

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, February 5, 2019, beginning at 6 p.m., in the Governing Board Room 301, Human Resources Building – 300, 901 Colombo Avenue, Sierra Vista, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

## COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

### AGENDA

#### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Standing Reports

#### INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

*An AACCT Report will not be provided as AACCT did not meet in January 2019.*

1.05.2 Senate

*A Senate report will not be provided as the Senate did not meet in January 2019*

1.05.3 Student Government Association (SGA)

*A Student Government Association report will be provided.*

- 1.05.4 College President  
*The President will provide:*
- *Legislative Update*
  - *Master Facilities*
  - *New Initiative Updates*
  - *General Comments*
- 1.05.5 Monthly Financial Report  
*No Financial Report will be provided; February Board Meeting too early in the month to process the January 2019 Financial Report.*

## 2. NEW BUSINESS \*

## ACTION

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

### 2.01 Consent Agenda \*

- 2.01.1 \* Faculty; Appointment (*Christopher Scott, Instructor of Physics, District-wide, based on the Sierra Vista Campus*)
- 2.01.2 \* Faculty; Appointment (*Iztac Villanueva, Instructor of Professional Flight, Douglas Campus*)
- 2.01.3 \* Classified Staff; Resignation (*Nicholas Beach-Moschetti, Facility Services Technician III, Sierra Vista Campus*)
- 2.01.4 \* Coach; Resignation (*Lexie Hunk, Assistant Coach Women's Soccer, Douglas Campus*)
- 2.01.5 \* Faculty; Resignation (*Terry Crosby, Instructor of Aviation Grounds, Douglas Campus*)
- 2.01.6 \* Faculty; Resignation (*Garry Nix, Instructor of Administration of Justice, District-wide, based on the Douglas Campus*)
- 2.01.7 \* Classified Staff; Retirement (*Edgardo Pedrego, Facility Services Technician III, Douglas Campus*)
- 2.01.8 \* Administrative Staff; Retirement (*Kathy Curtis, Payroll and Benefits Manager, Sierra Vista Campus*)
- 2.01.9 \* Curriculum Changes
- 2.01.10 \* Amended Intergovernmental Agreement – Southeastern Arizona Law Enforcement Academy
- 2.01.11 \* Acceptance of Minutes for January 15, 2019 – Regular Meeting

\*\*\* Introduction of New Employees \*\*\*

## 3. INFORMATION ITEMS

## INFORMATION

### 3.01 Communications

*The college received the following communications:*

- *Margarita Ramirez-Loya, ESL Instructor, received a 2019 Hedgebrook Residency. Ms. Ramirez-Loya is one of 41 awarded residencies out of 827 applicants. Her residency will be July 5, 2019 to August 1, 2019.*

- *Margarita Ramirez-Loya, ESL Instructor, received an invitation from Professor Carmen Martinez-Roldan to speak at the Teachers College at Columbia University in New York on March 6, 2019.*
- *Dr. Eric Brooks, Dean of Liberal Arts, received a letter from Jordanna Enrich, Director, Fulbright U.S. Scholar Program, on behalf of the Institute of International Education's Council for International Exchange of Scholars (IIE/CIES), expressing their appreciation of Dr. Lori Keyne, Instructor of Music, for the time she contributed to reading and evaluating applications while serving on the Regional Peer Review Committee.*
- *Dr. Rottweiler received a letter from Captain Carlos Souza, Corps Officer with the Salvation Army, thanking the college for their tremendous support of the 2018 Kettle Fundraising Program. With the help of staff, students, and Board members, Cochise College helped raise \$5,661.05 by providing volunteers to ring the bell covering two doors at Fry's Store, twelve hours a day for six days.*

- 3.02 Economic Research Outlook Report  
*Mark Schmitt, Director of the Small Business Development Center, and Rachel Norton, Program Assistant for SBDC, will provide a report on the Economic Research Outlook.*
- 3.03 Security Camera Project Report  
*Frank Dykstra, Executive Director of Facilities, and James Barrows, Director of Maintenance and Operations, will provide an update on the security camera project initiative.*
- 3.04 Executive Vice President/Provost Report  
*Dr. Verlyn Fick, Executive Vice President/Provost, will lead a Provost's Report and discussions to include an update on college navigators, technology services, and transfer student data.*

#### 4. COMMENTS FROM GOVERNING BOARD MEMBERS

*The Board Chair will turn the time over to Board members to provide comments/share information.*

#### 5. EXECUTIVE SESSION

#### ACTION

- 5.01 Executive Session – President's Annual Evaluation and Contract

***The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431-.03(A)(1) - Discussion or consideration of employment, assignment, appointment, promotion, demotion, salaries, discipline, resignation, or dismissal of a public officer, appointee, or employee of a public body.***

**NO BOARD ACTION WILL BE TAKEN DURING THE EXECUTIVE SESSION.**

- 5.02 Contract for the College President  
*Each year the Board considers the conditions for the continued employment of the College President, and may adopt a motion to extend the employment contract with the College President.*

**6. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 1st day of February, 2019, by 5 p.m. o'clock.

*Crystal Wheeler*

Crystal Wheeler, Executive Assistant  
Office of the President