

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, April 14, 2020 at 6 p.m.**

Due to health concerns related to COVID-19, the Board has suspended public group access to conference rooms located at Cochise College Campuses and Centers. Members of the public who wish to attend these meetings via video conference can join at <https://cochise.zoom.us/j/160240891>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time.

Due to the health emergency, the CALL TO THE PUBLIC will be suspended.

To comment on an agenda item, email the Clerk of the Board at wheelerc@cochise.edu by 9:00 a.m. the day of the meeting. Please include the date of the meeting, the agenda item number, and your name. All comments will be read into the record.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Adoption of Agenda

1.03 Standing Reports

INFORMATION

1.03.1 Representative to the Arizona Association of Community College Trustees (AACCT)

A representative of AACCT may provide a brief report.

1.03.2 Senate

The Governing Board will review the Senate report provided within the packet.

1.03.3 Student Government Association (SGA)

The Governing Board will review the Student Government Association report provided within the packet.

- 1.03.4 College President
The President will provide:
- *Legislative Update*
 - *COVID-19 Updates*
 - *General Comments*
- 1.03.5 Monthly Financial Report – March 2020
The Governing Board will review the Financial Report for March 2020.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Classified Staff; Appointment (*Breona Mouton, Executive Assistant to the Vice President for Administration, Sierra Vista Campus*)
- 2.01.2 * Administrative Staff; Appointment (*Belinda Burnett, Director of Aviation Programs, Douglas Campus*)
- 2.01.3 * Administrative Staff; Appointment (*Dr. Thomas Guetzloff, Dean of Mathematics and Sciences, District-wide, based on the Sierra Vista Campus*)
- 2.01.4 * Classified Staff; Transfer (*Tizoc Anaya, User Support Technician I, Sierra Vista Campus*)
- 2.01.5 * Classified Staff; Transfer (*Jean McNeil, Financial Aid Technician I, Sierra Vista Campus*)
- 2.01.6 * Administrative Support; Transfer (*Lisa Hauser, Director of Fort Huachuca Center, Fort Huachuca Center*)
- 2.01.7 * Administrative Staff; Restructure/Reclassification (*Barbara Richardson, Dean of Outreach, District-wide, based at the Benson Center*)
- 2.01.8 * Faculty; Retirement (*Barbara Smith, Instructor of Computer Information Systems (CIS), District-wide, based on the Sierra Vista Campus*)
- 2.01.9 * Faculty; Retirement (*Douglas Smith, Instructor of Computer Information Systems (CIS), District-wide based on the Sierra Vista Campus*)
- 2.01.10 * Coach; Separation (*Austin Nelson, Assistant Coach for Baseball, Douglas Campus*)
- 2.01.11 * Administrative Staff; Termination (*Jaclyn Bible, Business Analyst for Small Business Development Center, Downtown Center*)
- 2.01.12 * Administrative Staff; Termination (*Gabriel Galindo, Director of Center for Lifelong Learning Center, Downtown Center*)
- 2.01.13 * Faculty; Termination (*John Chapin, Instructor of Cybersecurity, Sierra Vista Campus*)
- 2.01.14 * Curriculum Changes
- 2.01.15 * Acceptance of Minutes for March 7, 2020 – Board Retreat
- 2.01.16 * Acceptance of Minutes for March 10, 2020 – Regular Meeting

- 2.02 Placeholder – Assistant Dean Academic Support
Administration is requesting the Board adopt a motion to approve the reclassification-restructure for the position of Assistant Dean of Academic Support – District-wide, based at the Downtown Center.

- 2.03 Fiscal Year 2020 – 2021 Personnel Listing
Administration is requesting the Board adopt a motion to approve the personnel listing containing the names of employees to be issued employment contracts for the ensuing fiscal year, as presented.
- 2.04 Revised Summer 2020 and Fy2020-21 Tuition and Fees
Administration is requesting the Board adopt a motion to approve the revisions to summer 2020 and FY2020-21 tuition rates as presented.
- 2.05 Agreement Between Cochise County and Cochise County Community College District for use of College Dormitories during COVID-19 Pandemic
Administration is requesting the Board adopt a motion authorizing the College President to sign the agreement with Cochise County for use of college dorms during the COVID-19 Pandemic.

3. INFORMATION ITEMS

INFORMATION

3.01 Communications

- *Dr. Rottweiler received an email from Nicole Novelli, NISOD Membership Coordinator, announcing that Cochise College student, Esteban Jasso is one of three Student Essay Contest winners. Esteban submitted an essay, "Forming an Identity," written about his instructor Kristin Juarez, Instructor of Psychology. With this honor, Esteban and Kristin will each receive \$1,000, and Cochise College will receive a complimentary membership for 2020-2021.*
- *Celeste Atkins, Instructor of Sociology, received a letter from Dr. Andrew Carnie, Vice President for Graduate Education and Dean, and Dr. Frans Tax, Faculty Director, Graduate College, informing her that she has been selected to receive the Dr. Maria Teresa Velez Diversity Leadership Scholarship for 2020-21. The award provides \$25,000 in cash stipend plus coverage of full base tuition.*
- *Celeste Atkins, Instructor of Sociology, also received an email from Linda Venis, Co-Editor for Accessibility and Diversity in the 21st Century University, informing her that her text "Teaching Up: Female Sociologists Teaching about Privilege" will be a published chapter in the Accessibility and Diversity in the 21st Century University book.*
- *Dr. Rottweiler received a letter from Robert Gomes, President and CEO of Canyon Vista Medical Center, thanking the college for the kindness in loaning Canyon Vista Medical Center ventilators and personal protective equipment. Also noting it is a pleasure to see our community helping each other in times of need.*

3.02 FY2019 Audit Review

Dr. Wendy Davis, Vice President for Administration and Human Resources, will provide a review of the FY 2019 Audit.

3.03 FY2020-21 Budget Review

Administration will provide an FY2020-21 budget review.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. Hudgins will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 10th day of April, 2020, by 5 p.m. o'clock.

Crystal Wheeler
Crystal Wheeler, Executive Assistant
Office of the President