

## APPROVED MINUTES

### COCHISE COUNTY COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

Tuesday, April 11, 2023  
Sierra Vista Campus  
Governing Board Room 301  
6:00 p.m.

Members of the public who wished to attend the meeting via video conference joined at <https://cochise.zoom.us/j/98735393054>.

#### 1. GENERAL FUNCTIONS

##### 1.01 Call to Order

Mrs. Strain called the meeting to order at 6:00 p.m.

##### **Board Members Present:**

Mr. David DiPeso  
Mr. Don Hudgins  
Mr. Dennis Nelson  
Mr. Tim Quinn  
Mrs. Jane Strain

##### 1.02 Pledge of Allegiance

Mr. Nelson led the Pledge of Allegiance.

##### 1.03 Adoption of Agenda

The agenda was adopted as published.

##### 1.04 Citizen's In-person Interim

Dr. Jacqui Clay, County Superintendent, thanked Cochise College for supporting K-12 education and the college for helping whenever needed. Dr. Clay thanked and presented Chris Przylucki, Food Service Director, and the food service staff with a certificate of appreciation.

##### 1.05 Standing Reports

##### **1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)**

No AACCT update was provided as there were no new updates.

##### **1.05.2 Senate**

The Governing Board reviewed the written March Senate Report, submitted in the board packet.

### **1.05.3 Student Government Association (SGA)**

The Governing Board reviewed the written Student Government Association Report, submitted in the board packet.

Mrs. Strain commented on her opportunity to observe the SGA, and the pride she has in the group and their advisor.

### **1.05.4 College President**

Dr. Rottweiler began his report recognizing Chris Przylucki and his team for all they do to support the college and the community. He then provided the board with updates; highlights included:

#### Legislative Update:

- The session has slowed down significantly with the committee process now over.
- The lobbying team had a positive meeting with the Governor's office, both at the policy and senior staff level as the college works to keep them focused on the priority for Expenditure Limitation (EL) relief in the budget in terms of the reduced penalties. Additionally, administration will be working on a proclamation for community college month with the Governor's office.
- At the Capitol, this week began with the session's 90th day. With no prospect of the session ending at the traditional 100-day benchmark, next week may be telling in terms of what direction the session will take after the committee process.

#### Facilities Update:

##### Douglas Campus

- Library Flat Roof Replacement
  - Laydown of last roof coating this week
  - Estimated Completion Date (ECD): this week
- Aviation Roof Replacement
  - In-Progress: lay down of metal roofing on the north side of building
  - ECD: May 1
- Welcome Center
  - In-Progress: exterior frame walls completed.
  - ECD: 1 May with interior work to follow
  - Full ECD: June 30
- Primary Well System
  - In-progress; there has been unforeseen issues which have required additional pump work

##### Sierra Vista Campus

- Law Enforcement Building (#600) Office and Classroom
  - Classroom remodeling and office furniture installation completed
  - Waiting on final material for the defensive tactics room
- First Responders Academy
  - Firearms Training Complex and Student Housing are in the design development phase
    - Hope to break ground late summer or early fall

- Driving Track
  - In-Progress: four of the eighteen pours (30' x 390' each) of concrete have been placed. An additional pour is planned for Thursday, April 13, 2023.
  - ECD: July 3, 2023
- CTE Canopy
  - Metal fabrication in-progress
  - ECD: End of July

#### Downtown Center

- Ambulance Simulator Room Preparations
  - Facilities work completed with the exception of the green flooring which will be placed after Simulator installation
  - Simulator delivery and installation currently planned for end April
- CLL Demonstration Kitchen
  - New range oven installed to provide improved baking capacity
- Surgical Technician/Simulation Lab
  - Preparation efforts in-progress
  - ECD: Fall 2023

