

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, November 12, 2019, beginning at 6 p.m., in the Governing Board Room 301, Human Resources Building – 300, 901 Colombo Avenue, Sierra Vista, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mrs. Jane Strain, representative to the AACCT, will provide a report.

1.05.2 Senate

A Senate report will not be provided; Senate did not meet in October.

1.05.3 Student Government Association (SGA)

A Student Government Association report will not be provided.

- 1.05.4 College President
The Governing Board will review the written president's report for November 2019.
- 1.05.5 Monthly Financial Report – October 2019
The Governing Board will review the Financial Report for October 2019.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Classified Staff; Appointment (*Colette Andrews, Data Specialist, Center for Life Long Learning, Downtown Center*)
- 2.01.2 * Classified Staff; Appointment (*Timothy Best, Help Desk Technician, Sierra Vista Campus*)
- 2.01.3 * Classified Staff; Appointment (*Donna Bracy, Registration Technician II, Sierra Vista Campus*)
- 2.01.4 * Classified Staff; Appointment (*Charles English, Department Assistant Disability Services, Sierra Vista Campus*)
- 2.01.5 * Classified Staff; Appointment (*Angela Landis, Accounts Payable Technician, Sierra Vista Campus*)
- 2.01.6 * Classified Staff; Appointment (*Cesar Noriega, Office Assistant II, Counseling and Advising, Douglas Campus*)
- 2.01.7 * Classified Staff; Appointment (*Joseph Nunnally, Senior Support Technician, Sierra Vista Campus*)
- 2.01.8 * Classified Staff; Appointment (*Denise Tackett, Registration Technician II, Military Programs, Fort Huachuca Education Center*)
- 2.01.9 * Administrative Staff; Appointment (*Rick Rhodes, Director of Emergency Medical Service Programs, Downtown Center*)
- 2.01.10 * Administrative Staff; Transfer (*Juan Espinoza, Student Activities Manager, Sierra Vista Campus*)
- 2.01.11 * Administrative Staff; Transfer (*Jason Thompson, Assistant Registrar, District-wide, based on the Sierra Vista Campus*)
- 2.01.12 * Classified Staff; Resignation (*Eduardo Peralta, Grounds Maintenance Assistant, Douglas Campus*)
- 2.01.13 * Classified Staff; Resignation (*James Rodriguez, HVAC Senior Technician, Sierra Vista Campus*)
- 2.01.14 * Classified Staff; Resignation (*Nicholas Williams, Senior Support Technician, District-wide, based on the Sierra Vista Campus*)
- 2.01.15 * Administrative Staff; Resignation (*Carla Boyd, Director of Equity, Inclusion and Compliance/Disability Services, District-wide, based on the Sierra Vista Campus*)
- 2.01.16 * Administrative Staff; Resignation (*Randy Denney, Director of Occupational Health and Safety, District-wide, based on the Sierra Vista Campus*)
- 2.01.17 * Acceptance of Minutes for October 8, 2019 – Regular Meeting

- 2.02 Placeholder – Classified Staff Appointment – Senior Electrician, District-wide, based on the Douglas Campus
The administration is requesting the board adopt a motion to approve the hiring of the administration's recommended candidate for Senior Electrician.

***** Introduction of New Employees *****

- 2.03 Appointment to .49 Full-Time Equivalency (FTE) Position
The administration is requesting the board adopt a motion authorizing the appointment of Randy Fox, Welding Instructor, to a .49 position effective January 6, 2020 through May 15, 2020.
- 2.04 Student Course Fee Schedule – 2020-2021
The administration is requesting the board adopt a motion to approve the student course fee schedule for 2020-2021, as presented.
- 2.05 Guaranteed Maximum Price (GMP) for Construction of the Automotive Technology Building
The administration is requesting the board adopt a motion to approve the Guaranteed Maximum Price with Diversified Design and Construction in the amount of \$5,136,223; approve the total project cost not to exceed \$6,250,000; and authorize the college president or designee to sign a construction contract with Diversified Design and Construction and to issue the notice to proceed.

3. INFORMATION ITEMS

INFORMATION

- 3.01 Communications
- *John Walsh, Director of Library Services, received email notification congratulating the Arizona Library Association service award winners; John received the Library Leadership Award and recognition at a ceremony held during the AZLA Conference on November 8.*
 - *Becky Orozco, Cochise College Instructor, received Volunteer of the Year Award, specifically recognizing her work on the preservation of Camp Naco and for Boys and Girls Club of Bisbee. The Bisbee Foundation, a local affiliate of the Arizona Community Foundation, presented a plaque to Ms. Orozco.*
 - *Cochise College Student Success Newsletter, Issue 05, November 2019.*
- 3.02 Business and Technology Report
Dr. Rod Flanigan, Dean of Business and Technology, will provide a Business and Technology Report.
- 3.03 Facilities Annual Report
Mr. Jim Barrows, Director of Facilities and Maintenance, will provide an annual Facilities Report.
- 3.04 2019 Strategic Vision Outcomes Report
Dr. Verlyn Fick, Executive Vice President/Provost, will provide an overview of the Arizona 2019 Strategic Vision Outcomes Report.
- 3.05 Written Sabbatical Report – Dr. Roman Briggs
Dr. Roman Briggs, Instructor for Humanities and Philosophy, completed the academic year 2018-2019 sabbatical and prepared a written report to the board.

- 3.06 Governing Board Policy 407 – Compensation and Benefits
Governing Board Policy 408 – District Investments
Governing Board Policy 409 – Service of Process
Provided as a first-read for review are Governing Board Policy 407 – Compensation and Benefits, Governing Board Policy 408 – District Investments, and Governing Board Policy 409 – Service of Process. Based on the review from the board, revised policies will be brought back to a future board meeting for approval.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. Quinn will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 8th day of November, 2019, by 5 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant
Office of the President