

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, April 12, 2022, beginning at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave.

Members of the public who wish to attend the meeting via video conference can join at <https://cochise.zoom.us/j/95831059321>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting, and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

No Arizona Association of Community College Trustees (AACCT) report will be given as there have been no updates since the last meeting.

1.05.2 Senate

The Senate submitted a written report in the Governing Board packet for board review and acceptance.

1.05.3 Student Government Association (SGA)

The Cochise College Student Government Association will present their program review, and the students who attended the College Day at the Capitol will report on their trip.

- 1.05.4 College President
The President will provide:
 - *Legislative Update*
 - *Facilities Update*
 - *Initiatives*
 - *General Comments*
- 1.05.5 Monthly Financial Report
The Governing Board will review the Financial Report for March 2022.
- 1.05.6 Monthly Academic Progress Report – April 2022
The Governing Board will review the April Report.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Classified Staff; Appointment (Jonathan Heath, Building Maintenance Technician I, Sierra Vista Campus)
- 2.01.2 * Administrative Support; Appointment (Cody Nix, Academic Career Advisor, Sierra Vista Campus)
- 2.01.3 * Administrative Staff; Appointment (Mujahid Ashqer, Senior Research Data Analyst (Remote), based online remote)
- 2.01.4 * Administrative Staff; Appointment (Brian Tackett, Assistant Director of Facilities, District-wide based on the Sierra Vista Campus)
- 2.01.5 * Classified Staff; Resignation (Charles English, Department Assistant Disability Services, Sierra Vista Campus)
- 2.01.6 * Administrative Support; Resignation (Andrew Stirling, Academic Advisor Military Programs, Fort Huachuca Education Center)
- 2.01.7 * Faculty; Resignation (James Cruze, Instructor of Professional Flight, Douglas Campus)
- 2.01.8 * Classified Staff; Separation (Duke Burford, Facility Services Technician, Sierra Vista Campus)
- 2.01.9 * Curriculum Changes
- 2.01.10 * Acceptance of Minutes for March 8, 2022 – Regular Meeting

***** Introduction of New Employees *****

- 2.02 Fiscal Year 2022 – 2023 Personnel Listing
Administration is requesting the Governing Board adopt a motion to approve the personnel listing containing the names of employees to be issued employment contracts for the ensuing fiscal year, pending other board actions.
- 2.03 2022-2023 Course Fees - Final Changes
Administration is requesting the Governing Board adopt a motion to approve the provided new course fees for FY2022-2023 as presented

- 2.04 IT Network Architecture Enhancements
Administration is requesting the Governing Board adopt a motion to authorize the college president or his designee to approve the quote for the IT Network project in the amount of \$563,472.82.
- 2.05 Policy 201 – Board Responsibility
Administration is requesting the Governing Board adopt a motion to approve revised Governing Board Policy 201 – Board Responsibility.
- 2.06 Policy 202 – Board Chairperson’s Role
Administration is requesting the Governing Board adopt a motion to approve revised Governing Board Policy 202 – Board Chairperson’s Role.
- 2.07 Policy 203 – Board Secretary’s Role
Administration is requesting the Governing Board adopt a motion to approve revised Governing Board Policy 203 – Board Secretary’s Role.
- 2.08 Policy 204 – Board Code of Conduct
Administration is requesting the Governing Board adopt a motion to approve revised Governing Board Policy 204 – Board Code of Conduct.

3. INFORMATION ITEMS

INFORMATION

- 3.01 Communications
The college received no communications for this agenda:
- 3.02 NISOD Awards – 2022
Dr. Verlyn Fick, Executive Vice President/Provost, will announce and recognize the recipients of the National Institute for Staff and Organization Development (NISOD) Award.
- 3.03 Human Resources Annual Report
Mr. Wick Lewis, Executive Director of Human Resources, will present the annual Human Resources Staffing Profile and Report.
- 3.04 Annual Salary and Compensation Report
Dr. Wendy Davis, Vice President for Administration, will present the annual salary and compensation report for FY23.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

The Board Chair will turn the time over to board members to provide comments/share information.

5. EXECUTIVE SESSION

- 5.01 Executive Session – Real Property Discussions
The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431-.03(A)(7) - Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

NO BOARD ACTION WILL BE TAKEN DURING THE EXECUTIVE SESSION.

6. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 8th day of April, 2022, by 5 p.m. o'clock.

Crystal Wheeler
Crystal Wheeler, Executive Assistant
Office of the President