

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, December 11, 2018, beginning at 6 p.m., in the Governing Board Room 301, Human Resources Building – 300, 901 Colombo Avenue, Sierra Vista, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

## AGENDA

#### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Standing Reports

#### INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

*Mrs. Jane Strain, representative to the AACCT, will provide a report.*

1.05.2 Senate

*A Senate report will not be provided; The Senate did not meet in November.*

1.05.3 Student Government Association (SGA)

*A Student Government Association report will not be provided; Douglas students have another event.*

- 1.05.4 College President  
*The President will provide:*
- *Legislative Update*
  - *Master Facilities Plan*
  - *New Initiative Updates*
  - *General Comments*

- 1.05.5 Monthly Financial Report – November 2018  
*The Governing Board will review the Financial Report for November 2018.*

**2. NEW BUSINESS \***

**ACTION**

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

2.01 Consent Agenda \*

- 2.01.1 \* Classified Staff; Appointment (*Scott Harper, Enrollment Data Specialist, Sierra Vista Campus*)
- 2.01.2 \* Classified Staff; Appointment (*John Parris, Financial Aid Technician I, Sierra Vista Campus*)
- 2.01.3 \* Administrative Support; Appointment (*Eva Dickerson, College Advancement Manager, Sierra Vista Campus*)
- 2.01.4 \* Faculty; Appointment (*Logan Barton, Instructor for Aviation Pathways, Douglas Campus*)
- 2.01.5 \* Faculty; Appointment (*Katherine Burnett, Instructor for Aviation Pathways, Douglas Campus*)
- 2.01.6 \* Faculty; Appointment (*Adam Daigle, Instructor for Aviation Pathways, Douglas Campus*)
- 2.01.7 \* Faculty; Appointment (*Alexander Deahr, Instructor for Aviation Pathways, Douglas Campus*)
- 2.01.8 \* Faculty; Appointment (*Julie Johnson, Instructor for Aviation Pathways, Douglas Campus*)
- 2.01.9 \* Classified Staff; Transfer (*William Auchinclos, Facility Services Coordinator, Sierra Vista Campus*)
- 2.01.10 \* Administrative Support; Resignation (*Amy Schroeder, Military Success Navigator, Fort Huachuca Center*)
- 2.01.11 \* Administrative Staff; Retirement (*George Self, Special Assistant to the Provost, Sierra Vista Campus*)
- 2.01.12 \* Acceptance of Minutes for November 13, 2018 – Regular Meeting

2.02 Placeholder – Administrative Support Appointment – Building and Grounds Manager – District-Wide Based on the Sierra Vista Campus  
*The administration is requesting the Board adopt a motion to approve the hiring of the administration's recommended candidate for Building and Grounds Manager.*

2.03 Placeholder – Faculty Appointment – Instructor of Physics – Sierra Vista Campus  
*The administration is requesting the Board adopt a motion to approve the hiring of the administration's recommended candidate for Instructor of Physics.*

**\*\*\* Introduction of New Employees \*\*\***

- 2.04 Alcohol Restriction Waiver  
*Administration requests the Board consider Cochise College Foundation's request for Alcohol Restriction Waiver to serve alcohol during their "An Evening at the Races" fundraising event to be held on April 27, 2018.*
- 2.05 Revised Governing Board Policy 303 – President Succession and Governing Board Policy 408 – District Investments  
*The administration is requesting the Board adopt a motion to approve revised Governing Board Policy 303 – President Succession and Board Policy 408 District Investments revisions to reflect the title of Vice President for Administration and Human Resources.*

**3. INFORMATION ITEMS**

**INFORMATION**

- 3.01 Communications
- *Dr. Rottweiler received a letter from Eric Silverberg, Court Administrator with the Cochise County Superior Court, thanking the college for allowing the Superior Court to utilize the Sierra Vista Campus Community Room for their annual Adoption Day Ceremony that was held on November 9. Mr. Silverberg's letter also thanked Jenn Wantz for her dedication and accommodating nature.*
  - *Cochise College Student Success Newsletter, Issue 06, December 2018.*
- 3.02 Nogales Center Teach-Out – Closeout Report  
*Gabriel Galindo, Director of Nogales Center, will provide a closeout report on the Nogales Center Teach-Out.*
- 3.03 Advancement/External Affairs Report  
*Denise Hoyos, Director of External Affairs/Executive Director of the Cochise College Foundation, will provide an overview of recent efforts and future plans in External Affairs.*
- 3.04 Title IX Report  
*Dr. Wendy Davis, Vice President of Administration and Human Resources, will provide an overview of Title IX and initiatives the college has in place to assist our students and employees in understanding their rights and responsibilities.*
- 3.05 2018 Strategic Vision Outcomes Report  
*Dr. Verlyn Fick, Executive Vice President/Provost, will provide an overview of the Arizona 2018 Strategic Vision Outcomes Report.*

**4. COMMENTS FROM GOVERNING BOARD MEMBERS**

*Mr. Quinn will turn the time over to Board members to provide comments/share information.*

**5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 7<sup>th</sup> day of December, 2018, by 5 p.m. o'clock.

*Crystal Wheeler*

Crystal Wheeler, Executive Assistant  
Office of the President