

**COPY**



**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**COCHISE COLLEGE**  
**AND**  
**NORTHCENTRAL UNIVERSITY**



**INTRODUCTION**

This Memorandum of Understanding (MOU) formally recognizes that Cochise College (CC) and Northcentral University (NCU) are active educational partners, committed to providing greater educational opportunities and services for students transferring between institutions. This commitment strongly supports the concept of seamless transfer that embraces the principle that transfer students should not be required to repeat competencies already achieved.

CC and NCU enter into this MOU in the spirit of cooperation and mutually recognize each other as quality institutions of higher learning. Each institution, furthermore, is dedicated to serving students from all walks of life, regardless of race, ethnicity, religion, sex, disability, color, age, marital status, national origin or other non-merit factors.

**PURPOSE**

The purpose of this MOU is to enable students who graduate from CC's associate's degree programs and transfer to NCU's bachelor's degree programs to carry with them the credit they have already earned for as much relevant study as possible. This MOU provides a structure through which transfer articulation can be supported. CC and NCU agree to the following principles, policies.

**ADMISSION AND TRANSFER ELEMENTS**

**Section I: Admissions Criteria & Procedures**

**A. The admission standards of the institution including the grade point average required for admission.**

Students seeking admission to NCU must have a minimum 2.0 cumulative grade point average (GPA) for all college work attempted. All course work submitted for evaluation must be presented in an official transcript.

**B. Treatment of associate's degrees as admission criteria.**

CC students who complete an associate's degree, who have been awarded such a degree, and who have a minimum 2.0 cumulative GPA and a 2.0 GPA in all transferable courses shall be fully considered for admission into the bachelor's degree programs offered by NCU. Students who have not earned a degree will be evaluated on a course-by-course basis.

## **Section II      Transfer of Credit – Policies for Accepting Grades in Transfer**

NCU may accept a maximum of 90 lower- and upper-division semester credits in transfer toward the bachelor's degree for course work completed at CC with a grade average of "C" or better. Up to 69 lower-division semester credits may be transferred.

This MOU establishes the principle that all associate's degrees earned at CC transfer to NCU as a block. Completed blocks are treated as a whole; the components are not examined separately to determine transferability. CC graduates will not have to repeat lower-division requirements at NCU. All acceptable credits are applied toward the designated/appropriate university degree(s).

Completion of the Cochise College Arizona General Education Curriculum (AGEC), a 35-semester credit general education program of study will transfer as a block and will satisfy lower-division general education requirements at NCU. The AGEC can be transferred and accepted as a component of an Associate Degree or as a stand alone general education block not affiliated with an Associate Degree.

### **OBLIGATIONS OF NORTHCENTRAL UNIVERSITY**

NCU will provide materials, catalogs and other information to CC advisors, upon request, to facilitate their understanding of university requirements and academic programs. NCU will provide advising for applicants to the NCU programs and for students who enroll in these programs.

### **JOINT OBLIGATIONS**

NCU intends to promote this MOU by listing CC as a partner school on the NCU Web site and will publish a special "Landing Page" as a doorway for CC graduates. CC hereby agrees to provide a direct link between its institutional Web site (if such site exists) and the NCU site, indicating the existence of this MOU and the transfer elements in order to advise students and facilitate transfer.

CC agrees to make efforts to inform its students, faculty and staff of the existence of this MOU through academic advisors, school newspapers and other sources as may be appropriate. In consideration of these efforts, NCU agrees to offer tuition scholarships to CC graduates, faculty and staff as outlined in the ADDENDUM.

### **EVALUATION OF THE PARTNERSHIP**

There will be an annual evaluation process of the partnership supported by this MOU. However, both parties have the option to conduct a review in response to curricular changes and other

institutional changes and conditions. The party initiating such change will communicate it in a timely manner to the other party. The information obtained from this evaluation will be used to improve the transfer process for the benefit of students.

### **LONGEVITY OF THE AGREEMENT**

This MOU is in perpetuity or until it is discontinued by either educational partner by submitting written notification to the other partner one year prior to the identified cancellation date in order to protect all students transferring between these institutions.

### **CHANGES TO THE TERMS OF THE AGREEMENT**

This MOU will remain in force until such time as the curriculum of a degree program changes or other admissions practices change or CC request a reconsideration of one or more points. There are to be no changes to the terms of this MOU and/or to the ADDENDUM without a written change signed by the respective officers of each institution in authority to execute such changes.

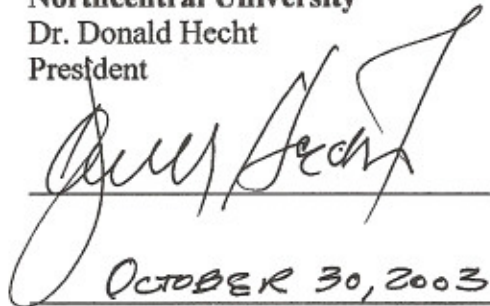
**Cochise College**  
Dr. Joanna Michelich  
Vice President/Instruction /Provost



11-11-03

(Date)

**Northcentral University**  
Dr. Donald Hecht  
President



OCTOBER 30, 2003

(Date)

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**ADDENDUM TO MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**COCHISE COLLEGE**

**AND**

**NORTHCENTRAL UNIVERSITY**

**Guaranteed Admission:** Graduates of Cochise College's (CC) associate's degree programs are guaranteed admission to Northcentral University's (NCU) bachelor's degree programs, under this agreement.

**Scholarship Information:** NCU offers tuition scholarships to applicants (graduates, faculty, staff and administration) who identify themselves as coming from CC in the amount of 10% of the tuition, but not to exceed \$2,000 scholarship for the entire degree's program. The 10% scholarship is to be applied to each semester's tuition until the maximum is reached.

**Costs to Students:** Tuition charges are reviewed annually and are subject to change. NCU has reduced the application fee to \$50 for CC students who apply to NCU programs and who have earned an associate's degree from CC. Faculty, staff and administration have the same reduced application fee of \$50. (The normal application fee is \$100.)

**Registration:** Students enroll by filling out the online application. Online applications are completed directly on the NCU Web site and transmitted electronically to NCU.

**Priority Code:** NCU has established the priority code "CC" that automatically identifies the applicant as coming from CC and thereby entitles to receive the student service benefits identified herein, and any future benefits that may be agreed upon. NCU will establish and maintain a separate Web "Landing Page" ([www.ncu.edu/cc](http://www.ncu.edu/cc)) to facilitate access by applicants from CC.

**Tuition and Fees:** Current tuition and fees can be viewed at [http://www.ncu.edu/university\\_information/tuition\\_and\\_fees.asp](http://www.ncu.edu/university_information/tuition_and_fees.asp).