

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting virtually open to the public on **Tuesday, January 17, 2023, beginning at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave.

Members of the public who wish to attend these meetings via video conference can join at <https://cochise.zoom.us/j/93084843852> Individuals attending the meeting via this link, will be joined as an attendee of the meeting and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

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| 1.01 | Call to Order | |
| 1.02 | Pledge of Allegiance | |
| 1.03 | Adoption of Agenda | |
| 1.04 | Governing Board Organization/Orientation for 2023 | |
| 1.04.1 | Oath of Office – Mr. Don Hudgins | INFORMATION |
| 1.04.2 | Oath of Office – Mr. Tim Quinn | INFORMATION |
| 1.04.3 | Election of Board Chair | ACTION |
| 1.04.4 | Election of Board Secretary | ACTION |
| 1.04.5 | Appointment of Governing Board Representatives and Alternate Representatives to Board Committees and Associations. | INFORMATION |
| 1.05 | Citizen's In-person Interim
<i>This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing</i> | |

Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

- 1.06 Standing Reports **INFORMATION**
- 1.06.1 Representative to the Arizona Association of Community College Trustees (AACCT)
No AACCT Report will be provided; no new updates.
- 1.06.2 Senate
A written November Senate report is provided for board review and acceptance.
- 1.06.3 Student Government Association (SGA)
A Student Government Association report is not provided as students are on winter break.
- 1.06.4 College President's Report Provided by the Executive Vice President on behalf of the president
The Executive Vice President will provide:
- *Legislative Update*
 - *Facilities Update*
 - *Initiatives*
 - *General Comments*
- 1.06.5 Monthly Financial Report – December 2022
The Governing Board will review the Financial Report for December 2022.
- 1.06.6 Monthly Academic Progress Report
No report provided for the January meeting.

2. NEW BUSINESS * ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

- 2.01 Consent Agenda *
- 2.01.1 * Classified Staff; Appointment (*Sergio Batista, Facility Services Technician, Douglas Campus*)
- 2.01.2 * Classified Staff; Appointment (*Janet Cramer, Buyer, District-wide based on the Sierra Vista Campus*)
- 2.01.3 * Classified Staff; Appointment (*Lisa Friel, Learning Management System Technician, District-wide based at the Downtown Center*)
- 2.01.4 * Classified Staff; Appointment (*Trinity Ribbing, Human Resources Building Assistant, Sierra Vista Campus*)
- 2.01.5 * Administrative Support; Appointment (*Katja Biggs, Academic Advisor Military Programs, Fort Huachuca Education Center*)
- 2.01.6 * Administrative Staff; Temporary Appointment (*Rene Gonzalez, Recruit Training Officer, Douglas Campus*)

- 2.01.7 * Administrative Staff; Appointment (*Janelle Simpson, Executive Director of Institutional Research, District-wide based at the Downtown Center*)
- 2.01.8 * Faculty; Temporary Appointment (*Dan Guilmette, Instructor of Computer Information Systems - District-wide based on the Sierra Vista Campus*)
- 2.01.9 * Faculty; Appointment (*Jeremiah Russel, Instructor HVAC Technology, District-wide based on Sierra Vista Campus*)
- 2.01.10 * Faculty; Appointment (*Bridget Schuldies, Instructor Nursing, Downtown Center*)
- 2.01.11 * Professional Staff; Resignation (*Duane Dugie, Electrician Supervisor, Sierra Vista Campus*)
- 2.01.12 * Administrative Support; Resignation (*Devon Hannah, Benson Center Coordinator, Benson Center*)
- 2.01.13 * Administrative Staff; Resignation (*Troy Lopes, Building Maintenance Manager, District-wide based on the Douglas Campus*)
- 2.01.14 * Faculty; Probation Separation (*Carlos Zeisel, Instructor of Sociology, District-wide based on the Douglas Campus*)
- 2.01.15 * Faculty; Resignation (*Patrick Farmer, Instructor of Computer Information Systems, Sierra Vista Campus*)
- 2.01.16 * Faculty; Resignation (*Jennifer Powlette, Instructor English, Sierra Vista Campus*)
- 2.01.17 * Faculty; Retirement (*Mary Coyle, Instructor Humanities, District-wide based on the Sierra Vista Campus*)
- 2.01.18 * Faculty; Retirement (*Rebecca (Becky) Richardson, Instructor Biology, District-wide based on the Sierra Vista Campus*)
- 2.01.19 * Curriculum Changes
- 2.01.20 * Acceptance of Minutes for December 13, 2022 – Work Session
- 2.01.21 * Acceptance of Minutes for December 13, 2022 – Regular Meeting

***** Introduction of New Employees *****

- 2.02 Adjust FY2021-22 Budget to Reflect Actual Expenditures
Administration is requesting the Governing Board adopt a motion approving the adjustments to the Fiscal Year 2021-22 adopted budget.
- 2.03 Policies 626 – Annual Leave - Second Read
Administration is requesting the Governing Board adopt a motion to approve the recommended revisions to Board Policies 626 – Annual Leave.

3. INFORMATION ITEMS

INFORMATION

- 3.01 Communications
 - *Dr. Rottweiler received a letter from the City of Douglas Mayor, Donald Huish sent on behalf of the Douglas Mayor and Council, expressing their gratitude for the college president being a vital part of the Douglas community and for attending the 2022 Christmas Tree Lighting ceremony honoring Douglas Community Churches and Douglas Williams Home Museum.*
- 3.02 Community Engagement Report
Dr. Jennifer Wantz, Executive Dean of Community Engagement, will provide an update on department organization and Cochise Cares.

- 3.03 Student Success Report
Abe Villarreal, Dean of Douglas Campus, will provide an update on student success.
- 3.04 Marketing Report
Robyn Martin, Assistant Dean, Marketing, Communications & Advancement, will provide an update on the department and digital marketing.
- 3.05 Cochise College Foundation Report
Denise Hoyos, Executive Director of the Cochise College Foundation, will provide an update on recent activity outcomes.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

The Board Chair will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 13th day of January 2023, by 5 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant
Office of the President