

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, May 10, 2022, beginning at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave.

Members of the public who wish to attend the meeting via video conference can join at <https://cochise.zoom.us/j/98937447421>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting, and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

## AGENDA

### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Standing Reports

### INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

*Mr. Quinn, Arizona Association of Community College Trustees Representative, will provide a report.*

1.05.2 Senate

*The Governing Board will review the written Senate Report for April 2022, submitted in the board packet.*

1.05.3 Student Government Association (SGA)

*The Governing Board will review the written Student Government Association report submitted in the board packet.*

- 1.05.4 College President  
*The President will provide:*
  - *Legislative Update*
  - *Facilities Update*
  - *Initiatives*
  - *General Comments*
- 1.05.5 Monthly Financial Report  
*The Governing Board will review the Financial Report for April 2022.*
- 1.05.6 Monthly Academic Progress Report – May 2022  
*The Governing Board will review the Academic Progress Report for May 2022.*

**2. NEW BUSINESS \***

**ACTION**

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

2.01 Consent Agenda \*

- 2.01.1 \* Classified Staff; Temp Appointment (Nicholas Castellana, Registration Technician, Sierra Vista Campus)
- 2.01.2 \* Classified Staff; Appointment (Ricardo Parra, Grounds Technician III, Sierra Vista Campus)
- 2.01.3 \* Classified Staff; Resignation (Jeremy Groves, Facility Services Technician, Sierra Vista Campus)
- 2.01.4 \* Classified Staff; Resignation (Erin Nevarez, Department Assistant Military Programs, Fort Huachuca Education Center)
- 2.01.5 \* Administrative Support; Retirement (Brenda Farbo, Center Coordinator - Willcox, Willcox Center)
- 2.01.6 \* Administrative Staff; Resignation (Tamara Crawley, Assistant Registrar, District-wide based on the Sierra Vista Campus)
- 2.01.7 \* Administrative Staff; Resignation (Rocio Cruz, Director of Disability Services, District-wide based on the Sierra Vista Campus)
- 2.01.8 \* Administrative Staff; Resignation (Dr. Rod Flanigan, Dean of Business & Technology, District-wide based on the Sierra Vista Campus)
- 2.01.9 \* Administrative Staff; Resignation (Jason Thompson, Registrar, District-wide based on the Sierra Vista Campus)
- 2.01.10 \* Classified Staff; Retirement (Javier LaFon, Facility Services Technician, Douglas Campus)
- 2.01.11 \* Adult Education Instructor; Retirement (Nancy Potenza, Adult Education Instructor, Sierra Vista Campus)
- 2.01.12 \* Faculty; Retirement (Lori Keyne, Instructor of Music, Sierra Vista Campus)
- 2.01.13 \* Administrative Staff; Separation (Andrew Kennedy, Executive Director of Institutional Research, District-wide based at the Downtown Center)
- 2.01.14 \* Curriculum Changes
- 2.01.15 \* IGA Renewal – Charter and Sierra Vista School District - Dual Enrollment for FY2022-23
- 2.01.16 \* IGA Renewal – Cochise Technology District for FY2022-23
- 2.01.17 \* IGA Extension – City of Douglas Bus Services
- 2.01.18 \* IGA Renewal – New Mexico Tuition Reciprocity

- 2.01.19 \* Acceptance of Minutes for April 12, 2022 – Budget Work Session
- 2.01.20 \* Acceptance of Minutes for April 12, 2022 – Regular Meeting

**\*\*\* Introduction of New Employees \*\*\***

- 2.02 New Curriculum – Basic Behavioral Health Sciences Certificate  
*Administration is requesting the Governing Board adopt a motion authorizing the college president to accept the Strategic Grant from the Legacy Foundation of Southeast Arizona and approve the curriculum for a Basic Behavioral Health Sciences Certificate.*
- 2.03 New Curriculum – Commercial Driver’s License Certificate  
*Administration is requesting the Governing Board adopt a motion authorizing the college president to approve the curriculum for a Commercial Drivers’ License Certificate.*
- 2.04 Managed Technology Services  
*Administration is requesting the Governing Board adopt a motion to authorize the college president or his designee to enter into a contract with ProStratus for Managed Services in the amount of \$393,000 per year for up to three years and a one-time implementation fee in the amount of \$16,000, for services.*
- 2.05 American Leadership Academy Virtual Early College Partnership  
*Administration is requesting the Governing Board adopt a motion to approve the agreement with ALAV to offer high school student the option to gain college credit and experience.*
- 2.06 First Responders Academy Project Phase I and Phase II  
*Administration is requesting the Governing Board adopt a motion to authorize the college president or his designee to sign the architectural and engineering fee proposals for Phase I and Phase II of the FRAP in the amounts of \$244,093 and \$306,500.*
- 2.07 Douglas Campus Primary Well Replacement  
*Administration is requesting the Governing Board adopt a motion to authorize the college president or his designee to approve the quote for this project, including the option for the booster station in the amount of \$538,695.16.*
- 2.08 College Security Services  
*Administration is requesting the Governing Board adopt a motion to approve to award the campus security services contract to Campus Security Specialists & Consultants in the amount of \$1,102,947.42 for fiscal years 2022-23 effective July 1, 2022.*

**3. INFORMATION ITEMS**

**INFORMATION**

- 3.01 Communications  
*The college received the following communications.*
  - *Dr. Rottweiler received a letter from the Higher Learning Commission (HLC) informing him that Cochise College’s Quality Initiative Proposal (QIP) Review was completed by a peer review panel and has been approved.*
- 3.02 AE (Achieved Excellence) Awards – 2022  
*Dawn Nuetzel, Division Assistant for Math and Science, will introduce the four 2022 AE Award recipients; Serena Westbrook, Kathy Carrillo, Leanne Perkins, and Sharron Nason.*

- 3.03 Math and Science Report  
*Thomas Guetzloff, Dean of Math and Sciences, will lead a presentation regarding the mission and how it impacts the division.*
- 3.04 Adult Education Report  
*Peter Hooper, Director of Adult Education, will provide an adult education update to the Governing Board.*
- 3.05 Technology Services Report  
*David Luna, Chief Technology Officer, will provide a Technology Services update to the Governing Board.*

**4. COMMENTS FROM GOVERNING BOARD MEMBERS**

*The Board Chair will turn the time over to board members to provide comments/share information.*

**5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 6<sup>th</sup> day of May, 2022, by 5 p.m. o'clock.

*Crystal Wheeler*

Crystal Wheeler, Executive Assistant  
Office of the President