

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting virtually open to the public on **Tuesday, March 14, 2023, beginning at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave.

Members of the public who wish to attend these meetings via video conference can join at <https://cochise.zoom.us/j/94677832539>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

## AGENDA

### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Standing Reports

### INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)  
*No AACCT update will be provided as there are no new updates since the last meeting.*

1.05.2 Senate

*The Governing Board will review the written February Senate Report, submitted in the board packet.*

- 1.05.3 Student Government Association (SGA)  
*The Governing Board will review the written Student Government Association Report, submitted in the board packet.*
- 1.05.4 College President's Report  
*In light of the Work Session held prior to the regular meeting, the college president will not present a monthly update; however, he will be available to answer any questions the board may have.*
- 1.05.5 Monthly Financial Report – February 2023  
*The Governing Board will review the Financial Report for February 2023.*
- 1.05.6 Monthly Academic Progress Report  
*A written February Academic Progress Report provided regarding curriculum development.*

## 2. NEW BUSINESS \*

## ACTION

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

### 2.01 Consent Agenda \*

- 2.01.1 \* Classified Staff; Appointment (*Amanda Foster, Office Assistant I - Benson Center, Benson Center*)
- 2.01.2 \* Classified Staff; Appointment (*Margaret Reilly, Administrative Assistant - Nursing and Allied Health, Downtown Center*)
- 2.01.3 \* Professional Staff; Appointment (*Jose Negrete, Plumber/Building Maintenance Specialist, District-wide, based on the Douglas Campus*)
- 2.01.4 \* Administrative Support; Appointment (*Cesar Noriega, Academic/Career Advisor, Douglas Campus*)
- 2.01.5 \* Administrative Support; Appointment (*Judith Sandstrom, Academic/Career Advisor, Sierra Vista Campus*)
- 2.01.6 \* Administrative Staff; Appointment (*Stella Rees, Building and Grounds Manager, District-wide based on the Douglas Campus*)
- 2.01.7 \* Faculty; Appointment (*Gabriela Zubiata, Instructor of Professional Flight/Assistant Chief Flight Instructor, Douglas Campus*)
- 2.01.8 \* Classified Staff; Probation Separation (*Paula Terry, Administrative Assistant - Nursing and Allied Health, Downtown Center*)
- 2.01.9 \* Curriculum Changes
- 2.01.10 \* Acceptance of Minutes for February 21, 2023 – Regular Meeting

### \*\*\* Introduction of New Employees \*\*\*

- 2.02 Faculty Emeritus  
*Administration is requesting the Governing Board adopt a motion to confer Faculty Emeritus status upon Lori Keyne and Star Jermyn.*

- 2.03 Cochise Combined Trust Membership Renewal  
*Administration is requesting the Board adopt a motion to adopt the resolution to renew membership with the Cochise Combined Trust for the period of July 1, 2023, through June 30, 2026.*
- 2.04 Multi-function Printer/copier Leasing Services  
*Administration is requesting the Board adopt a motion to authorize the College President or designee to sign an agreement for copier leasing services to Fruth Group for a period of five years at a cost of \$79,896 per year, or \$399,480 for five years.*

**3. INFORMATION ITEMS**

**INFORMATION**

- 3.01 Communications
- *Dr. Rottweiler received an email from Lynn Tincher-Ladner, Ph.D., President and CEO for Phi Theta Kappa, informing the college that the Sierra Vista Campus Phi Theta Kappa Chapter has been named a 2022 REACH Chapter. The Reach Rewards program recognizes and rewards Phi Theta Kappa chapters that excel in membership and development.*

**4. COMMENTS FROM GOVERNING BOARD MEMBERS**

*The Board Chair will turn the time over to Board members to provide comments/share information.*

**5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

**GOVERNING BOARD OF COCHISE COLLEGE**

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 10<sup>th</sup> day of March 2023, by 5 p.m. o'clock.

*Crystal Wheeler*

Crystal Wheeler, Executive Assistant  
Office of the President