#### Initiatives:

- Fiber to the Douglas Campus
  - Cox was awarded an Arizona Commerce Authority (ACA) grant for the Douglas fiber network build and expansion.
  - ACA initiated a process to begin contract agreements. With initial redline agreements received and exchanged in the time leading up to December 22.
  - In December, the ACA indicated they were waiting on an update from the US Department of Treasury to find out when the ARPA funds would be released for the ABDG-22 Program (broadband expansion). Cox was instructed that until the funds were released, the ACA would be unable to execute the grantee agreement.
  - In February 2023, US Treasury announced Arizona as one of three additional states to be approved for \$99.4M under the American Rescue Plan's Capital Projects Fund.
  - ACA has indicated that while Arizona has been awarded Treasury funds for broadband expansion, it has not yet received the funds.
  - The grant guidelines stipulate that Cox cannot incur fees or costs related to the awarded projects until the agreements have been executed, which has left the college at a standstill.
  - President Rottweiler met with the Governor's Office on Wednesday, March 29<sup>th</sup> concerning this matter.
  - Within a few days (April 3<sup>rd</sup>), he received a phone call from Keith Watkins with ACA where he confirmed the funds have not been received, therefore no work could be done.
  - In meetings with Senator Sinema and Representative Ciscomoni, the college president expressed his concerns and Senator Sinema stated she would take the issue back to the Whitehouse and Treasury to ensure the funds are freed up.

- Aviation
  - The institution has been working hard on Aviation options since the Board Work Session last month. At this point in time, there is appropriate leadership in place for the next academic year. Unless directed otherwise, the intent is to admit students for the fall semester and continue working to facilitate a long-term solution. Aviation Director, Belinda Burnett, has been working on a number of potential long-term solutions and an additional year will allow for some of the options to play out. At a minimum, this will provide the ability to maintain the program at the current level. Should no long-term solution manifest, administration and the board will have to make critical decisions.
- CyberSecurity
  - The department was notified on April 10<sup>th</sup> by the National Security Agency that Cochise College has been designated as a National Center of Academic Excellence in Cyber Defense. This is the gold standard for the program and has been a longtime coming. Thanks and appreciation given to Dr. Kristy Ritter and her team made up of Dave Dolifka, Rod Alexander, Angela Morteza, Tim McDaniel, and Thor Gavin. Also, David Luna, Rob Gibbs, Tech Services and Robyn Martin and marketing team who provided support behind the scenes.
- Skilled Trades Day
  - Thursday, March 30<sup>th</sup>, Cochise College held the second annual Skilled Trades Day on the Sierra Vista Campus. It was attended by over three hundred high school students from across the county. It was a great success and exposed students to many opportunities in the trades. It was well supported by the industry with representatives from ten different companies. Thanks to Dean Karl Griffor and all the departments in Business and Technology for their participation. Students had a great opportunity for some hands-on learning.
- Early College and 15 New STEM Camps
  - Cochise College will, once again, hold Summer STEM camps for K-12 students. Thanks to the work of Dean Barbara Richardson and the Early College team led by Brenda Kurtz, K-12 students will have the opportunity to experience learning opportunities in: Genetics, woodworking, mosaics, computers and engineering, ecology of the San Pedro, automotive, pharmacy, plants and animals of the Huachuca's, Health and Fire Science Exploration, and Science Exploration.
- Cochise College Health and Job Fair
  - The college hosted a health and job fair on both campuses, March 22 and 23. These events may have been some of the best attended events held on campus with both students and community participation. The health fair was in direct response to the strategic initiative of student wellness and included thirty informational tables and giveaways. Partnering entities included Chiricahua Community Health, Canyon Vista Medical Center, Cochise County Health and Social Services, the National Alliance of Mental Health, Haven Health and others. The job fair was in partnership with Arizona@Work with participation from many local employers. Much thanks to Dean Abe Villarreal, Student Wellness Manager Loren Gladwill, and Career Services Coordinator Amy Pressler.

