Program, who work with educators across the state in mapping mosquitoes. Other partners include the University of Arizona, and Arizona Partners in Science (Tucson). Seth provided some background information, sharing that mosquitoes feed on humans, they lay eggs in small bodies of water, and there have been three confirmed cases of the Zika virus in Cochise County. He provided a slide of a map collected from the Border Patrol in 2015; there is limited data that has been collected in Cochise County. A slide from 2016 showed three reported cases of the Zika virus.

Elaine stated that they are targeting the Aedes species of mosquitoes. The trapping methods used are called ovitraps, which are egg collection containers. They are inexpensive and easy to deploy. She provided a slide showing an ovitrap, which is basically a Mason jar containing germination paper and organic material (either rabbit pellets or Timothy Hay). The mosquitoes lay their eggs on the water surface and attach to the paper. The paper is typically collected once a week, and then the water and organic matter are replaced in the jar. Elaine provided a slide showing eggs on an ovitrap germination paper. Papers have been collected from both the Sierra Vista Campus and the Douglas Campus.

Markesa stated they have enjoyed getting involved with mosquito mapping this year, but they are excited that there are more opportunities for next year, including the use of the mosquito ovitraps. They are also excited because they will be involved with tick collection next year!

Mr. Nelson inquired if this will be an ongoing program from year to year. Mr. Lorenz stated that the plan is to carry on in 2017 with the mosquito collection. The tick collection is relatively new, which stems from a meeting he had with Dr. Casall in Tucson last week. So, the answer is yes.

Dr. Rottweiler asked Mr. Priddis to briefly share the undergraduate projects we have going on at this time. Mr. Priddis shared that the mosquito project is a relatively new project. However, they still have ongoing projects with other students that have been going on for a number of years. They continue with the wildlife research project, and they are looking at making some connections with other government agencies; for example, in Douglas, they have the San Bernardino Wildlife Refuge, the Elizabeth Canyon National Wildlife Refuge, and they have been working with them on the wildlife research. They are looking at maybe starting to work with some farmers in Mexico as well. They also have some other projects regarding finding and identifying microbes in our area. They have a lot of projects going on, but the main purpose is to get students involved in undergraduate research, which is relatively rare for community colleges to get involved. He stated that Cochise College is lucky to have the support of the administration and Dean Krueger, and to also have instructors such as Mr. Lorenz, who is an associate faculty member, to be interested in getting involved, as well as full time faculty. They also have the opportunity to take students to conferences and to present the information they researched. At the end of November, they will be attending a conference in Glendale and will present their research. They will attend a couple conferences during the Spring semester, as well. Mr. Priddis will continue to try to recruit students, and then hopefully have more students in the Spring. He is hoping to continue the momentum that they currently have.

Dr. Rottweiler thanked those who presented, and acknowledged their efforts, knowing that these alternative forms of learning enhance student's ability to learn Science and to stay interested. He is appreciative of faculty going above and beyond. Dean Krueger also thanked the presenters. She stated she did research as an undergraduate, and it was life-changing.

#### **4. COMMENTS FROM GOVERNING BOARD MEMBERS**

Mr. Nelson turned the floor over to Governing Board members for comments.

- Mrs. Strain stated that Senator John McCain's visit to the Cochise College Downtown Center was excellent! The collaboration she observed between the City of Sierra Vista,

Cochise College, and the University of Arizona-South was very well done. There was a synergy in the room that she hadn't seen in a long time. Cochise College itself did a great job, and she acknowledged Jenn Wantz for her hard work. She added that the food was excellent, and it was just a great day all around!

- Mrs. Strain stated that the visit from Congresswoman McSally was also excellent. The aviation department was at total top performance level. It was obviously the perfect place for Congresswoman McSally to visit. It was well done overall, not only for the aviation students, but the aviation faculty staff did an excellent job.
- Mr. Nelson stated it's been the custom to meet alternately in Douglas and Sierra Vista, except for meeting in Willcox in February and Benson in August. With the construction of the new conference room, it's his understanding that we'll be holding almost all our monthly meetings in Sierra Vista and will be visiting Douglas once a year, like we do in Willcox and Benson. He stated he was somewhat concerned about communications between the campuses and centers; however, after the Science presentation this evening, his concerns have been alleviated.
- Mr. Nelson thanked the Douglas Campus employees for their hospitality over the years. Dr. Rottweiler added that, at any time, the Board may request to hold a meeting at any of our centers. However, with the completion of the new Board room, the Board will be able to see presentations, the presenters can stand in front of them, and the audience will be able to see what is happening. It will be a professional environment and deserving of the Board and the quality they bring. Through this technology, we will be able to bring our entire county into the discussions. Dr. Rottweiler again reassured the Board that they will still travel to each of our centers at least once a year, and at the Board's request, we can always hold these meetings anywhere the Board desires.

**5. EXECUTIVE SESSION – LEGAL ADVICE**

**ACTION**

Mr. Quinn moved and Mr. DiPeso seconded a motion to move into Executive Session. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED. As a reminder, Dr. Rottweiler stated there will be no formal action taken during the executive session. The Board entered into Executive Session at 6:55 p.m., and adjourned the Executive Session at 7:31 p.m. Mr. Nelson reconvened the Regular Meeting at 7:31 p.m.

**6. ADJOURNMENT**

Mr. Nelson adjourned the meeting at 7:31 p.m.

Respectfully Submitted:

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Loretta Mountjoy, Executive Assistant to the President

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Mr. David DiPeso, Secretary of the Governing Board