

JOB DESCRIPTION



Position Title: Senior Grounds Weekend Technician

Department: Facilities

Employment Category: Non-Exempt Staff

Primary Location: Douglas Campus
Alternate Work Week

FLSA Classification: Non-exempt

Remote Work Eligible: No

Parameters: 40 Hours/Week; 12 Months/Year **Pay Grade:** NE06

Position Summary: The Senior Grounds Weekend Technician is responsible for providing technical oversight, and the upkeep of athletic fields, campus grounds and supporting infrastructure, to include associated equipment and control systems.

Essential Functions: As defined under the Americans with Disabilities Act, may include any of the following tasks, knowledge, skills, and other characteristics. This list is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

Duties and Responsibilities: Within the scope of college policies and procedures, this position:

Oversees and performs the maintenance, repair and improvement of all campus grounds and related infrastructure, ensuring a safe, clean and aesthetically appealing environment; adheres to the proper mixing and application of pesticides, herbicides and fertilizers in accordance manufactures' instructions and state regulations

Develops and implements plans for the maintenance, renovation and repair of all athletics fields; provides safe playing surfaces with quality results; works closely with athletics department to ensure fields are ready for scheduled practices and competition events

Maintains campus wide sprinkler systems, provides field training, demonstrates processes and procedures related to sprinkler system installation, maintenance and repair; performs design, installation maintenance and repair of water sprinkler and irrigation systems, to include smart irrigation controls and programs; installs, tests, repairs and maintains systems utilizing low voltage, hydraulic, or other operating features

Conducts quality inspections of grounds on a routine basis and ensures deficiencies are corrected; develops, implements, and monitors job training and safety programs to ensure all crew members are properly educated on safety policies and procedures

Assists in maintaining sewer settling ponds and associated flow monitoring system; maintains airport runways according to FAA regulations and safety standards

Purchases products, materials, and equipment needed for departmental use; observes, reports, and assists in the assignment of work requests for grounds staff; closely monitors work orders to ensure customer satisfaction and project completeness

Performs other duties as assigned

General Expectations: Employees are expected to accomplish assigned duties in an efficient, effective and competent manner and to strive for improvement and excellence in all work performed. Additionally, employees must understand the comprehensive role of the community college and cooperate and work harmoniously with students, faculty and staff, and the public. Employees will follow all college policies, rules, regulations and guidelines as they relate to this position.

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Education and Experience Requirements:

High school diploma or equivalent, Associate degree preferred

Five years related experience

Valid Arizona driver's license and ability to drive college owned vehicles

Licensed Applicator certification, or ability to obtain certification within one year

Preference may be given to individuals who possess the ability to communicate in Spanish and English, verbally and in writing

An equivalent combination of education and/or experience from which comparable knowledge, skills and abilities have been achieved may be considered.

Knowledge, Skills and Abilities:

Knowledge of and ability to follow college policies and procedures

Knowledge of supervisory principles, practices and techniques

Knowledge of general grounds keeping practices and irrigation systems

Knowledge of FAA regulations to ensure proper maintenance of all airport run ways and taxi ways

Skill in mixing pesticides, herbicides, and fertilizers

Skill operating heavy equipment and power and hand tools.

Ability to organize, prioritize, and follow multiple tasks through to completion with attention to detail

Ability to work independently while contributing to team environment

Ability to analyze problems, identify solutions and take appropriate action, resolve problems using independent judgment and decision-making processes

Ability to establish and maintain effective working relationships with supervisors, other departmental staff, students and the public

Work Environment: Work is primarily performed under general supervision and requires working early morning and weekend shifts in a variety of climatic conditions. May work with potentially hazardous chemicals that to include, but not limited to, cleaning agents, sanitizers, fertilizers, pesticides, and herbicides.

Physical Requirements: Essential functions of this position require: manual dexterity, large motor skills, ability to communicate, lifting, kneeling, squatting, climbing, crawling, stooping, turning/twisting, balancing, reaching and handling with varying frequencies.

Heavy work: Occasional lifting and carrying objects up to 75 pounds, Frequent lifting and carrying, pushing, or pulling objects weighing up to 50 pounds; and/or continuous lifting, carrying, pushing, or pulling 10-20 pounds.

Mental Application: Utilizes memory for details, verbal instructions, emotional stability, critical thinking, adaptability and creative problem-solving skills are important

Reports to: Building and Grounds Manager

Disclaimer: The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.