General Comments:

- April is Community College Month nationwide. Dr. Rottweiler expressed his gratitude for the board members. Locally elected boards are a hallmark of the community college mission, and the institution could not be in better hands.
- One of the multiple missions of community colleges is university transfer. Arizona State University (ASU) and Cochise College have partnered for seamless transfer. Recently, ASU recognized Cochise College transfer student, Paulette Iniguez Erunez in a Path to ASU video; the video was shared with the board.
- Dr. Rottweiler recognized and congratulated Dr. James Perey on his selection for the Aspen Rising President's Fellowship.

Events in the Community:

- March 17 – hosted Juan Ciscomoni on the Sierra Vista Campus
- March 18 – Fort Huachuca Rodeo
- March 22-24 - Women's Basketball Championship games in Lubbock, TX
- March 31 and April 1 – held the President's Student Leadership Academy. Thanks given to Mrs. Strain for her presentation.
- April 1 - Hosted President's Cup, which is a Cyber security competition for local county high schools.
- April 5 - Roundtable with Kyrsten Sinema, Senator Tom Tillis from North Carolina and Representative Ciscomoni. The main topic discussed during the roundtable was border security, and broadband expansion.
- April 6 - Presented to Thunder Mountain Republican Women's Group

Upcoming Events:

- April 12 - Vanguard 23 (multi-domain range) demonstrations at Fort Huachuca
- April 14 - Lunch meeting with Shaun Phillips, the CEO of Canyon Vista Medical Center (CVMC)
- April 19-20 - AACCT - All-trustees Meeting
- April 21 - AC4 Meeting
- April 24 and 25 - NISOD Campus Recognitions
- April 26 - Hosting CVMC Board Meeting and providing a tour of the Downtown Center.
- April 26 - Red and White Awards on the Sierra Vista Campus
- April 27 - Red and White Awards on the Douglas Campus
- May 1 - Alumni tour of Douglas Campus with Foundation members
- May 3 - Military Affairs Committee Luncheon; Dr. Rottweiler will be the guest Speaker
- May 8 - Medical Assistant and Medical Billing and Coding Recognition
- May 9 - Regular Board Meeting
- May 11 - Nursing Recognition on the Douglas Campus at 7:00 pm
- May 12 - President's Reception beginning at 5:00pm with Commencement to follow on the Douglas Campus at 7:00pm.

Questions/Comments:

**1.05.5 Monthly Financial Report – March 2023**

The Financial Report for March 2023 was presented and accepted as submitted.

### 1.05.6 Monthly Academic Progress Report

No April Academic Progress Report was provided.

## 2. NEW BUSINESS \*

### 2.01 Consent Agenda \*

The following items were approved:

