

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, October 8, 2019, beginning at 6 p.m., Student Union Community Room, on the Cochise College Douglas Campus, 4190 West Highway 80, Douglas, AZ 85607.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mrs. Jane Strain, representative to the AACCT, may provide a report.

1.05.2 Senate

The Governing Board will review the Senate Report for September 2019.

1.05.3 Student Government Association (SGA)

Members of the Student Government Association will provide a report.

- 1.05.4 College President
The President will provide:
- *Legislative Update*
 - *Master Facilities Plan*
 - *New Initiative Updates*
 - *General Comments*

- 1.05.5 Monthly Financial Report – September 2019
The Governing Board will review the Financial Report for September 2019.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Classified Staff; Appointment (*Jose Garcia, Facility Services Technician II, Sierra Vista Campus*)
- 2.01.2 * Classified Staff; Appointment (*Anthony Gray, Facility Services Technician II, Sierra Vista Campus*)
- 2.01.3 * Classified Staff; Appointment (*Jean McNeil, Financial Aid Technician II, Sierra Vista Campus*)
- 2.01.4 * Administrative Support; Appointment (*Denise Mazanek, Scholarship Navigator, District-wide, based on the Sierra Vista Campus*)
- 2.01.5 * Classified Staff; Transfer (*Vienna Baker, Department Assistant Library Services, Sierra Vista Campus*)
- 2.01.6 * Classified Staff; Transfer (*Kathleen Denney, Department Assistant Facilities and Maintenance, Sierra Vista Campus*)
- 2.01.7 * Classified Staff; Transfer (*Sharron Nason, Graduation Technician, Sierra Vista Campus*)
- 2.01.8 * Classified Staff; Resignation (*Angel Rojo, Office Assistant II for Counseling and Advising, Douglas Campus*)
- 2.01.9 * Administrative Staff; Resignation (*Heather Augenstein, Assistant Registrar, Sierra Vista Campus*)
- 2.01.10 * Administrative Staff; Resignation (*Andi DeBellis, Student Activities Manager, Sierra Vista Campus*)
- 2.01.11 * Acceptance of Minutes for September 10, 2019 – Regular Meeting

- 2.02 Placeholder – Administrative Staff – Associate Athletic Director, Douglas Campus
The administration is requesting the Board adopt a motion to approve the hiring of the administration's recommended candidate for Associate Athletic Director.

***** Introduction of New Employees *****

- 2.03 Appoint a Voting Delegate for the Association of Community College Trustees (ACCT) Leadership Congress
The administration is requesting the Board adopt a motion to appoint a voting delegate for the ACCT Leadership Congress.

- 2.04 2020 Proposed Governing Board Meeting Schedule
The administration is requesting the Board adopt a motion to approve the proposed 2020 Governing Board Meeting Schedule – Option B
- 2.05 2020-2021 Proposed College Calendar
The administration is requesting the Board adopt a motion to approve the proposed 2020-2021 college calendar

3. INFORMATION ITEMS

INFORMATION

3.01 Communications

- *Ms. Kari Durham received notification on behalf of the National Science Foundation (NSF) and the American Association of Community Colleges (AACC) inviting her to participate in the Community College Undergraduate Research Experience (URE) Summit taking place on November 20-22, 2019, in Washington, D.C.*
- *Ms. Celeste Atkins received notification from Teaching Resources and Innovations Library for Sociology (TRAILS) congratulating her on the publication for her resource, "20 Concepts: A new way to teach an Introductory Course." Her resources have gone through a two-tier review process, and will be featured on the TRAILS Facebook page.*
- *Mr. Mark Boggie received notification from Complete College America that Cochise College will be presenting on the "15 to Finish" Impact on Institutional Advising Culture and Student Credit Load Behavior during the 2019 Annual Convening: A Completion Nation on December 12-14, 2019.*
- *Cochise College received a letter from Arizona Commission on the Arts notifying the college they would be engaging Jenea Sanchez as an artist-partner for the AZ Art worker Program. Ms. Sanchez will be traveling to Guatemala City November 15 – 24, 2019 to participate in community engaged artists meetings and workshops.*
- *Dr. Alan Biel received a letter from Pennsylvania Association of Colleges and Teacher Educators (PACTE) congratulating him and accepting his manuscript "Impact of Graduation GPA Requirements on Academic Achievement of Education Majors. The manuscript will be issued in the fall 2019 Pennsylvania Teacher Educator.*

3.02 Pit Fire Event Report

Denise Hoyos, Executive Director for Advancement and Foundation, will provide a report on the Annual Pit Fire Event held on October 4, 2019.

3.03 Student Services Report

Dr. James 'Bo' Hall, Dean of Student Services and Director of Athletics, will lead a Student Services Report to include a housing occupancy report, safety and crimes statistics report, and 2018-2019 end of year athletic report.

3.04 Governing Board Policy 404 – Budgeting and Forecasting

Governing Board Policy 405 – Financial Condition

Governing Board Policy 406 – Asset Protection

Provided as a first-read for review are Governing Board Policy 404 – Budgeting and Forecasting, Governing Board Policy 405 – Financial Condition, and Governing Board Policy 406 – Asset Protection. Based on the review from the board, revised policies will be brought back to a future board meeting for approval.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. Quinn will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 4th day of October, 2019, by 5 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant
Office of the President