

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, October 11, 2022, beginning at 6 p.m.** in the Governing Board Room - 100 located on the Cochise College **Douglas Campus** located at 4190 West Highway 80, Douglas, AZ.

Members of the public who wish to attend the meeting via video conference can join at <https://cochise.zoom.us/j/97504357494>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting, and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)
Mr. Quinn, Arizona Association of Community College Trustees Representative, has no updates to report.

1.05.2 Senate
The Governing Board will review the written Senate Report for September 2022, submitted in the board packet.

1.05.3 Student Government Association (SGA)
The Student Government Association will present to the Governing Board.

- 1.05.4 College President
The President will provide:
 - *Legislative Update*
 - *Facilities Update*
 - *Initiatives*
 - *General Comments*
- 1.05.5 Monthly Financial Report
The Governing Board will review the Financial Report for September 2022.
- 1.05.6 Monthly Academic Progress Report – October 2022
The Governing Board will review the Academic Progress Report regarding enrollment analysis.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Classified Staff; Appointment (*Nicholas Castellana, Registration Transcript Technician, Sierra Vista Campus*)
- 2.01.2 * Professional Staff; Appointment (*Amy O'Malley, Human Resources Specialist, Sierra Vista Campus*)
- 2.01.3 * Administrative Support; Appointment (*Mary Robertson, Art Studio Coordinator, District-wide, based on the Sierra Vista Campus*)
- 2.01.4 * Administrative Staff; Appointment (*Norma Brandenburg Academic/Career Counselor, Douglas Campus*)
- 2.01.5 * Administrative Staff; Appointment (*Jeff Falkner, Director of Athletics, Douglas Campus*)
- 2.01.6 * Administrative Staff; Appointment (*Ashlee Gray, Librarian - Archivist, Douglas Campus*)
- 2.01.7 * Coach; Appointment (*Ricardo Escalera, Head Coach Women's Soccer, Douglas Campus*)
- 2.01.8 * Coach; Appointment (*Santos Rangel, Assistant Coach Women's Soccer, Douglas Campus*)
- 2.01.9 * Faculty; Appointment (*Monica Wooldridge, Instructor of Nursing, Downtown Center*)
- 2.01.10 * Classified Staff; Resignation (*Haley Anderson, Registration Technician - Military Programs, Fort Huachuca Education Center*)
- 2.01.11 * Classified Staff; Resignation (*Morgan Smith, Facility Services Technician, Sierra Vista Campus*)
- 2.01.12 * Administrative Staff; Resignation (*Kelly Juvera, Program Director of Emergency Medical Services, Downtown Center*)
- 2.01.13 * Administrative Staff; Resignation (*Resha Watts Student Recruitment Manager, Sierra Vista Campus*)
- 2.01.14 * Faculty; Retirement (*Linda Vincent, Instructor Nursing - LPN Coordinator, Downtown Center*)
- 2.01.15 * Curriculum Changes

- 2.01.16 * Addendum to Intergovernmental Agreements (IGAs) with Cochise County Charter and School Districts for Dual Enrollment
- 2.01.17 * Addendum to Intergovernmental Agreements (IGAs) with Cochise Technology District to Provide College Level Credit Classes
- 2.01.18 * Change November Governing Board Meeting Date
- 2.01.19 * Acceptance of Minutes for September 13, 2022 – Regular Meeting
- 2.01.20 * Acceptance of Minutes for October 3, 2022 – Special Meeting

***** Introduction of New Employees *****

- 2.02 Place Holder – Grounds III
The administration is requesting the Governing Board adopt a motion to approve the hiring of the administration's recommended candidate.
- 2.03 2023-2024 College Calendar
The administration is requesting the Governing Board adopt a motion to approve the proposed 2023-2024 College Calendar.
- 2.04 2023 Governing Board Meeting Schedule
The administration is requesting the Governing Board adopt a motion to approve the proposed 2023 Governing Board Meeting Schedule.
- 2.05 Appoint a Voting Delegate for the Association of Community College Trustees (ACCT) Leadership Congress
The administration is requesting the Governing Board adopt a motion to appoint a voting delegate for the ACCT Leadership Congress
- 2.06 Revised Governing Board Policy 301 – Delegation to the President
The administration is requesting the Governing Board adopt a motion approving revised Governing Board Policy 301 – Delegation to the President.
- 2.07 Contract for Course and Room Scheduling
The administration is requesting the Governing Board adopt a motion to approve the contract for course and room scheduling and hosting services to CourseDog.
- 2.08 Intergovernmental Agreement with the City of Sierra Vista
The administration is requesting the Governing Board adopt a motion to approve the Intergovernmental Agreement with the City of Sierra Vista.

3. INFORMATION ITEMS

INFORMATION

- 3.01 Communications
The college received the following communications.
 - *Ms. Michelle Higgs, Director of Cybersecurity, received a letter from Karen Leuschner with the National Security Agency regarding the National Centers of Academic Excellence in Cyber Defense Program of Study Validation. Ms. Leuschner informed Ms. Higgs that the NSA and a committee of academic peers has validated the Cybersecurity – Associate of Applied Science, through academic year 2027.*
 - *The recent Current Magazine highlighted several Cochise College articles: page 8 – Behavioral Health Program; pages 10-11 – Pit Fire Festival; and pages 22-23 – Geology Program. A digital copy of the full magazine is provided in the board meeting packet.*

- 3.02 Liberal Arts Division Report
Angela Garcia, Dean of Liberal Arts, will lead a presentation on the Liberal Arts Division, including highlights from the annual Pit Fire.
- 3.03 Aviation Division Report
Kristy Ritter, Dean of Business and Technology, and Belinda Burnett, Director of Aviation, will provide an Aviation Division update.
- 3.04 Governing Policy 205 – Board Committees
Governing Policy 205 – Board Committees, is presented as a review and first read. Currently, there are no changes to the policy.
- 3.05 Governing Board Policy 209 – Administrative Policy and Creation
Governing Policy 209 – Administrative Policy and Creation, is presented as a review and first read. Currently, there are no changes to the policy.
- 3.06 Revised Policy 627 - Holidays
Revised Policy 627 - Holidays, is presented as a review and first read. Revisions include adding “full-time, benefited” language to the employees allowed holiday pay, and “in advance of the required holiday worked” language for employees required to work and to receive equivalent hours for paid time off.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

The Board Chair will turn the time over to board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 7th day of October, 2022, by 5 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant
Office of the President