- 2.01.1 \* Classified Staff; Appointment (*Shelby Gonzales, Registration Technician - Military Programs, Fort Huachuca Education Center*)
- 2.01.2 \* Classified Staff; Appointment (*Krystal Green, Registration Transcript Technician, Sierra Vista Campus*)
- 2.01.3 \* Professional Staff; Appointment (*Devin Bohr, Audio-Visual (AV) Support Specialist, District-wide based on the Sierra Vista Campus*)
- 2.01.4 \* Professional Staff; Appointment (*Ali Hasanzada, User Support Supervisor, District-wide based on the Sierra Vista Campus*)
- 2.01.5 \* Administrative Support; Appointment (*Icela Faber, Financial Aid Advisor, District-wide based on the Sierra Vista Campus*)
- 2.01.6 \* Administrative Staff; Appointment (*Lauren Gaub, Learning Management System Manager, Downtown Center*)
- 2.01.7 \* Faculty; Appointment (*Brandy Arellano, LPN Coordinator/Instructor Nursing, District-wide based at the Downtown Center*)
- 2.01.8 \* Faculty; Appointment (*Daria Rike, Instructor Paramedicine, District-wide based at the Downtown Center*)
- 2.01.9 \* Professional Staff; Resignation (*Jose Negrete, Plumber/Building Maintenance Specialist, Douglas Campus*)
- 2.01.10 \* Administrative Support; Resignation (*Aleeya Hess, Marketing Coordinator, Sierra Vista Campus*)
- 2.01.11 \* Administrative Staff; Resignation (*Luis Grijalva, Systems Analyst, Sierra Vista Campus*)
- 2.01.12 \* Adult Education Instructor; Resignation (*Andy Edgington, Adult Education Instructor / IET Coordinator, Sierra Vista Campus*)
- 2.01.13 \* Faculty; Resignation (*Seth Colwell, Instructor of Business Accounting, District-wide based on the Sierra Vista Campus*)
- 2.01.14 \* Classified Staff; Retirement (*Martin Fuentes, Facility Services Technician, Douglas Campus*)
- 2.01.15 \* Classified Staff; Retirement (*Ryan Richardson, Facility Services Technician, Sierra Vista Campus*)
- 2.01.16 \* Faculty; Retirement (*Teresa Vernon, Instructor / Program Coordinator - Certified Nursing Assistant, District-wide based at the Downtown Center*)
- 2.01.17 \* Faculty; Retirement (*Cindy Ziegler, Instructor Nursing, Downtown Center*)
- 2.01.18 \* Acceptance of Minutes for March 14, 2023 – Work Session
- 2.01.19 \* Acceptance of Minutes for March 14, 2023 – Regular Meeting

Mr. Hudgins moved, and Mr. Nelson seconded a motion to approve the Consent Agenda. There was no further discussion and the Governing Board approved with David DiPeso, Don Hudgins, Jane Strain, Tim Quinn, and Dennis Nelson all voting aye. **MOTION CARRIED.**

**\*\*\* Introduction of New Employees \*\*\***

Wick Lewis, Executive Director of Human Resources, introduced: Lynn Bagwell, Student Recruitment Manager, and Lauren Gaub, Learning Management System Manager.

**2.02 Fiscal Year 2023-2024 Personnel Listing**

The administration requested the Governing Board adopt a motion to approve the 2023-2024 personnel listing containing the names of employees to be issued employment contracts for the ensuing fiscal year, pending other board actions.

Mr. Quinn moved, and Mr. Hudgins seconded a motion to approve the 2023-2024 personnel listing containing the names of employees to be issued employment contracts for the ensuing fiscal year, pending other board actions. There was no further discussion and the Governing Board approved with David DiPeso, Don Hudgins, Dennis Nelson, Tim Quinn, and Jane Strain all voting aye.  
**MOTION CARRIED.**

**3. INFORMATION ITEMS**

**INFORMATION**

**3.01 Communications**

- Dr. Jennifer Wantz received an email from Campus Vote Project, informing the college that Cochise College, was named a Voter Friendly Campus, one of 258 campuses in 38 states and the District of Columbia by Fair Elections Center's Campus Vote Project and NASPA – Student Affairs Administrators in Higher Education Association. The initiative recognizes institutions that have planned and implemented practices that encourage their students to register and vote in the 2022 elections and in coming years. The mission of the 2023 Voter Friendly Campus designation is to bolster colleges and universities' efforts to help students overcome barriers to participating in the political process.
- Regional Convention - Alpha Mu Zeta (Sierra Vista Chapter)
  - REACH Award (At least 15% of eligible students accept membership)
  - Tetima Parnprome: Honorable Mention - Paragon Advisor
  - Megan Cleary Moungey: Honorable Mention - Paragon Advisor
  - Jennifer Wantz: Honorable Mention - Distinguished Advisor
  - Bryan Homrighausen: Winner - Distinguished Advisor
  - Nikko Ochoa - Winner - Distinguished Chapter Member
  - Honorable Mention - College Project
  - Honorable Mention - Honors in Action Project
  - Honorable Mention - Distinguished Chapter
- Regional Convention - Alpha Beta Zetter (Douglas Chapter)
  - Winner - Honors in Action Theme 1: Essence of Play".

