

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, November 14, 2023, beginning at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave. The meeting location will be open to the public at 5:30 p.m.

Members of the public who wish to attend the meeting via video conference can join at <https://cochise.zoom.us/j/94696955345>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting, and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

## AGENDA

### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Standing Reports

### INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)  
*Mr. Quinn, Arizona Association of Community College Trustees Representative, will not have an update.*

1.05.2 Senate  
*The Governing Board will review the written Senate Report for October 2023, submitted in the board packet.*

1.05.3 Student Government Association (SGA)  
*The Governing Board will review the written Student Government Association Report, submitted in the board packet.*

- 1.05.4 College President Report  
*The President will provide an update:*
- *Legislative Update*
  - *Facilities Update*
  - *Initiatives*
  - *General Comments*
- 1.05.5 Monthly Financial Report  
*The Governing Board will review the Financial Report for October 2023.*
- 1.05.6 Monthly Academic Progress Report – November 2023  
*The Governing Board will review the Academic Progress Report regarding Arizona Transfer Report .*

**2. NEW BUSINESS \***

**ACTION**

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

2.01 Consent Agenda \*

- 2.01.1 \* Classified Staff; Appointment (*Manuel Burgos, Facility Services Technician, Douglas Campus*)
- 2.01.2 \* Classified Staff; Appointment (*Dawn Nuetzel, Administrative Assistant First Responders Academy, Sierra Vista Campus*)
- 2.01.3 \* Faculty; Appointment (*Andrea Bass, Instructor Nursing - Clinical Coordinator, Downtown Center*)
- 2.01.4 \* Faculty; Appointment (*Jacquelyn "Amie" Esteves, Instructor/Program Coordinator Agriculture, Douglas Campus*)
- 2.01.5 \* Classified Staff; Resignation (*Louie Martinez, Facility Services Technician, Sierra Vista Campus*)
- 2.01.6 \* Classified Staff; Resignation (*Steven Reyna, Facility Services Technician, Sierra Vista Campus*)
- 2.01.7 \* Faculty; Separation (*Khaleel Abusal, Instructor of English, Douglas Campus*)
- 2.01.8 \* Administrative Staff; Retirement (*Barbara Richardson, Dean of Outreach, District-wide*)
- 2.01.9 \* IGA Amendment Cochise Technology District
- 2.01.10 \* IGA Amendment – Southern Arizona Law Enforcement Academy
- 2.01.11 \* Revised IGA – Cochise County Sheriff's Office for Simulators
- 2.01.12 \* 2023-24 Course Fee Changes
- 2.01.13 \* Curriculum
- 2.01.14 \* Acceptance of Minutes for October 10, 2023 – Regular Meeting

**\*\*\* Introduction of New Employees \*\*\***

- 2.02 FY2024-2025 Course Fees  
*The administration is requesting the Governing Board adopt a motion to approve the FY2024-2025 Course Fees.*

**3. INFORMATION ITEMS**

**INFORMATION**

3.01 Communications

*The college received the following communications.*

- *Abe Villarreal, Douglas Campus Dean, received a certificate of recognition as an Extra Mile Hero, from Mr. Donald Huish, City of Douglas Mayor, for Abe's endless service to the community.*
- *The college and governing board received a letter from Chanse Frenette, Echoing Hope Ranch, Executive Director for Strategy and Planning. The letter expressed gratitude and appreciation for unwavering support and commitment shown by Cochise College, especially through Theresa (Terri) Biron and the Cochise College Nursing Program.*
- *Dr. Rottweiler received an email from Joshua Wyner, Vice President, Aspen Institute, informing the college was selected as one of 150 community colleges nationally that has been invited to apply for the 2025 Aspen Prize (\$1M).*
- *Dr. Rottweiler received a letter from the Higher Learning Commission (HLC) informing the college of the scheduled Open Pathway Comprehensive Evaluation Visit on February 23 & 24, 2026.*

3.02 Student Services Report

*Dr. Dana Horne, Vice President for Student Services, will provide a presentation to the Governing Board on the Student Services Division, and the 2023 Campus Safety and Title IX Report.*

3.03 Governing Board Policy 614 – Drug-free Workplace and Policy 667 – Non-exempt on Call and Call-in First Reads

*The administration will provide Policy 614 – Drug-free workplace and Policy 667 – No-exempt on call and call-in for first reads.*

**4. COMMENTS FROM GOVERNING BOARD MEMBERS**

*The Board Chair will turn the time over to board members to provide comments/share information.*

**5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

**GOVERNING BOARD OF COCHISE COLLEGE**

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 9<sup>th</sup> day of November, 2023, by 5 p.m. o'clock.

*Crystal Wheeler*

Crystal Wheeler, Executive Assistant  
Office of the President