**3.02 NISOD Awards - 2023**

Dr. James Perey, Executive Vice President for Academics, announced and recognized the recipients of the National Institute for Staff and Organization Development (NISOD) Award. The organization is committed to promoting and celebrating excellence in teaching, learning, and leadership at community and technical colleges.

In January 2023, Cochise College nominated Bryan Homrighausen, Instructor of Student Success, and Jessamyn Snider, Instructor of Spanish, (who was not able to attend the meeting), for the NISOD Award.

Recipients were selected based on the following criteria:

- Service to Students
- Service to Department or Area
- Service to the College
- Service to the Community

Dr. Perey read portions of the nomination letters submitted for Bryan and Jessamyn, and honored each of them with a plaque. Mr. Homrighausen and Ms. Snider will have the opportunity to attend the NISOD National Convention in Austin, Texas in late May for further recognition and awards.

Questions/Comments:

Mrs. Strain congratulated and thanked Mr. Homrighausen for bringing his whole family to celebrate the special award.

### **3.03 Human Resources Annual Report**

Mr. Wick Lewis, Executive Director of Human Resources, provided a written annual Human Resources Staffing Profile and Report; highlights include:

Faculty and Staff Profile:

- Currently, there are a total of 533 employees, not including student employees
  - 342 full-time employees (64%), and 191 part-time employees (36%).
- Staffing at Cochise has decreased a little compared to last year's total of 543 employees, but corresponds with the decrease in unduplicated student headcount.
- In terms of turnover which is usually broken down into sixty separations, Cochise College had a decrease across all categories compared to FY2021.

Employee Service Awards:

- In an effort to retain employees and reduce turnover, Cochise College emphasizes employee recognition through annual service awards, retirements, and Cochise Kudos.

Questions/Comments:

Dr. Rottweiler noted there has been significant transition over the last five to ten years when it comes to employment. As more employees reach retirement, a younger employee group is replacing them, which brings in a new energy and new excitement; however, it results in a loss of institutional knowledge.

Mr. Nelson inquired about the steps taken to shorten the recruitment process from start to hire. Mr. Lewis responded, with help from the Human Resource team they have accelerated the screening process eliminating the need to coordinate calendars for a screening committee meeting and getting a jumpstart on the interview process. He also mentioned over sixty-one candidates withdrew themselves from the process this year, fourteen of them gave the reason; however most do not.



### **3.04 Annual Salary and Compensation Report**

Dr. Wendy Davis, Vice President for Administration, presented the annual salary and compensation report for FY23; highlights include:

Salary Study Comparators:

- Benchmark structures and incumbent salaries to state, regional and national data points
  - State: Arizona Community College Business Officers Study
  - Regional: Mountain States Study
  - National: CUPA-HR Study

FY 23 Comparator Analysis:

- When comparing faculty structures to actual faculty salaries, the main difference between the two is that faculty structures are made up of three different points including level of experience and degree.
  - Cochise College is doing well in regards to faculty structures.
  - When looking at actual faculty salaries, the college is doing fairly well, waning down in the 90% ranges, except in one category; Cochise as a percent of State Average sitting at 87.10%. The concern sets in when these percentages fall below 10% or more; however, this percentage can be attributed to the number of long-term faculty members retiring and new hires with less experience coming in at a lower salary.
- Other areas that are compared in the analysis include executives, average administrative staff/support, and non-exempt staff. All of which are in the mid-average or above range, except one category, Non-Exempt Staff Cochise sitting at 87.96%. The decrease is primarily due to the tough market in finding skilled trades or hourly employees.
- Overall, Cochise College is in the average range, plus or minus 10%.

FY24 Proposed Compensation Plan:

- Cochise College has done a great job at providing annual increases to employees, which is not the case for some other colleges, the hope is to keep that momentum going with the proposed compensation plan:
  - Provide a 3.5% plus \$1500 per 1 FTE base salary increase
  - Then, increase the structures for classified and professional staff 6% and all other structures 3%
- The biggest driver of the proposed compensation plan is minimum wage

FY24 Medical and Dental Insurance:

- For the first time in a few years, there will be an increase to the medical and dental insurance, which is anticipated to be around 10-13.6%.
  - Because of this, it is recommended to increase the monthly allocation for each employee to \$635, which covers the high deductible health plan for medical and dental coverage.

Questions/Comments:

Mr. Nelson asked for clarification on associate faculty compensation. Responding to Mr. Nelson, Dr. Davis noted that the budget proposal is to recommend an associate faculty pay increase of 3% from \$810 to \$834 per credit hour.

### 3.05 FY24 Preliminary Budget Update

Dr. J.D. Rottweiler, College President, updated the Governing Board on the FY24 preliminary budget development preparing the board for future actions in May and June; highlights include:

- Budget is tied to the college mission and vision
  - Providing inclusive and assessible educational opportunities that support social responsibility, community engagement, meaningful careers, and lifelong learning.
  - Transforming and empowering community by fostering collaborative relationships and providing innovative educational pathways.
- Strategic Priorities are the budget drivers
  - Equitable access to technology
  - Assess, develop and improve student wellness
  - Data Management
  - Assess, add and/or modify educational programs, which increases support for individuals, communities, and the economy
- Budget Principles
  - Base Forward focusing on
    - Student Centered
    - Data Driven
    - Employee Friendly
    - Technologically Enhanced
    - Future Focused
- FY24 Compensation Considerations
  - Continued impact from inflation (8.2% in August 2022 - Estimated 4.5-7% in August 2023).
  - Increased health care costs
  - Budget continues to be driven by minimum wage
- FY24 Compensation Plan
  - All Benefited employees to receive a 3.5% base increase plus \$1500/FTE (6.2% average for all employees)
    - Increase non-exempt structures by 6%
    - Increase exempt structures by 3%
    - Associate faculty increase to \$834/equated unit (3%)
    - Part time hourly, non-student budget increased by 3%
    - Student employees increase to Arizona minimum wage effective January 1, 2024. If the minimum wage comes back over \$14.50, the college may experience compression issues.
      - Under the proposed budget, it would move the Classified Staff hourly rate to \$14.84 in hopes to stay above the new minimum wage rate.
- Benefits
  - Arizona State Retirement System has an increase from 12.03% to 12.17%
  - Health/Dental/Vision Insurance has an increase from \$615 to \$635
  - Proposed budget suggests an increase in the Health Savings Account Incentive from \$700 to \$750, distributed out twice a year (\$375 in September and \$375 in February).
- Proposed Expenses
  - Mostly Inflationary impacted areas such as:
    - Insurance
    - Utilities
    - Compliance
    - Third-party contracts
  - Higher Learning Commission (HLC) preparation, travel, and visits

- Learning Management System
- Increased marketing for upcoming initiatives
- Security Camera installation at Benson and Willcox Centers
- Implement Enterprise Resource Planning (ERP) over next two years
- Proposed new staffing
  - ESL
  - Student Retention Coordinator
  - Credentials Evaluator – Military programs
  - Registration Technician from part time to full time
  - HEERF funded positions move to college funded
- Total cost (new ongoing and one-time) equals \$4,619,720
  
- Revenues
  - State Aid
    - Maintenance & Operation (M&O)
    - Equalization
    - Rural Aid
  - Restricted State Aid
    - STEM/Workforce
    - Prop 301
    - Prop 207
  - Tuition and Fees
  - Property Taxes
    - At the board’s request, Dr. Rottweiler presented five property tax levy options including an increase of 1%, 2%, 3%, 4%, and no increase at all.
  
- Anticipated New Revenues (\$2,135,928-\$3.6M dependent on Governor’s approved budget)

State Aid (M&O and Equalization)	\$1,184,900
Rural Aid	\$240,100
Tuition	\$160,000
Property Tax Levy	\$550,928 (new construction)
Property Tax Levy	\$497,223 (2% levy increase)
Total	\$2,633,151

- Based on the information above and the reallocations of funds for one time projects, the budget is balanced.
  
- FY 24 Budget Summary
  - Based on College Mission and Strategic Priorities
  - Follows Budget Principles
  - Conservative Projections in terms of revenue and expenses
    - Enrollment
    - State Budget – Legislative “skinny” budget
    - Property Taxes – recommended 2% Truth and Taxation (TNT) and New Construction
  - Addresses Concerns
    - Employee Compensation and Benefits
    - Increasing Costs due to inflation
    - ERP to the Cloud

- Facilities Improvements/Deferred Maintenance
  - Provides for
    - Contingencies
    - Growth/Shrinkage
    - Opportunities
  - Balanced
- As the budget develops, administration will bring the TNT rate to the board for action on May 9, 2023 and the FY24 Budget Adoption, which includes Prop 301, the proposed compensation plan, and numerous college initiatives, for action on June 13, 2023.

#### Questions/Comments:

- Mr. Quinn asked about the HLC timelines and enrollment following the tuition increase. The president responded HLC will come either at the end of academic year 2025 or beginning of academic year 2026 and noted enrollment rates are up compared to last year. In terms of the budget, Dr. Rottweiler noted administration is assuming flat enrollment, meaning the same as this year; however, there have been positive indicators of increased interest with early college, skilled trades, and solid incentives.
- Mr. Nelson asked how Prop 207 was calculated. Dr. Davis explained the college takes the allocation received in December 2022 and times it by two; however, she believes the actual amount will be higher than what is calculated based on the fact it has gone up exponentially each year.
- Mr. Nelson also questioned who the new chief flight instructor is. Dr. Rottweiler stated the board approved Gaby Zubiate as the chief flight instructor for private and instrument at the previous board meeting and the college will bring back a previous flight instructor, Tim Timmons part-time to handle the commercial side, which gives the institution the ability to continue through this year.
- Dr. Rottweiler reminded the board to prepare for the May 9<sup>th</sup> meeting where members will vote on a truth and taxation rate. Local publication in the Herald Review will come out in the following days showing schedules A, B, and C in addition to the notification of a TNT rate of 2%.
  - Mr. DiPeso led a discussion about raising the TNT rate to 3% to give the institution some cushion, which would be \$7.09 per \$100k
  - Dr. Davis noted a 2% increase would amount to \$4.73 per \$100k and the this budget accounted \$110k towards utility cost, but after additional analysis utilities are anticipated to come in at \$235k.
  - Mrs. Strain expressed concern with the new anticipated utility cost and would like to know where administration is going to pull the extra money from. Dr. Davis noted that the funds could come from deferred maintenance allocations.
  - After discussion, Mr. Quinn, Mrs. Strain, Mr. Hudgins, and Mr. Nelson expressed willingness to consider a 2% increase.
- Dr. Rottweiler thanked the board for their balance of political positions and commitment to the college.

#### 4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mrs. Strain turned the time over to Governing Board members to provide comments/share information.

- Mr. Quinn
  - Thanked leadership for their dedication and placing students and the welfare of students first.

- Reminded everyone when discussing inflation to continue taking students in account.
- Mrs. Strain
  - Attended the Thunder Mountain Republican Women's meeting, where Dr. Rottweiler provided a presentation regarding the college; the group was very impressed.
  - Expressed thanks for having the opportunity to speak with students during the President's Student Leadership Academy.
  - Recognized Mrs. Rottweiler for winning first place in the state Pickleball competition

## 5. ADJOURNMENT

Mrs. Strain adjourned the meeting at 7:20 p.m.

Respectfully Submitted:

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Crystal Wheeler, Executive Assistant, Office of the President

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Mr. Don Hudgins, Secretary of the Governing Board